Township of Tabernacle

Town Hall
163 Carranza Road
Tabernacle, NJ 08088

TOWNSHIP COMMITTEE MEETING
AGENDA

MAY 21, 2018 - 7:30 PM

Governing Body
Kimberly A. Brown, Township Committee
Richard J. Franzen, Township Committee
Stephen V. Lee, IV, Deputy Mayor
Joseph Yates, IV, Township Committee
Joseph W. Barton, Mayor

TOWN HALL ADMINISTRATIVE TEAM
Douglas Cramer, CPWM, Administrator
Dante Guzzi, Township Engineer
Kimberly L. Smith, Tax Collector
Peter C. Lange, Jr., Esq. Solicitor
Terry W. Henry, Chief Finance Officer
Col. William C. Lowe, Emergency Management
Thomas Boyd, Construction Official
La Shawn R. Barber, Municipal Clerk

www.townshipoftabernacle-nj.gov

Draft agendas are subject to change
Tabernacle Township Committee Town Hall Meeting

1. Call to Order
   Flag Salute
   Open Public Meetings Act Statement

2. **Roll Call:** Ms. Brown, Mr. Franzen, Mr. Lee, Mr. Yates, Mayor Barton

3. **Public Comment** (agenda items only)

4. **Approval of Bills**

5. **Approval of Minutes**
   - April 9, 2018 (Workshop)
   - April 23, 2018 (Regular)

6. **Municipal Budget**
   - Resolution 2018-57: 2018 Municipal Budget Amendment
   - Authorize Township Clerk to advertise Special Meeting

7. **New Business**
   - Resolution 2018-59: Authorize the placement of temporary signs in the public right of way for Tabernacle Historical Society
   - Resolution 2018-60: Authorize Release of Executive Session Minutes
   - Resolution 2018-62: Renewal of Plenary Retail Consumption License for Leisure Times Inns

   **Discussion**
   - NJ Reforms to Bonding Requirements under the Municipal Land Use Law

8. **Old Business**
   - Sub-Committee – PSD Position (*Deputy Mayor Lee and Committeeman Yates*)
   - CFO Applicants – (*Committeewoman Brown and Deputy Mayor Lee*)
   - Proposed 2018 Road Program (*follow-up on Carranza Road Improvements*)
   - Proposed Sale of Township Owned Property (*update*)
   - Special Events / Public Functions / Parade Permit (*proposed Ordinance*)

9. **Reports**
   - Emergency Management Coordinator
o Memorial Day Parade Committee  
o Township Engineer  
o Township Administrator  
o Township Solicitor  
o Township Committee

10. **Public Comment**  (please state your name & address for the record)

11. **Executive Session Resolution**

   Whereas, the Governing Body wishes to discuss the following executive session matters pursuant to N.J.S.A. 10:4-12(B) (5) and (8) in a closed session from which the public shall be excluded:
   o The purchase, lease or acquisition of real property with public funds: Lenape School / Sequia

   Be It Resolved, the public shall be excluded. **Closed to the public.**

12. **Adjournment**


*Thank you for coming!*
RESOLUTION 2018-57
TOWNSHIP OF TABERNACLE
COUNTY OF BURLINGTON

WHEREAS, the Local Municipal Budget for the year 2018 was approved on the 26th day of March 2018, and;

WHEREAS, the public hearing on said budget has been held as advertised, and;

WHEREAS, it is the desire to amend said approved budget;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, County of Burlington that the following amendments to the approved budget of 2018 be made:

RECORDED VOTE: AYES _______ NAYS _______ ABSTAINED _______ ABSENT _______

CURRENT FUND:
GENERAL REVENUES:
FROM TO
1. Surplus Anticipated $ 672,101 $ 646,498

Total Surplus Anticipated 672,101 646,498

3. Miscellaneous Revenues - Section A:
   Local Revenues:

Summary of Revenues:
1. Surplus Anticipated (Sheet 4, #1) 672,101 646,498
3. Miscellaneous Revenues:
   Total Miscellaneous Revenues - Section A: Local Revenues - -
   Total Miscellaneous Revenues - Section B: State Aid Without Offsetting Appropriations - -
   Total Miscellaneous Revenues - Section C: Dedicated Uniform Construction Code Fees Offset with Appropriations (N.J.S.40A:4-36 & N.J.A.C.5:23-4.17) - -
   Total Miscellaneous Revenues - Section D: Interlocal Municipal Service Agreements Offset with Appropriations: - -
   Total Miscellaneous Revenues - Section E: Special Items of General Revenue Anticipated with Prior Written Consent of Director of Local Government Services Additional Revenues: - -
   Total Miscellaneous Revenues - Section F: Special Items of General Revenue Anticipated With Prior Written Consent of Director of Division of Local Government Services - Public & Private Revenues Offset with Appropriations - -
   Total Miscellaneous Revenues - Section G - Special Items of General Revenue Anticipated With Prior Written Consent of Director of Division of Local Government Services - Other Special Items - -

Total Miscellaneous Revenues

4. Receipts from Delinquent Taxes

5. Subtotal General Revenues

6. Amount to be Raised by Taxes for Support of Municipal Budget:
   (a) Local Tax for Municipal Purposes Including Reserve for Uncollected Taxes 2,861,926 2,798,089

7. Total General Revenues $ 4,377,562 $ 4,288,122
## GENERAL APPROPRIATIONS:
### (A) Operations - Within "CAPS"

<table>
<thead>
<tr>
<th>Description</th>
<th>Amount 1</th>
<th>Amount 2</th>
</tr>
</thead>
<tbody>
<tr>
<td>Workers Compensation Insurance</td>
<td>106,500</td>
<td>96,500</td>
</tr>
<tr>
<td>Public Safety - Fire</td>
<td>116,500</td>
<td>110,500</td>
</tr>
<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Aid to Volunteer Ambulance Company</td>
<td>35,000</td>
<td>12,000</td>
</tr>
<tr>
<td>Public Buildings &amp; Grounds</td>
<td>143,300</td>
<td>133,300</td>
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<tr>
<td>Other Expenses</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Garbage and Trash Removal</td>
<td>425,000</td>
<td>420,000</td>
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<tr>
<td>Gypsy Moth Spraying</td>
<td></td>
<td>5,000</td>
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</tbody>
</table>

Total Operations {Item 8(A)} Within "CAPS" 3,087,286 3,038,286

Total Operations Including Contingent Within "CAPS" 3,117,286 2,068,286

### Detail:

<table>
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<tr>
<th>Description</th>
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<th>Amount 2</th>
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<tbody>
<tr>
<td>Salaries &amp; Wages</td>
<td>2,204,986</td>
<td>2,155,986</td>
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<tr>
<td>Other Expenses (Including Contingent)</td>
<td></td>
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</tbody>
</table>

(H-1) Total General Appropriations for Municipal Purposes Within "CAPS" 3,284,609 3,235,609

### (C) Capital Improvements - Excluded from "CAPS":

<table>
<thead>
<tr>
<th>Description</th>
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<th>Amount 2</th>
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<tbody>
<tr>
<td>Capital Improvement Fund</td>
<td>75,000</td>
<td>35,000</td>
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Total Capital Improvements - Excluded from "CAPS" 147,500 107,500

(O) Total General Appropriations Excluded from "CAPS" 961,674 921,674

(L) Subtotal General Appropriations Items (H-1) & (O) 4,246,283 4,157,283

(M) Reserve for Uncollected Taxes                 131,279   130,839


## BE IT FURTHER RESOLVED, that two certified copies of this resolution be filed forthwith in the Office of the Dir of the Division of Local Government Services for his certification of the Local Municipal budget so amended.

**************

It is hereby certified that this is a true copy of a resolution amending the budget, adopted by the governing body on the 21st day of May 2018.

Certified by me

______________________________

LA SHAWN R. BARBER, RMC

______________________________

JOSEPH W. BARTON, MAYOR
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2018-58
APPOINTING ROBERT C. SUNBURY AS THE OFFICE OF EMERGENCY MANAGEMENT COORDINATOR / JIF SAFETY COORDINATOR

WHEREAS, the Township requires the appointment of an Office of Emergency Management Coordinator; and

WHEREAS, the Tabernacle Township Mayor has recommended Robert C. Sunbury be appointed as the OEM Coordinator/Safety Coordinator; and

WHEREAS, the position of Municipal Emergency Management Coordinator is based on provisions of public laws and directives which carry the force of law, including New Jersey Statutes Annotated (N.J.S.A.) Appendix A:9-33 et seq. (Chapter 251 P.L. 1942, as amended by Chapter 438, P.L. 1953); and

WHEREAS, Robert C. Sunbury satisfies all of the requirements, certifications and licensing requirements specified under Directive #102 of the State of New Jersey Office of Emergency Management; and

WHEREAS, the Township of Tabernacle of is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies; and

WHEREAS, the Township of Tabernacle recommends the appointment of Robert C. Sunbury to serve as JIF Safety Coordinator in accordance with the FUND requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey this 21st day of May 2018, as follows:

1. Robert C. Sunbury is hereby appointed as the Emergency Management Coordinator for the Township of Tabernacle for a three year term, effective April 30, 2018.

2. Robert C. Sunbury is hereby appointed as the JIF Safety Coordinator for the Township of Tabernacle for a concurrent term.

3. The base salary is four thousand dollars ($4,000.00) per year in accordance with the Township’s Salary Ordinance.

4. The appointment is effective on April 30, 2018.
5. A certified copy of this Resolution shall be forwarded to the Burlington County Emergency Management Offices, Burlington County Municipal JIF and Robert C. Sunbury upon adoption.

LA SHAWN R. BARBER, RMC  
TOWNSHIP CLERK

JOSEPH W. BARTON, MAYOR

************

I, La Shawn R. Barber, Clerk of Tabernacle Township, hereby certify that the forgoing is a true copy of a Resolution duly adopted by the Governing Body of the Township of Tabernacle, County of Burlington, and State of New Jersey, at a regular public meeting held on the 21th day of May, 2018.

La Shawn R. Barber, RMC  
Township Clerk
RESOLUTION 2018-59
AUTHORIZE THE PLACEMENT OF TEMPORARY SIGNS IN THE PUBLIC RIGHT OF WAY FOR TABERNACLE HISTORICAL SOCIETY

WHEREAS, the request has been made by Tabernacle Historical Society for permission to place temporary signage in the public right of way associated with certain Township roads for the week of May 27th, 2018 in order to promote their upcoming Annual Strawberry Social which will take place on Saturday, June 2, 2018 between 2pm – 5pm at the Tabernacle Community Center, 81 Hawkin Road, Tabernacle; and

WHEREAS, Township Committee is desirous of assisting Tabernacle Historical Society in promoting this beneficial activity.

NOW, THEREFORE, BE IT RESOLVED, that the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, does hereby temporarily suspend the zoning regulations prohibiting such signage included in Tabernacle revised Ordinances Chapter 17 Section 22.12 “Off Site Commercial Advertising Signs.”

The Township Committee further hereby authorizes the Tabernacle Historical Society and/or its representatives to place temporary signage in the public right of way and along Tabernacle public roads to promote this event as aforementioned under the following conditions:

1. All signs shall be placed at least 6’ feet off of any paved road surface and shall be placed in the public right of way with adult supervision.

2. All temporary signs shall be removed within 5 days after conclusion of the event.

BE IT FURTHER RESOLVED that a certified copy of this Resolution be forwarded to the Tabernacle Construction Official and Tabernacle Historical Society.

Dated: May 21, 2018

LA SHAWN R. BARBER, RMC   JOSEPH W. BARTON, MAYOR
MUNICIPAL CLERK


RESOLUTION 2018-60

A RESOLUTION AUTHORIZING THE RELEASE OF TABERNACLE TOWNSHIP COMMITTEE EXECUTIVE SESSION MINUTES

WHEREAS, the Township of Tabernacle has a history of commitment to the public participation in its local government and to the corresponding need for an informed citizenry; and

WHEREAS, the Township Committee finds that it is permissible to release the executive Session Meeting Minutes for the following dates:

- 2/22/2016 – Full Release
- 7/18/2016 – Full Release
- 6/26/2017 – Full Release
- 9/11/2017 – Full Release
- 11/13/2017 – Full Release
- 11/27/2017 – Full Release
- 1/22/2018 – Full Release
- 2/26/2018 – Full Release
- 3/12/2018 – Full Release
- 3/26/2018 – Full Release

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington and State of New Jersey that the Township Clerk is hereby authorized and directed to release the following approved Executive Session Meeting Minutes for the following dates:

- 2/22/2016 – Full Release
- 7/18/2016 – Full Release
- 6/26/2017 – Full Release
- 9/11/2017 – Full Release
- 11/13/2017 – Full Release
- 11/27/2017 – Full Release
- 1/22/2018 – Full Release
- 2/26/2018 – Full Release
- 3/12/2018 – Full Release
- 3/26/2018 – Full Release
I hereby certify the foregoing to be a true copy of a resolution adopted by the Tabernacle Township Committee at a meeting held on May 21, 2018.

Township of Tabernacle

____________________  ______________________
La Shawn R. Barber, RMC/CMR  Joseph Barton, Mayor

Township Clerk
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2018-61
ASSIGNMENT OF TAX SALE CERTIFICATE #17-00006

WHEREAS, N.J.S.A. 54:5-112 AND 5-113 provide the governing body the authority for a municipality to sell municipally held liens at private sale to such person(s) and for such sum(s), not less than the amount of municipal liens charged against same; and

WHEREAS, the Tax Collector has notified the owner of record as appearing on the Tax Duplicate at least five days prior to affirmation of this resolution and public notice was posted in three public places within Township of Tabernacle; and

WHEREAS, the Township of Tabernacle, County of Burlington and State of New Jersey sold a certain tax certificate No. 17-00006 on December 20, 2017 in the amount of $1,426.93 for outstanding taxes due and owing plus interest, penalties and subsequent taxes and interest due on property located at 11 Moore Road, Block 321, Lot 10.04 in the Township of Tabernacle; and

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of Tabernacle is hereby authorized to accept assignment of the aforementioned tax certificate #17-00006 and the Township Clerk and Chief Financial Officer are hereby directed to effectuate the assignment of certificate #17-00006 to DSHC Enterprises LLC in exchange for payment in the amount of $4,342.49.

BE IT FURTHER RESOLVED, that a certified copy of this resolution be forwarded to the Tax Collector, the Municipal Attorney and the Assignee.

I hereby certify the foregoing to be a true copy of a resolution adopted by the Tabernacle Township Committee at a meeting held on May 21, 2018.

__________________________

VOTE ON ADOPTION

<table>
<thead>
<tr>
<th></th>
<th>Moved</th>
<th>Seconded</th>
<th>Ayes</th>
<th>Nays</th>
<th>Absent</th>
<th>Abstain</th>
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<tr>
<td>Joseph W. Barton</td>
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<td>Kimberly A. Brown</td>
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<td>Richard J. Franzen</td>
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<td>Stephen V. Lee, IV</td>
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<td>Joseph Yates, IV</td>
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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 21 day of May 2018

La Shawn R. Barber, RMC
Municipal Clerk
ASSIGNMENT OF TAX SALE CERTIFICATE

KNOW ALL MEN BY THESE PRESENTS, that the Township of Tabernacle, in consideration of $4,342.49, this 21st day of May 2018, the receipt whereof is hereby acknowledged, have granted, bargained, sold, transferred, assigned, and set over, and by these presents do grant, bargain, sell, assign, and set over unto said DSHC Enterprises LLC, his (her) heirs, representative, and assigns, all right, title, interest, property, and estate, in and to the Tax Sale Certificate #17-00006, and in and to the land therein mentioned and referred to as filed in the County of Burlington, Mortgage Book OR13326, Page 3428, known as Block 321, Lot 10.04, located at 11 Moore Road in Tabernacle, assessed in the name of Robert McFetridge II.

IN WITNESS WHEREOF, the party of the first part has set hand and seal or caused these presents to be signed by its proper corporate officers and caused its proper corporate seal to be hereto affixed, on the day and year first written.

_____________________________________, Mayor
Joseph W. Barton

_____________________________________, Municipal Clerk
LaShawn R. Barber

SIGNED, SEALED AND DELIVERED

Be it remembered, that on this ______ day of __________, 2018 before me, a Notary Public of the State of New Jersey, personally appeared the above officials who are, I am satisfied, the individuals described in and who executed the above Assignment of Certificate, and I having known to them the contents thereof, they thereupon acknowledged that they signed, sealed, and delivered the same as his/her voluntary act and deed, for the uses and the purposes therein expressed.
NOTICE OF ASSIGNMENT
OF MUNICIPAL TAX SALE
CERTIFICATE

Notice is hereby given that the
Township of Tabernacle in the
County of Burlington, has set May
21, 2018 at 7:30 PM in Tabernacle
Town Hall, 163 Carranza Road, as
the date, time and place to consider
the offer of DSHC Enterprises LLC,
to acquire by assignment, the fol-
lowing Tax Sale Certificate dated
December 20, 2017, held by the
Township of Tabernacle:

Certificate # 17-00006
Block 321, Lot 10.04
11 Moore Road
$4,300.87 + Advertising

Please be advised that any person
having an interest in this property
has the right to redeem prior to May
21, 2018. This notice is given pur-
suant to the provision of N.J.S.A.
54:5-114.

Kimberly L. Smith
Tax Collector

Adv. Fee: $21.62
BCT: May 13, 2018
Aff. Chg.: $20.00 7217514
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2018-62
RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR LEISURE TIME INNS, INC.

WHEREAS, Tabernacle Township has received an application for renewal of Plenary Retail Consumption License for the 2018-2019 term for the following license premise:

1. 0335-33-001-004 * Leisure Time Inns, Inc. / Tabernacle Inn - 1488 Route 206, Tabernacle, NJ 08088

WHEREAS, the law requires that an Alcoholic Beverage Licensee Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

WHEREAS, all fees have been deposited and required paper work filed with the Township Clerk having no written objections filed opposing the renewal application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

1. The Township Committee does hereby find that the applicant is qualified to be license according to all statutory, regulatory, and local governing ABC laws and regulations.

BE IT FURTHER RESOLVED, as per Title 33, the Township Clerk is authorized to issue said licenses for the year 2018-2019 and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

DATE: MAY 21, 2018

______________________________
JOSEPH W. BARTON, MAYOR

LA SHAWN R. BARBER, RMC
TOWNSHIP CLERK

***************
I, La Shawn R. Barber, Clerk of Tabernacle Township hereby certify that the foregoing is a true copy of a Resolution duly adopted by the Governing Body of The Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, held ____ day of ________, 2018

______________________________
La Shawn R. Barber, RMC
Municipal Clerk
State of New Jersey  
DEPARTMENT OF THE TREASURY  
DIVISION OF TAXATION  
PO BOX 245  
TRENTON, NJ 08695-0245

ALCOHOLIC BEVERAGE RETAIL LICENSEE  
CLEARANCE CERTIFICATE  
(RENEWAL)

5/17/2018

LIQUOR LICENSE NUMBER: 0335-33-001-004  
SALES TAX REGISTRATION NUMBER: XXX-XX-3751/000

LEISURE TIME INNS INC

The Director of the Division of Taxation, in accordance with chapter 161 Laws of N.J. 1995, has reviewed the records of the above holder of a retail alcoholic beverage license. This review shows that the licensee is in compliance with this act.

This certificate indicates the above license holder is in compliance with the above act and the Division of Taxation has no objections to renewal of said license. This certificate does not constitute a waiver of authority to demand resolution of any other deficiencies and delinquencies and shall not prevent further audit or the assessment of additional taxes, penalties, interest or fees as may be provided by law.

NOT TO BE USED FOR TRANSFERS

Michael J. Bryan  
Acting Director, Division of Taxation