TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

TABERNACLE TOWNSHIP COMMITTEE
JULY 26, 2021 AGENDA

1. CALL TO ORDER

2. FLAG SALUTE

3. OPEN PUBLIC MEETINGS ACT STATEMENT
“The Provisions of the Open Public Meetings Act have been met. Notice of this meeting, Resolution 2021-22, has been transmitted to the Burlington County Times, Central Record, Courier Post, posted on the Bulletin Board of the Municipal Building, posted on the Tabernacle website, given to the Municipal Clerk on January 6, 2021, and given to those having requested and paying for same.”

4. ROLL CALL: Mr. Barton, Ms. McGinnis, Mr. Moore, Mr. Sunbury and Mayor Brown

5. PUBLIC COMMENT (Agenda items only)

6. PRESENTATION – BURLCO-JIF - PAUL FORLENZA

7. PRESENTATION – RISK MANAGEMENT CONSULTANT BRIAN MONOGHAN

ORDINANCES – SECOND READING

8. PUBLIC HEARING - ORDINANCE 2021-03 – CANNABIS
   AN ORDINANCE BY THE TOWNSHIP OF TABERNACLE, COUNTY OF
   BURLINGTON, STATE OF NEW JERSEY PROHIBITING THE OPERATION OF ANY
   CLASS OF CANNABIS BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNDARIES

9. ADOPTION – ORDINANCE 2021-03 - CANNABIS

10. PUBLIC HEARING ~ ORDINANCE 2021-04
    AN ORDINANCE BY THE TOWNSHIP OF TABERNACLE, COUNTY OF
    BURLINGTON, STATE OF NEW JERSEY PROHIBITING THE SALE OF MARIJUANA
    AND MARIJUANA PRODUCTS TO MINORS AND CONSUMPTION OF MARIJUANA
    AND MARIJUANA PRODUCTS BY MINORS

11. ADOPTION – ORDINANCE 2021-04

12. PUBLIC HEARING - ORDINANCE NO. 2021-05
    AN ORDINANCE BY THE TOWNSHIP OF TABERNACLE, COUNTY OF
    BURLINGTON, STATE OF NEW JERSEY PROHIBITING CONSUMPTION OF
    TOBACCO AND MARIJUANA PRODUCTS

13. ADOPTION – ORDINANCE 2021-05
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

DISCUSSION - ORDINANCES

14. ORDINANCE 2021-07 – CREATION OF CERTAIN POSITION WITHIN THE TOWNSHIP OF TABERNACLE

15. ORDINANCE 2021-08 – CREATION OF SECRETARY TO VARIOUS DEPARTMENTS

16. ORDINANCE 2021-09 – SALARY RANGES

ORDINANCES – INTRODUCTION (No public comment on Introduction)

17. ORDINANCE 2021-07 – CREATION OF CERTAIN POSITION WITHIN THE TOWNSHIP OF TABERNACLE

18. ORDINANCE 2021-08 – CREATION OF SECRETARY TO VARIOUS DEPARTMENTS

19. ORDINANCE 2021-09 – SALARY RANGES

RESOLUTIONS

MAYOR’S CONSENT AGENDA ANNOUNCEMENT: These items listed below are considered routine by the Township of Tabernacle and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

20. RESOLUTION 2021-87 – CANCELLATION OF UNCASHED CHECKS (COURT)

21. RESOLUTION 2021-88 - BLUE LIGHT PERMITS – TABERNACLE FIRE COMPANY

22. RESOLUTION 2021-89 – BOND REDUCTION THE GRANDE SECTION #2

23. RESOLUTION 2021-90 -BOND REDUCTION THE GRANDE SECTION #3

RESOLUTIONS 2021-87 through 2021-90

24. RESOLUTION 2021- 91 - RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

25. APPROVAL OF BILLS
26. APPROVAL OF MINUTES
   a) May 24, 2021- Regular Meeting
   b) May 24, 2021 – Executive Session

27. PUBLIC COMMENT
28. REPORTS
   a) Engineer  b) Administrator  c) Township Solicitor  d) Emergency Management  e) CMFO
   f) Township Committee

29. ADJOURNMENT
CALL TO ORDER CALL TO ORDER
Mayor Brown called the meeting to order at 7:30 p.m.

FLAG SALUTE
Mayor Brown led in the Salute to the Flag.

OPEN PUBLIC MEETINGS ACT STATEMENT
“The Provisions of the Open Public Meetings Act have been met. Notice of this rescheduled meeting has been transmitted to the Burlington County Times, Central Record, Courier Post, posted on the Bulletin Board of the Municipal Building, posted on the Tabernacle website, given to the Municipal Clerk on June 28, 2021, and given to those having requested and paying for same.”

ROLL CALL
Those members present upon roll call were: Mr. Barton, Ms. McGinnis, Mr. Moore, Mr. Sunbury and Mayor Brown.
Administrative Team members in attendance were: Mr. Cramer, Administrator, Mr. Guzzi, P.E., Mr. Burns, Esq., Mr. Haines, CMFO, Mrs. Smith, CTC/QPA, and Mrs. Kennedy, RMC/CMC

PUBLIC COMMENT (Agenda items only)
Mayor Brown opened the meeting to public comment. Being none, Mayor Brown closed public comment.

PRESENTATION – BURLCO-JIF - PAUL FORLENZA
Mr. Forlenza gave a presentation for the previous year’s loss funding for the JIF. Mr. Forlenza gave a slide show presentation. Part of the issues facing municipalities is cyber risks and Covid. November 1st the Policies and Procedures updates are due to the JIF. Mr. Forlenza appreciated the time and effort Mr. Cramer has done for the JIF, with good results.

PRESENTATION – RISK MANAGEMENT CONSULTANT BRIAN MONOGHAN
Brian Monoghan explained the JIF was formed in 1991 for public entities. He has looked at the cost to Tabernacle and recommends staying in the JIF.

ORDINANCES – SECOND READING
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

PUBLIC HEARING - ORDINANCE 2021-03 – CANNABIS
AN ORDINANCE BY THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY PROHIBITING THE OPERATION OF ANY CLASS OF CANNABIS
BUSINESSES WITHIN ITS GEOGRAPHICAL BOUNDARIES
MOTION – Mr. Barton made a motion to open the meeting to public hearing on Ordinance 2021-03,
seconded by Mr. Moore, and unanimously carried. Being none, Mayor Brown closed public hearing on
Ordinance 2021-03.

ADOPTION – ORDINANCE 2021-03 - CANNABIS
MOTION – Ms. McGinnis made a motion to adopt Ordinance 2021-03, seconded by Mr. Barton.
Ayes - Barton, McGinnis, Moore, Sunbury, Mayor Brown. Nays – None. Motion carried.

PUBLIC HEARING ~ ORDINANCE 2021-04
AN ORDINANCE BY THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY PROHIBITING THE SALE OF MARIJUANA AND MARIJUANA
PRODUCTS TO MINORS AND CONSUMPTION OF MARIJUANA AND MARIJUANA
PRODUCTS BY MINORS
MOTION – Mr. Barton made a motion to open the meeting to public hearing on Ordinance 2021-04,
seconded by Ms. McGinnis, and unanimously carried. Being none, Mayor Brown closed public hearing
on Ordinance 2021-04.

ADOPTION – ORDINANCE 2021-04
MOTION – Mr. Moore made a motion to adopt Ordinance 2021-04, seconded by Ms. McGinnis.
Ayes - Barton, McGinnis, Moore, Sunbury, Mayor Brown. Nays – None. Motion carried.

PUBLIC HEARING - ORDINANCE NO. 2021-05
AN ORDINANCE BY THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY PROHIBITING CONSUMPTION OF TOBACCO AND MARIJUANA
PRODUCTS
MOTION – Mr. Barton made a motion to open the meeting to public hearing on Ordinance 2021-05,
seconded by Ms. McGinnis, and unanimously carried.
Fran Brooks had concerns with getting on. Mayor Brown said she saw the Brooks’; however, they had
muted themselves. Ms. Brooks asked if in Ordinance 2021-03 has anything about medical marijuana.
Stuart Brooks said he receives many medicines through the mail. Mr. Brooks wanted to know why
medical marijuana is not in the ordinances.
Mayor Brown closed public hearing on Ordinance 2021-05.
Mr. Burns explained all these ordinances are for recreational marijuana only, not medical marijuana. Mr.
Cramer asked if delivery from other towns to Tabernacle’s residents receiving medical marijuana. Mr.
Burns explained that it does not prohibit the delivery of the medical marijuana.

ADOPTION – ORDINANCE 2021-05
MOTION – Mr. Barton made a motion to adopt Ordinance 2021-05, seconded by Ms. McGinnis.
Ayes - Barton, McGinnis, Moore, Sunbury, Mayor Brown. Nays – None. Motion carried.

DISCUSSION - ORDINANCES
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

ORDINANCE 2021-07 – CREATION OF CERTAIN POSITION WITHIN THE TOWNSHIP OF TABERNACLE
Mr. Cramer explained that it would establish an Assistant Administrator. The Township has been searching for a Municipal Clerk for some time now. If they had the dual position, it would increase the salary and make it more competitive which would be acceptable to the position of Municipal Clerk. The workload of the office has grown much in the last few years and there will be a need for a full time deputy clerk.

ORDINANCE 2021-08 – CREATION OF SECRETARY TO VARIOUS DEPARTMENTS
Mr. Cramer explained that the new fire company has more work than before, since they do not have a staff, as well as the fire marshall and the public works department. At this time, the workload has grown for these three positions; therefore, there is a need for a full time deputy clerk.

ORDINANCE 2021-09 – SALARY RANGES
Mr. Cramer explained the ordinance increases the upper levels for all the positions and includes the above referenced ordinance positions. Mr. Cramer advised they must look for a municipal clerk, as the present Clerk has been filling in doing a great job; however, this was to be temporary. They advertised twice. Ms. McGinnis added if they have considered a shared service for the Clerk with other towns. Mr. Cramer explained the Township is in need of a full time person. The deputy clerk position has been more for public works and the fire company and less as deputy clerk.
Mr. Barton asked if the deputy clerk was not doing that job, to which Mr. Cramer advised she handles all the licenses, fire company work, and public works. The Municipal Clerk’s side of the workload has increased in the past couple of years.
Mr. Barton asked if the fire company does not have a secretary, to which Mr. Cramer explained they do not. Mr. Barton mentioned the chief and deputy chief are paid and thought they should be doing the work. Mr. Cramer advised that most departments have an administrative staff and the chief and deputy chief are part time. Mr. Barton proposed a sub-committee to look at the workload as the taxpayers have to pay for these additional positions. Ms. McGinnis agreed with Mr. Barton regarding forming a sub-committee. Mr. Moore explained that this is why they have an administrator. Mr. Moore did not agree with a sub-committee. Mr. Sunbury agreed with the administrator’s evaluation. The volume of OPRA requests has increased tremendously. Mr. Sunbury agreed with the Administrator on these positions. Ms. McGinnis asked to table these ordinances. Mayor Brown stated she understands the volume of work and it is difficult to find a municipal clerk. Just because the ordinance creates the position, it does not have to be filled. Mr. Burns added that they do not have to fill these positions. Mr. Barton asked why they should introduce these ordinances if they have no intention to fill them. Ms. McGinnis asked if the Secretary would be part time or full time, to which Mr. Cramer advised it would be full time.
Mr. Barton again thought there should be a sub committee for checks and balances.

ORDINANCES – INTRODUCTION (No public comment on Introduction)

ORDINANCE 2021-07 – CREATION OF CERTAIN POSITION WITHIN THE TOWNSHIP OF TABERNACLE
MOTION – Mr. Moore made a motion to introduce Ordinance 2021-07, seconded by Mr. Sunbury.
Ayes - Moore, Sunbury, Mayor Brown. Nays – Barton, McGinnis. Motion carried.

ORDINANCE 2021-08 – CREATION OF SECRETARY TO VARIOUS DEPARTMENTS

07/26/2021 - Township Committee Meeting
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

MOTION – Mr. Sunbury made a motion to introduce Ordinance 2021-08, seconded by Mr. Moore. Mr. Barton suggested putting the Clerk at a higher salary to attract other applicants. Ms. McGinnis felt the Committee should think about these ordinances. Mr. Barton asked Mr. Cramer if his intent was to fill these positions, to which Mr. Cramer responded that after the public hearing, he would like to fill the positions. Mayor Brown advised the Township Committee has the ultimate decision on hiring. Ayes - Moore, Sunbury, Mayor Brown. Nays – Barton, McGinnis. Motion carried.

ORDINANCE 2021-09 – SALARY RANGES
MOTION – Mr. Sunbury made a motion to introduce Ordinance 2021-09, seconded by Mr. Moore. Mr. Barton asked that a subcommittee be formed to determine if these ranges are too high or too low. Ayes - Moore, Sunbury, Mayor Brown. Nays – Barton, McGinnis. Motion carried.

RESOLUTIONS

MAYOR’S CONSENT AGENDA ANNOUNCEMENT: These items listed below are considered routine by the Township of Tabernacle and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

RESOLUTION 2021-87 – CANCELLATION OF UNCASHED CHECKS (COURT)
RESOLUTION 2021-88 – BLUE LIGHT PERMITS – TABERNACLE FIRE COMPANY
RESOLUTION 2021-89 – BOND REDUCTION THE GRANDE SECTION #2
RESOLUTION 2021-90 -BOND REDUCTION THE GRANDE SECTION #3

RESOLUTIONS 2021-87 through 2021-90
MOTION – Ms. McGinnis made a motion to adopt Resolutions 2021-87 through 2021-90, seconded by Mr. Moore. Ayes - Barton, McGinnis, Moore, Sunbury, Mayor Brown. Nays – None. Motion carried.

RESOLUTION 2021-91 - RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND
MOTION – Ms. McGinnis made a motion to adopt Resolution 2021-91, seconded by Mr. Moore. Ayes - Barton, McGinnis, Moore, Sunbury, Mayor Brown. Nays – None. Motion carried.

APPROVAL OF BILLS
MOTION – Ms. McGinnis made a motion to adopt Ordinance 2021-03, seconded by Mr. Sunbury. Ayes - Barton, McGinnis, Moore, Sunbury, Mayor Brown. Nays – None. Motion carried.

APPROVAL OF MINUTES
May 24, 2021- Regular Meeting
May 24, 2021 – Executive Session
MOTION – Ms. McGinnis made a motion to approve the above referenced minutes, seconded by Mr. Moore. Ayes - Barton, McGinnis, Moore, Sunbury, Mayor Brown. Nays – None. Motion carried.
PUBLIC COMMENT
Stuart Brooks, Moores Meadow Road, asked for an update on the Carranza Road overlay from the engineer. Mr. Brooks asked what amount Shamong will be paying for the shared service with Resolution 2021-77.
Mr. Brooks stated that Mr. Barton was correct in forming a subcommittee. The Township did an extensive study for fire services. They have never seen a written report. Mr. Brooks agreed the subcommittee is needed to study these positions.
Fran Brooks, Moores Meadow Road, advised that the Administrator works for the Governing Body. Mr. Barton and Ms. McGinnis were correct.
In the 2021-07 ordinance, it does not speak about a Clerk. When the Chiefs were hired, it was thought they were going to do the work.
Ms. Brooks stated that the OPRA requests were not the problems. These problems are self-inflicted. Ms. Brooks stated that Mr. Sunbury is using his personal email address.

REPORTS
Engineer – Mr. Guzzi reported the improvements under CDBG pre-construction will be this week. Oak Shade Road has some punch list items. Carranza Road has been advertised with bids coming on August 18. He has reached out to the County again for them to pay for the guide rail with no response.
Administrator - Mr. Cramer stated the fire breaks on Irick’s Parkway have been finished. They will be putting a gate up at the end. They have been approached by the school to change their sign, not to increase the size, but to be able to put up more information. Mr. Cramer is working with Pinelands on any updates. At present time, they can only change the sign twice a day. Mr. Barton stated that he had an email the school wanted to meet with the Committee to discuss the one-room school house, the sign. The school could go before the Land Development Board for a variance. Ms. McGinnis asked how long it would take through the Land Development Board, to which Mr. Barton responded at least 45 days.
Township Solicitor - Mr. Burns stated there is a new briefing schedule in the Appellate Court. The other issue is OPRA with the SOP's of the new fire company even though they did not exist, Judge Covert found this is a violation as it was denied in error. The other issue is private email addresses of the Committee, employees, and volunteers dealing with the business of the town should not be reloaded. The email addresses of private citizens should be reloaded. The judge awarded attorney fees.
Emergency Management – Mr. Sunbury reported that there has been a resurgence of Covid cases in Tabernacle and in the County.
CMFO – Mr. Haines had nothing to report at this time.
Township Committee
-Mr. Barton asked to wait for his comments.
-Ms. McGinnis had nothing to report at the present time.
-Mr. Moore had nothing to report at the present time.
-Mr. Sunbury had nothing to report at this time.
-Mr. Barton asked to discuss parking and road restrictions. He thought there should be no parking on Patty Bawker and on the bike paths. On Oak Shade Road they should restrict truck traffic. The Land Development Board met in person and felt that the Governing Body could meet in person and move to the EMS building for meetings. Mr. Barton heard there are to be drop boxes this fall where cameras are needed. There will also be voting ten days prior to the election. He felt this was expensive and asked why Tabernacle had to find a place for the early voting and the drop boxes. Mr. Barton felt the Fire Chief should attend all Township meetings. Mr. Barton heard Tabernacle is doing a shared service with Woodland for fire services. Mr. Cramer advised they are providing mutual aid and are other towns. Mr.
Cramer reported that he and the clerk reviews the old EMS building for voting and a drop box at the end of the railing in front of town hall. They did discuss the costs. Mr. Barton felt that a simple memo could go out for the Committee to be more informed.
-Mayor Brown had nothing to report at this time.

ADJOURNMENT
MOTION – Mr. Moore made a motion to adjourn, seconded by Mr. Barton.
The meeting was adjourned at 9:19 p.m.

Respectfully submitted,

[Signature]
Elaine B. Kennedy, RMC/CMC
Municipal Clerk