

**DRAFT**

## Township of Tabernacle

Town Hall  
163 Carranza Road  
Tabernacle, NJ 08088



### TOWNSHIP COMMITTEE MEETING AGENDA

**MAY 21, 2018 - 7:30 PM**

#### Governing Body

Kimberly A. Brown, Township Committee  
Richard J. Franzen, Township Committee  
Stephen V. Lee, IV, Deputy Mayor  
Joseph Yates, IV, Township Committee  
Joseph W. Barton, Mayor

#### TOWN HALL ADMINISTRATIVE TEAM

Douglas Cramer, CPWM, Administrator	Terry W. Henry, Chief Finance Officer
Dante Guzzi, Township Engineer	Col. William C. Lowe, Emergency Management
Kimberly L. Smith, Tax Collector	Thomas Boyd, Construction Official
Peter C. Lange, Jr., Esq. Solicitor	La Shawn R. Barber, Municipal Clerk

[www.townshipoftabernacle-nj.gov](http://www.townshipoftabernacle-nj.gov)

*Draft agendas are subject to change*

1. **Call to Order**                      **Flag Salute**                      **Open Public Meetings Act Statement**
2. **Roll Call:** Ms. Brown, Mr. Franzen, Mr. Lee, Mr. Yates, Mayor Barton
3. **Public Comment** (agenda items only)
4. **Approval of Bills**
5. **Approval of Minutes**
  - April 9, 2018 (Workshop)
  - April 23, 2018 (Regular)
6. **Municipal Budget**
  - Resolution 2018-57: 2018 Municipal Budget Amendment  
Schedule Public Hearing: 6/4/2018 \* 6:30 p.m.
  - Authorize Township Clerk to advertise Special Meeting
7. **New Business**
  - Resolution 2018-58: Appointment of Emergency Management Coordinator/JIF Safety Coordinator, Robert C. Sunbury
  - Resolution 2018-59: Authorize the placement of temporary signs in the public right of way for Tabernacle Historical Society
  - Resolution 2018-60: Authorize Release of Executive Session Minutes
  - Resolution 2018-61: Authorize the Township of Tabernacle to accept assignment of Tax Sale Certificate 17-00006.
  - Resolution 2018-62: Renewal of Plenary Retail Consumption License for Leisure Times Inns

**Discussion**

  - NJ Reforms to Bonding Requirements under the Municipal Land Use Law
8. **Old Business**
  - Sub-Committee – PSD Position (*Deputy Mayor Lee and Committeeman Yates*)
  - CFO Applicants – (*Committeewoman Brown and Deputy Mayor Lee*)
  - Proposed 2018 Road Program (*follow-up on Carranza Road Improvements*)
  - Proposed Sale of Township Owned Property (*update*)
  - Special Events / Public Functions / Parade Permit (*proposed Ordinance*)
9. **Reports**
  - Emergency Management Coordinator

- Memorial Day Parade Committee
- Township Engineer
- Township Administrator
- Township Solicitor
- Township Committee

10. **Public Comment** (please state your name & address for the record)

11. **Executive Session Resolution**

Whereas, the Governing Body wishes to discuss the following executive session matters pursuant to N.J.S.A. 10:4-12(B) (5) and (8) in a closed session from which the public shall be excluded:

- The purchase, lease or acquisition of real property with public funds: Lenape School / Sequia
- Be It Resolved**, the public shall be excluded. **Closed to the public.**

12. **Adjournment**

*Thank you for coming!*

RESOLUTION 2018-57  
TOWNSHIP OF TABERNACLE

COUNTY OF BURLINGTON

WHEREAS, the Local Municipal Budget for the year 2018 was approved on the 26th day of March 2018, and;

WHEREAS, the public hearing on said budget has been held as advertised, and;

WHEREAS, it is the desire to amend said approved budget;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, County of Burlington that the following amendments to the approved budget of 2018 be made:

RECORDED VOTE: AYES \_\_\_\_\_ NAYS \_\_\_\_\_ ABSTAINED \_\_\_\_\_ ABSENT \_\_\_\_\_

	FROM	TO
<b>CURRENT FUND:</b>		
<b>GENERAL REVENUES:</b>		
1. Surplus Anticipated	\$ 672,101	\$ 646,498
Total Surplus Anticipated	672,101	646,498
 3. Miscellaneous Revenues - Section A: Local Revenues:		
 Summary of Revenues:		
1. Surplus Anticipated (Sheet 4, #1)	672,101	646,498
3. Miscellaneous Revenues:		
Total Miscellaneous Revenues - Section A:		
Local Revenues	-	-
Total Miscellaneous Revenues - Section B:		
State Aid Without Offsetting Appropriations	-	-
Total Miscellaneous Revenues - Section C : Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.40A:4-36 & N.J.A.C.5:23-4.17)	-	-
Total Miscellaneous Revenues - Section D : Interlocal Municipal Service Agreements Offset with Appropriations:	-	-
Total Miscellaneous Revenues - Section E : Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services Additional Revenues:	-	-
Total Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Division of Local Government Services - Public & Private Revenues Offset with Appropriations		
Total Miscellaneous Revenues - Section G - Special Items of General Revenue Anticipated With Prior Written Consent of Director of Division of Local Government Services - Other Special Items	-	-
 Total Miscellaneous Revenues		
 4. Receipts from Delinquent Taxes		
 5. Subtotal General Revenues		
 6. Amount to be Raised by Taxes for Support of Municipal Budget:		
(a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes	2,861,926	2,798,089
 7. Total General Revenues	\$ 4,377,562	\$ 4,288,122

**GENERAL APPROPRIATIONS:**

(A) Operations - Within "CAPS"

Workers Compensation Insurance	106,500	96,500
Public Safety - Fire		
Other Expenses	116,500	110,500
Aid to Volunteer Ambulance Company	35,000	12,000
Public Buildings & Grounds		
Other Expenses	143,300	133,300
Garbage and Trash Removal	425,000	420,000
Gypsy Moth Spraying		5,000

Total Operations {Item 8(A)} Within "CAPS" 3,087,286 3,038,286

Total Operations Including Contingent Within "CAPS" 3,117,286 2,068,286

Detail:

Salaries & Wages		
Other Expenses (Including Contingent)	2,204,986	2,155,986

(H-1) Total General Appropriations for Municipal Purposes Within "CAPS" 3,284,609 3,235,609

(C) Capital Improvements - Excluded from "CAPS":

Capital Improvement Fund 75,000 35,000

Total Capital Improvements - Excluded from "CAPS" 147,500 107,500

(O) Total General Appropriations Excluded from "CAPS" 961,674 921,674

(L) Subtotal General Appropriations Items (H-1) & (O) 4,246,283 4,157,283

(M) Reserve for Uncollected Taxes 131,279 130,839

9. Total General Appropriations \$4,377,562 \$4,288,122

**BE IT FURTHER RESOLVED**, that two certified copies of this resolution be filed forthwith in the Office of the Dir of the Division of Local Government Services for his certification of the Local Municipal budget so amended.

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It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 21st day of May 2018.

Certified by me

\_\_\_\_\_

\_\_\_\_\_  
Clerk  
LA SHAWN R. BARBER, RMC

\_\_\_\_\_  
JOSEPH W. BARTON, MAYOR

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2018-58  
APPOINTING ROBERT C. SUNBURY AS THE OFFICE OF EMERGENCY MANAGEMENT  
COORDINATOR / JIF SAFETY COORDINATOR**

**WHEREAS**, the Township requires the appointment of an Office of Emergency Management Coordinator; and

**WHEREAS**, the Tabernacle Township Mayor has recommended Robert C. Sunbury be appointed as the OEM Coordinator/Safety Coordinator; and

**WHEREAS**, the position of Municipal Emergency Management Coordinator is based on provisions of public laws and directives which carry the force of law, including New Jersey Statutes Annotated (N.J.S.A.) Appendix A:9-33 et seq. (Chapter 251 P.L. 1942, as amended by Chapter 438, P.L. 1953); and

**WHEREAS**, Robert C. Sunbury satisfies all of the requirements, certifications and licensing requirements specified under Directive #102 of the State of New Jersey Office of Emergency Management; and

**WHEREAS**, the Township of Tabernacle of is a member of the **Burlington County Municipal Joint Insurance Fund**, hereinafter referred to as the **FUND**; and

**WHEREAS**, the **FUND** requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies; and

**WHEREAS**, the Township of Tabernacle recommends the appointment of Robert C. Sunbury to serve as JIF Safety Coordinator in accordance with the **FUND** requirements.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey this 21<sup>st</sup> day of May 2018, as follows:

1. Robert C. Sunbury is hereby appointed as the Emergency Management Coordinator for the Township of Tabernacle for a three year term, effective April 30, 2018.
2. Robert C. Sunbury is hereby appointed as the JIF Safety Coordinator for the Township of Tabernacle for a concurrent term.
3. The base salary is four thousand dollars (\$4,000.00) per year in accordance with the Township's Salary Ordinance.
4. The appointment is effective on April 30, 2018.

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

5. A certified copy of this Resolution shall be forwarded to the Burlington County Emergency Management Offices, Burlington County Municipal JIF and Robert C. Sunbury upon adoption.

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LA SHAWN R. BARBER, RMC  
TOWNSHIP CLERK

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JOSEPH W. BARTON, MAYOR

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*I, La Shawn R. Barber, Clerk of Tabernacle Township, hereby certify that the forgoing is a true copy of a Resolution duly adopted by the Governing Body of the Township of Tabernacle, County of Burlington, and State of New Jersey, at a regular public meeting held on the 21th day of May, 2018.*

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La Shawn R. Barber, RMC  
Township Clerk

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2018-59**

**AUTHORIZE THE PLACEMENT OF TEMPORARY SIGNS IN THE PUBLIC  
RIGHT OF WAY FOR TABERNACLE HISTORICAL SOCIETY**

WHEREAS, the request has been made by Tabernacle Historical Society for permission to **place temporary signage in the public right** of way associated with certain Township roads **for the week of May 27<sup>th</sup>, 2018** in order to promote their upcoming **Annual Strawberry Social** which will take place on **Saturday, June 2, 2018 between 2pm – 5pm** at the Tabernacle Community Center, 81 Hawkin Road, Tabernacle; and

WHEREAS, Township Committee is desirous of assisting Tabernacle Historical Society in promoting this beneficial activity.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, does hereby temporarily suspend the zoning regulations prohibiting such signage included in Tabernacle revised Ordinances Chapter 17 Section 22.12 “Off Site Commercial Advertising Signs.”

The Township Committee further hereby authorizes the Tabernacle Historical Society and/or its representatives to place temporary signage in the public right of way and along Tabernacle public roads to promote this event as aforementioned under the following conditions:

1. All signs shall be placed at least 6’ feet off of any paved road surface and shall be placed in the public right of way with adult supervision.
2. All temporary **signs shall be removed within 5 days** after conclusion of the event.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Tabernacle Construction Official and Tabernacle Historical Society.

**Dated: May 21, 2018**

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**LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK**

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**JOSEPH W. BARTON, MAYOR**



**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2018-60**

**A RESOLUTION AUTHORIZING THE RELEASE OF TABERNACLE TOWNSHIP COMMITTEE  
EXECUTIVE SESSION MINUTES**

**WHEREAS**, the Township of Tabernacle has a history of commitment to the public participation in its local government and to the corresponding need for an informed citizenry; and

**WHEREAS**, the Township Committee finds that it is permissible to release the executive Session Meeting Minutes for the following dates:

- 2/22/2016 – Full Release
- 7/18/2016 – Full Release
- 6/26/2017 – Full Release
- 9/11/2017 – Full Release
- 11/13/2017 – Full Release
- 11/27/2017 – Full Release
- 1/22/2018 – Full Release
- 2/26/2018 – Full Release
- 3/12/2018 – Full Release
- 3/26/2018 – Full Release

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tabernacle, County of Burlington and State of New Jersey that the Township Clerk is hereby authorized and directed to release the following approved Executive Session Meeting Minutes for the following dates:

- 2/22/2016 – Full Release
- 7/18/2016 – Full Release
- 6/26/2017 – Full Release
- 9/11/2017 – Full Release
- 11/13/2017 – Full Release
- 11/27/2017 – Full Release
- 1/22/2018 – Full Release
- 2/26/2018 – Full Release
- 3/12/2018 – Full Release
- 3/26/2018 – Full Release

I hereby certify the foregoing to be a true copy of a resolution adopted by the Tabernacle Township Committee at a meeting held on May 21, 2018.

Township of Tabernacle

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La Shawn R. Barber, RMC/CMR

Township Clerk

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Joseph Barton, Mayor

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2018-61  
ASSIGNMENT OF TAX SALE CERTIFICATE #17-00006**

**WHEREAS, N.J.S.A. 54:5-112 AND 5-113** provide the governing body the authority for a municipality to sell municipally held liens at private sale to such person(s) and for such sum(s), not less than the amount of municipal liens charged against same; and

**WHEREAS,** the Tax Collector has notified the owner of record as appearing on the Tax Duplicate at least five days prior to affirmation of this resolution and public notice was posted in three public places within Township of Tabernacle; and

**WHEREAS,** the Township of Tabernacle, County of Burlington and State of New Jersey sold a certain tax certificate No. **17-00006** on December 20, 2017 in the amount of \$1,426.93 for outstanding taxes due and owing plus interest, penalties and subsequent taxes and interest due on property located at 11 Moore Road, Block 321, Lot 10.04 in the Township of Tabernacle; and

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Township of Tabernacle is hereby authorized to accept assignment of the aforementioned tax certificate **#17-00006** and the Township Clerk and Chief Financial Officer are hereby directed to effectuate the assignment of certificate **#17-00006** to DSHC Enterprises LLC in exchange for payment in the amount of \$4,342.49.

**BE IT FURTHER RESOLVED,** that a certified copy of this resolution be forwarded to the Tax Collector, the Municipal Attorney and the Assignee.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Tabernacle Township Committee at a meeting held on May 21, 2018.

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**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Richard J. Franzen						
Stephen V. Lee, IV						
Joseph Yates, IV						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 21 day of May 2018

La Shawn R. Barber, RMC  
Municipal Clerk

**ASSIGNMENT OF TAX SALE CERTIFICATE**

**KNOW ALL MEN BY THESE PRESENTS**, that the Township of Tabernacle, in consideration of \$4,342.49, this 21<sup>st</sup> day of May 2018, the receipt whereof is hereby acknowledged, have granted, bargained, sold, transferred, assigned, and set over, and by these presents do grant, bargain, sell, assign, and set over unto said DSHC Enterprises LLC, his (her) heirs, representative, and assigns, all right, title, interest, property, and estate, in and to the Tax Sale Certificate #17-00006, and in and to the land therein mentioned and referred to as filed in the County of Burlington, Mortgage Book OR13326, Page 3428, known as Block 321, Lot 10.04, located at 11 Moore Road in Tabernacle, assessed in the name of Robert McFetridge II.

**IN WITNESS WHEREOF**, the party of the first part has set hand and seal or caused these presents to be signed by its proper corporate officers and caused its proper corporate seal to be hereto affixed, on the day and year first written.

\_\_\_\_\_, Mayor

Joseph W. Barton

\_\_\_\_\_, Municipal Clerk

LaShawn R. Barber

**SIGNED, SEALED AND DELIVERED**

Be it remembered, that on this \_\_\_\_\_ day of \_\_\_\_\_, 2018 before me, a Notary Public of the State of New Jersey, personally appeared the above officials who are, I am satisfied, the individuals described in and who executed the above Assignment of Certificate, and I having known to them the contents thereof, they thereupon acknowledged that they signed, sealed, and delivered the same as his/her voluntary act and deed, for the uses and the purposes therein expressed.

**NOTICE OF ASSIGNMENT  
OF MUNICIPAL TAX SALE  
CERTIFICATE**

Notice is hereby given that the **Township of Tabernacle** in the County of Burlington, has set **May 21, 2018 at 7:30 PM** in Tabernacle Town Hall, 163 Carranza Road, as the date, time and place to consider the offer of DSHC Enterprises LLC, to acquire by assignment, the following Tax Sale Certificate dated December 20, 2017, held by the Township of Tabernacle:

Certificate # 17-00006  
Block 321, Lot 10.04  
11 Moore Road  
\$4,300.87 + Advertising

Please be advised that any person having an interest in this property has the right to redeem prior to May 21, 2018. This notice is given pursuant to the provision of N.J.S.A. 54:5-114.

**Kimberly L. Smith**  
**Tax Collector**

Adv. Fee: \$21.62  
BCT: May 13, 2018  
Aff. Chg.: \$20.00                      7217514

**TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2018-62  
RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR  
LEISURE TIME INNS, INC.**

**WHEREAS**, Tabernacle Township has received an application for renewal of Plenary Retail Consumption License for the **2018-2019** term for the following license premise:

1. 0335-33-001-004 \* Leisure Time Inns, Inc. / Tabernacle Inn - 1488 Route 206, Tabernacle, NJ 08088

**WHEREAS**, the law requires that an Alcoholic Beverage Licensee Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

**WHEREAS**, all fees have been deposited and required paper work filed with the Township Clerk having no written objections filed opposing the renewal application.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

1. The Township Committee does hereby find that the applicant is qualified to be license according to all statutory, regulatory, and local governing ABC laws and regulations.

**BE IT FURTHER RESOLVED**, as per Title 33, the Township Clerk is authorized to issue said licenses for the year **2018-2019** and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

**DATE: MAY 21, 2018**

\_\_\_\_\_  
**JOSEPH W. BARTON, MAYOR**

\_\_\_\_\_  
**LA SHAWN R. BARBER, RMC  
TOWNSHIP CLERK**

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I, La Shawn R. Barber, Clerk of Tabernacle Township hereby certify that the forgoing is a true copy of a Resolution duly adopted by the Governing Body of The Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, held \_\_\_\_ day of \_\_\_\_\_, 2018

\_\_\_\_\_  
La Shawn R. Barber, RMC  
Municipal Clerk



**State of New Jersey**  
DEPARTMENT OF THE TREASURY  
DIVISION OF TAXATION  
PO BOX 245  
TRENTON, NJ 08695-0245

**ALCOHOLIC BEVERAGE RETAIL LICENSEE**  
**CLEARANCE CERTIFICATE**  
**(RENEWAL)**

5/17/2018

LIQUOR LICENSE NUMBER: 0335-33-001-004

SALES TAX REGISTRATION NUMBER: XXX-XX-3751/000

LEISURE TIME INNS INC

The Director of the Division of Taxation, in accordance with chapter 161 Laws of N.J. 1995, has reviewed the records of the above holder of a retail alcoholic beverage license. This review shows that the licensee is in compliance with this act.

This certificate indicates the above license holder is in compliance with the above act and the Division of Taxation has no objections to renewal of said license. This certificate does not constitute a waiver of authority to demand resolution of any other deficiencies and delinquencies and shall not prevent further audit or the assessment of additional taxes, penalties, interest or fees as may be provided by law.

**NOT TO BE USED FOR TRANSFERS**

A handwritten signature in black ink, appearing to read 'Michael J. Bryan', written over a horizontal line.

Michael J. Bryan

Acting Director, Division of Taxation