Township of Tabernacle

Join Webinar – Electronic Meeting
Your Computer Audio or Telephone

TOWNSHIP COMMITTEE MEETING
AGENDA

APRIL 27, 2020- 7:30 PM

Governing Body
Joseph W. Barton, Deputy Mayor
Nancy K. McGinnis, Township Committee
Samuel R. Moore, III, Township Committee
Robert C. Sunbury, Township Committee
Kimberly A. Brown, Mayor

TOWN HALL ADMINISTRATIVE TEAM

<table>
<thead>
<tr>
<th>Township Administrator</th>
<th>Chief Finance Officer</th>
<th>Tax Collector</th>
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<tr>
<td>Douglas Cramer</td>
<td>Rodney R. Haines</td>
<td>Kimberly L. Smith</td>
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<td>Dante Guzzi</td>
<td>C.P.W.M.</td>
<td>C.T.C., QPA</td>
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<td>Township Engineer</td>
<td>Chief Finance Officer</td>
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<td>Thomas Boyd</td>
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<th>Township Solicitor</th>
<th>Construction Official</th>
<th>Emergency Management Coordinator</th>
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<tr>
<td>Peter C. Lange, Jr.</td>
<td>Robert Sunbury</td>
<td>La Shawn R. Barber</td>
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<td>Construction Official</td>
<td>Municipal Clerk</td>
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www.townshipoftabernacle-nj.gov
I. CALL TO ORDER - FLAG SALUTE - OPEN PUBLIC MEETINGS ACT STATEMENT

II. ROLL CALL: Mr. Barton, Ms. McGinnis, Mr. Moore, Mr. Sunbury and Mayor Brown

III. PUBLIC COMMENT (Agenda items only, except first reading ordinance – public hearing scheduled)

IV. ORDINANCE ON FIRST READING

EXPLANATORY STATEMENT: This Ordinance is being introduced on first reading to increase the municipal budget limits up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions.

   2020-1: (First Reading) ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK

   • Public Hearing: Tuesday, May 26, 2020 7:30 p.m.

V. MUNICIPAL BUDGET

   2020-53: Authorize Emergency Temporary Appropriations

   • Discussion by CFO on Governing Body’s consensus on municipal budget timeline

   2020-54: (First Reading) Introduction of 2020 Municipal Budget Resolution

   • Public Hearing: Tuesday, May 26, 2020 7:30 p.m.

   2020-54A: Authorize Self-Examination of Municipal Budget

VI. APPROVAL OF BILLS (March 20, 2020 & April 24, 2020)

VII. APPROVAL OF MINUTES

   a) January 27, 2020 (Regular)
   b) February 10, 2020 (Workshop & Closed Session)
   c) February 24, 2020 (Regular & Closed Session)
   d) March 9, 2020 (Workshop & Closed Session)

VIII. RESOLUTIONS

   2020-55: Authorize award of contract for the 2020 Road Contract to Earle Asphalt Company
   2020-56: Authorize continued appointment of Township Auditor and the re-award of contract for 2020 professional services
   2020-57: Authorize execution of a shared service agreement with Springfield Township for certified Recycling Coordinator Services
   2020-58: Authorize execution of a shared service agreement with New Hanover Township for certified Recycling Coordinator Services
IX. RESOLUTIONS of CONSENT AGENDA: These items listed below are considered routine by the Township of Tabernacle and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the Consent Agenda and will be considered separately.

2020-59: Authorize Township Engineer to prepare plans and specification to solicit bids for Oakshade Road Repaving (Phase 1)
2020-60: Authorize to solicit bids for collection and disposal of municipal solid waste services
2020-61: Authorize continued participation in the JIF Safety Incentive Program
2020-62: Authorize refund of certificate of compliance fee
2020-63: Authorize final approval of farmland applications for RTE, III Farm, LLC
2020-64: Authorize bond reduction for Seneca Woods (Phase 2)

✓ Item(s) #________moved from consent: None

X. PUBLIC COMMENT (please state your name & address for the record – 3 minutes)

XI. REPORTS

a) Engineer       b) Emergency Management   c) Administrator
   d) Solicitor     e) Township Committee

Mayor Brown: Accept letter of resignation for LDB member and filling unexpired term of appointment

Appointment to Boards by Mayor: 

Land Development Board
Class 4. Term Ending 12/31/2022

• Mayoral Proclamation: (Denny) Denise M. Stevens

XII. EXECUTIVE SESSION (Resolution No. CS 04 272020)

• Discussion of litigation matters related to Fran Brooks v. Township of Tabernacle (BUR-L-002065-19)

XIII. REOPEN

XIV. ADJOURNMENT
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

ORDINANCE 2020-1
CALENDAR YEAR 2020
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK
(N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and,

WHEREAS, N.J.S.A. 40A: 4-45.15n provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

WHEREAS, the Township Committee of the Township of Tabernacle in the County of Burlington finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

WHEREAS, the Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to $34,441.58 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

WHEREAS the Township Committee hereby determines that any amount authorized hereinafter that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Tabernacle shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to $120,545.53, and that the CY 2020 municipal budget for the Township of Tabernacle be approved and adopted in accordance with this ordinance; and,

BE IT FURTHER ORDAINED, that any amount authorized hereinafter that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

Introduced: April 27, 2020
Adopted:

La Shawn R. Barber, RMC
Municipal Clerk
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020-53
AUTHORIZING THE ADOPTION OF AN EMERGENCY
TEMPORARY BUDGET FOR THE YEAR 2020

WHEREAS, N.J.S.A. 40A:4-20 provides that, in addition to temporary appropriations necessary for the period prior to the adoption of the budget and regular appropriations, the governing body may make emergency temporary appropriations for any purposes for which appropriations may lawfully be made for the period between the beginning of the current fiscal year and the date of the adoption of the budget for the current fiscal year and the date of the adoption of the budget for the current fiscal year; and

WHEREAS, the amount of such emergency temporary appropriations shall be included under corresponding headings in the budget as adopted or, if such appropriations are adopted after the introduction and approval of the budget and were not included in the budget as approved such appropriations shall be included by amendment in the budget as adopted without public advertisement or public hearing; and

WHEREAS, the Township has deemed certain emergency temporary appropriations to be necessary and such appropriations are conforming to the provisions of N.J.S.A. 40A:4-20;

WHEREAS, the governing body of the Township of Tabernacle in the County of Burlington desires to provide an orderly method to meet claims during the period prior to the adoption of the 2020 budget; and

WHEREAS, the Chief Financial Officer for the Township of Tabernacle has prepared a list of temporary emergency appropriations for the year 2020; and whereas said list of temporary emergency appropriations follows:
<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>2020 Temporary Emergency N.J.S.A 40A:4-20</th>
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<tr>
<td>100-100</td>
<td>Administrative &amp; Executive S&amp;W</td>
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<td>100-200</td>
<td>Administrative &amp; Executive OE</td>
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<td>110-100</td>
<td>Mayor &amp; Committee S&amp;W</td>
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<td>121-100</td>
<td>Municipal Improvement Search Officer S&amp;W</td>
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<td>Registrar S&amp;W</td>
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<td>Financial Administration S&amp;W</td>
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<td>Collection of Taxes OE</td>
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<td>146-200</td>
<td>Bond Registrar Fees OE</td>
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<td>155-200</td>
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<td>225-20J</td>
<td>Unemployment Insurance</td>
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<td>Contribution to Volunteer Ambulance Companies</td>
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<td>Contribution to Volunteer Fire Companies</td>
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<td>Public Works OE</td>
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<td>Garbage and Trash Removal OE</td>
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<td>310-200</td>
<td>Public Buildings and Grounds OE</td>
<td>17,000.00</td>
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## TOWNSHIP OF TABERNACLE
### BURLINGTON COUNTY, NEW JERSEY

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<tr>
<th>Code</th>
<th>Program Description</th>
<th>Amount</th>
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<tr>
<td>330-200</td>
<td>Board of Health OE</td>
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<td>360-200</td>
<td>Aid to Family Services of Burlington Co. OE</td>
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<td>370-200</td>
<td>Recreation OE</td>
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<td>430-200</td>
<td>Electricity</td>
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<td>Street Lighting</td>
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<td>Telephone</td>
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<td>Fuel Oil</td>
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<td>460-200</td>
<td>Gasoline/Diesel</td>
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<td>465-200</td>
<td>Landfill Closure Costs OE</td>
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<td>Municipal Court S&amp;W</td>
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<td>470-202</td>
<td>Contingent</td>
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<td>471-295</td>
<td>Contributions to Employee Retirement System</td>
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<td>472-295</td>
<td>Social Security System</td>
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<tr>
<td>417-291</td>
<td>Length of Service Award Program</td>
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**Total Appropriations per NJSA 40A:4-19**  
490,638.00

### Public & Private Programs

### Capital
- 44-901 Capital Improvement Fund
- 44-903 Building Renovations
- 44-904 Public Works Equipment

### Debt Service
- 45-920 Payment of Bond Principal
- 45-930 Interest on Bonds
- 45-935 Interest on Notes
- 45-940 Green Trust - Principal & Interest

### Deferred Charges
- 46-875 Special Emergency

### Reserve for Uncollected
- 50-899 RFUT

**Total Budget**  
490,638.00

**BE IT FURTHER RESOLVED** that a certified copy of this resolution is forwarded to the Chief Financial Officer.

April 27, 2020

Attest:

La Shawn R. Barber, RMC  
Municipal Clerk

Kimberly A. Brown, Mayor
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020-53  
AUTHORIZING THE ADOPTION OF AN EMERGENCY  
TEMPORARY BUDGET FOR THE YEAR 2020

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the _27th_ day of April 2020.

LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020 - 54
RE: INTRODUCTION OF 2020 TABERNACLE TOWNSHIP
MUNICIPAL BUDGET

WHEREAS, the Municipal Budget of the Township of Tabernacle, County of Burlington is for the fiscal year 2020; and

WHEREAS, the following statements of revenues and appropriations shall constitute the Municipal Budget for the year 2020; and

NOW, THEREFORE, BE IT RESOLVED, that said budget be published in Tabernacle Township’s official newspapers.

BE IT FURTHER RESOLVED, by the Governing Body of the Township of Tabernacle does hereby approve the following Budget for the year 2020.

Date: April 27, 2020

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.

La Shawn R. Barber, RMC
Municipal Clerk
WHEREAS, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

WHEREAS, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

WHEREAS, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of Tabernacle has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2020 budget year.

NOW THEREFORE BE IT RESOLVED by the governing body of the Township of Tabernacle that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer’s certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
   a. Payment of interest and debt redemption charges
   b. Deferred charges and statutory expenditures
   c. Cash deficit of preceding year
   d. Reserve for uncollected taxes
   e. Other reserves and non-disbursement items
   f. Any inclusions of amounts required for school purposes.

2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 et seq., are fully met (complies with CAP law).

3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
   a. All estimates of revenue are reasonable, accurate and correctly stated,
   b. Items of appropriation are properly set forth
   c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY

5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.

6. That all other applicable statutory requirements have been fulfilled.

BE IT FURTHER RESOLVED that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

Adopted: April 27, 2020

Attest:

La Shawn R. Barber, RMC  
Municipal Clerk

Kimberly A. Brown, Mayor

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VOTE ON ADOPTION

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LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

TOWNSHIP OF TABERNACLE
Resolution 2020-55
Awarding Contract for the 2020 Road Program in the Township of Tabernacle, County of Burlington and State of New Jersey

WHEREAS, the Township Committee of the Township of Tabernacle has received sealed proposals for the 2020 Road Program in the Township of Tabernacle, Burlington County, New Jersey; and

WHEREAS, N.J.S.A. 40A:11-4 states that a contract, the cost of which would exceed $17,500.00 in a fiscal year, shall be awarded only after public advertising for bids and bidding therefore; and

WHEREAS, there has been public advertisement for bids and the Township Clerk received and opened bids on February 26, 2020 for the purpose of awarding a contract for the aforementioned road program; and

WHEREAS, the Township’s engineer and Township solicitor have reviewed the bids and determined the three lowest bids to be in conformance with the bid specifications and has advised that a certain entity is the lowest qualified responsible bidder for said contract and has recommended that the Municipality award said contract or reject the bids within sixty (60) days as required by N.J.S.A. 10A: 11-4; and

WHEREAS, the Township’s Chief Financial Officer has certified that there are sufficient funds available for the purpose of awarding a contract to said entity and his certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee as follows:

1. That the Chief Financial Officer has declared that there are sufficient funds available for the aforesaid purpose, and that the Township Committee hereby directs that the hereinafter expenditure be charged against such funds.

2. That the Township Committee hereby declares that Earle Asphalt Company, located at 1800 Route 34, Wall, NJ is the lowest qualified bidder for the aforementioned contract and hereby awards a contract to Earle Asphalt Company for the total bid amount of Five Hundred Sixty Thousand Six Hundred and Thirteen Dollars and Thirteen Cents ($560,613.13) in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and the Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

3. That the award to Earle Asphalt Company is consistent with the legal requirements of the lowest responsible bidder, which conforms, to all specification requirements and applicable statutory provisions.

4. That the Township Committee hereby directs the Township Clerk to return the bid securities to the unsuccessful bidders in accordance with N.J.S.A. 40A: 11-4.

5. That the Township Committee does hereby direct the Township Mayor and Clerk to execute any contract documents which are necessary to effectuate the terms of this Resolution which shall be prepared by or reviewed by the Office of the Township Solicitor.

April 27, 2020

Attest:

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

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VOTE ON ADOPTION

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<tr>
<th>Name</th>
<th>Moved</th>
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<th>Nays</th>
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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
February 27, 2020

Mr. Douglas Cramer, Administrator
Tabernacle Township
163 Carranza Road
Tabernacle, New Jersey 08088

Re: Recommendation of Award
2020 Road Program
Contract TAB2020-1
Our File No. M-40-071

Dear Mr. Cramer:

As you are aware, sealed bids for the above referenced project were received on Wednesday, February 26, 2020. A bid tabulation is enclosed for your review. Pending review of the Township Solicitor, we recommend award of the project to Earle Asphalt Company for the total price of $560,613.13. We have forwarded a copy of the three (3) lowest bidders to Peter Lange, Esq. for review prior to award of the project.

Should you have any questions regarding the above, or require additional information, do not hesitate to contact our office.

Very truly yours,

Dante Guzzi Engineering Associates, L.L.C.

Dante Guzzi, P.E., C.M.E.
Principal Engineer

DG/jag
enclosure

cc: Peter C. Lange, Esq w/copies
### TABERNACLE TOWNSHIP
2020 ROAD PROGRAM
CONTRACT TAB2020-1

#### February 26, 2020  11:00 AM
DGEA File No. M-40-071

#### Page 1 of 1

<table>
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<th>Item No.</th>
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<th>Unit Price</th>
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#### TOTAL BID PRICE ITEMS 1 THROUGH 21
$460,613.13 $581,955.00 $592,800.00 $54,000.00

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#### TOTAL BID PRICE ITEMS 1 THROUGH 21
$570,120.00 $684,467.00

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No Bid: Piercon Construction  
RTW Construction  
Construct Connect

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610,835.00
RESOLUTION 2020-56

CONTINUED APPOINTMENT OF TOWNSHIP AUDITOR AND THE RE-AWARD OF CONTRACT FOR 2020 PROFESSIONAL SERVICES

WHEREAS, there exists a continued need for a Township Auditor in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract was awarded to Kevin P. Frenia of Holman Frenia Allison, P.C. through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17; and

WHEREAS, Kevin P. Frenia, C.P.A., R.M.A., C.F.E. was appointed as Township Auditor for the year 2020 on January 2, 2020; and

WHEREAS, a contractual agreement summarizing the services to be performed by Kevin P. Frenia, C.P.A., R.M.A., C.F.E. as Township Auditor was approved, and the execution of the contract was authorized; and

WHEREAS, Kevin P. Frenia, C.P.A., R.M.A., C.F.E. has informed the Township that effective immediately, he is joining the firm of Holt McNally & Associates whose business address is 618 Stokes Road, Medford, NJ 08055.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

Section 1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the agreements with Kevin P. Frenia, C.P.A., R.M.A., C.F.E. of Holt McNally & Associates subject to review of the rate schedules, receipt of a Certificate of Employee Information Report, New Jersey Business Registration Certificate and Certificate of Liability and approval by the Township Committee as to the respective contracts.

Section 2. As follows:

1. A contractual agreement summarizing the services to be performed by Kevin P. Frenia, as Township Auditor is hereby approved and execution of the contract is authorized.
2. The contractual agreement shall include the following rate schedule:
   a. The Auditor's fee for these services will not exceed $25,300, plus the costs associated with bank confirmations, if applicable. The Auditor's standard hourly rates be pursuant to contract.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Municipal Clerk is hereby authorized to public a “Notice of Award” of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.
IN WITNESS WHEREOF, the parties hereto have set their hands and seals this 27th day of April 2020.

ATTEST

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK

TOWNSHIP OF TABERNACLE

KIMBERLY A. BROWN
MAYOR

VOTE ON ADOPTION

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<th>Nays</th>
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<td>Robert C. Sunbury, Jr.</td>
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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
March 12, 2020

La Shawn R. Barber, Municipal Clerk
Township of Tabernacle
163 Carranza Road
Tabernacle, New Jersey 08088

Dear Mr. Barber, Honorable Mayor and Members of the Township Committee:

I would like to take this opportunity to express my gratitude for the appointment as Auditor for the Township of Tabernacle for the year 2020.

We have enclosed two copies of our contract for the audit of the year ending December 31, 2019 for your review and approval. One copy is for your files, and the other copy should be signed and returned to our Medford office.

We have also enclosed our Certificate of Employee Information Report, Business Registration Certificate, PEER Review Statement, Insurance Certificate and W9 Form (Taxpayer Identification Number & Certification) which you need for your files.

Should you have any questions, please do not hesitate to contact us.

Very truly yours,

HOLT MCNALLY & ASSOCIATES INC.

[Signature]

Kevin P. Frenia, CPA, RMA, CFE

KPF:hw
Enclosures
AGREEMENT

THIS AGREEMENT made this ___ day of __________, 20___ by and between the Township of Tabernacle, a municipal corporation of the State of New Jersey, hereinafter referred to as "Municipality" and Kevin P. Frenia, C.P.A., R.M.A., C.F.E. hereinafter referred to as "Auditor";

WITNESSETH:

WHEREAS, by virtue of Resolution ______, passed __________, Kevin P. Frenia, C.P.A., R.M.A., C.F.E has been appointed Auditor for the Township of Tabernacle; and

WHEREAS, the parties hereto have reviewed existing appropriations for funds and desire by this Agreement to reduce the understanding with reference to the compensation of the Auditor in writing;

NOW THEREFORE, in consideration of the mutual terms, conditions and covenants herein, it is agreed by and between the parties as follows:

1. SCOPE

The Auditor agrees to perform the professional services ordinarily provided by Registered Municipal Accountants of the State of New Jersey, including the audit of the accounts and financial transactions for the 2019 calendar year.

The Auditor will audit the financial statements-regulatory basis of the various funds of the Municipality, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Municipality as of and for the year ended December 31, 2019.

The Auditor also agrees to report on supplementary information other than RSI that accompanies the Municipality’s financial statements. The Auditor will subject the following supplementary information to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and the Auditor will provide an opinion on it in relation to the financial statements as a whole in a report combined with the auditor’s report on the financial statements:

1) Supplemental exhibits

2) Schedules of expenditures of federal awards and/or state financial assistance, as applicable

3) Supplemental data
Audit Objectives

The objective of the audit is the expression of opinions as to whether the Municipality’s financial statements are fairly presented, in all material respects, in conformity with accounting principles and practices prescribed by the New Jersey Department of Community Affairs, Division of Local Government Services and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. The objective also includes reporting on—

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with Government Auditing Standards.

- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal and/or state statutes, regulations, and the terms and conditions of federal and/or state awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance) and NJ OMB Circular 15-08, Audits of States, Local Governments, and Non-Profit Organizations.

The Government Auditing Standards report on internal control over financial reporting and on compliance and other matters will include a paragraph that states that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity’s internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with Government Auditing Standards in considering the entity’s internal control and compliance. The Uniform Guidance and NJ OMB Circular 15-08 report on internal control over compliance will include a paragraph that states that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance and NJ OMB Circular 15-08. Both reports will state that the report is not suitable for any other purpose.

The audit will be conducted in accordance with auditing standards generally accepted in the United States of America; the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States; the requirements of the New Jersey Department of Community Affairs, Division of Local Government Services; the Single Audit Act Amendments of 1996; and the provisions of the Uniform Guidance and NJ OMB Circular 15-08, and will include tests of accounting
records, a determination of major program(s) in accordance with the Uniform Guidance and NJ OMB Circular 15-08, and other procedures considered necessary to enable the Auditor to express such opinions. The Auditor will issue written reports upon completion of the single audit. The Auditor’s reports will be addressed to the Governing Body of the Municipality. The Auditor cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for the Auditor to modify its opinions or add emphasis-of-matter or other-matter paragraphs. If the Auditor’s opinions are other than unmodified, the Auditor will discuss the reasons with the Municipality in advance. If, for any reason, the Auditor is unable to complete the audit or are unable to form or have not formed opinions, the Auditor may decline to express opinions or issue reports, or may withdraw from this engagement.

Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, the audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. The Auditor will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, Government Auditing Standards do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because the Auditor will not perform a detailed examination of all transactions, there is a risk that material misstatements or noncompliance may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and Government Auditing Standards. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, the Auditor will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to the Auditor’s attention. The Auditor will also inform the appropriate level of management of any violations of laws or governmental regulations that come to the Auditor’s attention, unless clearly inconsequential, and of any material abuse that comes to the Auditor’s attention. The Auditor will include
such matters in the reports required for a single audit. The Auditor’s responsibility is limited to the period covered by the audit and does not extend to any later periods for which the Auditor is not engaged as auditors.

The Auditor’s procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include tests of the physical existence of inventories, and direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. The Auditor will request written representations from the Municipality’s attorneys as part of the engagement, and the Auditor may bill the Municipality for responding to this inquiry. At the conclusion of the audit, the Auditor will require certain written representations from the Municipality about its responsibilities for the financial statements; schedule of expenditures of federal and/or state awards; federal and/or state award programs; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

**Audit Procedures—Internal Control**

The audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that the Auditor considers relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. The Auditor’s tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in the Auditor’s report on internal control issued pursuant to *Government Auditing Standards*.

If applicable, as required by the Uniform Guidance and NJ OMB Circular 15-08, the Auditor will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that the Auditor considers relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal and/or state award program. However, the Auditor’s tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in the Auditor’s report on internal control issued pursuant to the Uniform Guidance and NJ OMB Circular 15-08.
An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, the Auditor will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, Government Auditing Standards, and the Uniform Guidance and NJ OMB Circular 15-08.

Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, the Auditor will perform tests of the Municipality’s compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance and the Auditor will not express such an opinion in its report on compliance issued pursuant to Government Auditing Standards.

The Uniform Guidance and NJ OMB Circular 15-08 requires that the Auditor also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal and/or state statutes, regulations, and the terms and conditions of federal and/or state awards applicable to major programs. The Auditor’s procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of the Municipality’s major programs. The purpose of these procedures will be to express an opinion on the Municipality’s compliance with requirements applicable to each of its major programs in the Auditor’s report on compliance issued pursuant to the Uniform Guidance and NJ OMB Circular 15-08.

Other Services

The Auditor will assist in preparing the financial statements, schedule of expenditures of federal and/or state awards, and related notes of the Municipality in conformity with U.S. generally accepted accounting principles, practices prescribed by the New Jersey Department of Community Affairs, Division of Local Government Services and the Uniform Guidance based on information provided by the Municipality. These nonaudit services do not constitute an audit under Government Auditing Standards and such services will not be conducted in accordance with Government Auditing Standards. The Auditor will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal and/or state awards, and related notes
services previously defined. The Auditor, in its sole professional judgment, reserves the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Management is responsible for (1) designing, implementing, establishing, and maintaining effective internal controls, including internal controls over federal and/or state awards, and for evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. The Municipality is also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal and/or state awards, and all accompanying information in conformity with principles and practices prescribed by the New Jersey Department of Community Affairs, Division of Local Government Services; and for compliance with applicable laws and regulations (including federal and/or state statutes) and the provisions of contracts and grant agreements (including award agreements). The Municipality’s responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and completeness of that information.

Management is also responsible for making all financial records and related information available to the Auditor and for the accuracy and completeness of that information. The Municipality is also responsible for providing the Auditor with (1) access to all information of which it is aware that is relevant to the preparation and fair presentation of the financial statements, (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance and NJ OMB Circular 15-08, (3) additional information that the Auditor may request for the purpose of the audit, and (4) unrestricted access to persons within the government from whom the Auditor determines it necessary to obtain audit evidence.

The Municipality’s responsibilities include adjusting the financial statements to correct material misstatements and confirming to the Auditor in the management representation letter that the effects of any uncorrected misstatements aggregated by the Auditor during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial
statements as a whole.

The Municipality is responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing the Auditor about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. The Municipality’s responsibilities include informing the Auditor of its knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, the Municipality is responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants. Management is also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements, or abuse that the Auditor reports. Additionally, as required by the Uniform Guidance and NJ OMB Circular 15-08, it is management’s responsibility to evaluate and monitor noncompliance with federal and/or state statutes, regulations, and the terms and conditions of federal and/or state awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

The Municipality is responsible for identifying all federal and/or state awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal and/or state awards (including notes and noncash assistance received) in conformity with the Uniform Guidance and NJ OMB Circular 15-08. Management agrees to include the Auditor report on the schedule of expenditures of federal and/or state awards in any document that contains and indicates that the Auditor has reported on the schedule of expenditures of federal and/or state awards. The Municipality also agrees to include the audited financial statements with any presentation of the schedule of expenditures of federal and/or state awards that includes its report thereon or make the audited financial statements readily available to intended users of the schedule of expenditures of federal and/or state awards no later than the date the schedule of expenditures of federal and/or state awards is issued with the report thereon. The Municipality’s responsibilities include acknowledging to the Auditor in the written representation letter that (1) management is responsible for presentation of the schedule of expenditures of federal and/or state awards in accordance with the Uniform Guidance and NJ OMB Circular 15-08; (2) the Municipality believes the schedule of expenditures of federal and/or state awards, including its form and content, is stated fairly in accordance with the Uniform Guidance and NJ OMB Circular 15-08; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if
they have changed, the reasons for such changes); and (4) the Municipality has disclosed to the Auditor any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal and/or state awards.

The Municipality is also responsible for the preparation of the other supplementary information, which the Auditor has been engaged to report on, in conformity with the principles and practices prescribed by the New Jersey Department of Community Affairs, Division of Local Government Services. The Municipality agrees to include the Auditor’s report on the supplementary information in any document that contains, and indicates that the Auditor has reported on, the supplementary information. The Municipality also agrees to include the audited financial statements with any presentation of the supplementary information that includes the Auditor’s report thereon. The Municipality’s responsibilities include acknowledging to the Auditor in the written representation letter that (1) management is responsible for presentation of the supplementary information in accordance with the principles and practices prescribed by the New Jersey Department of Community Affairs, Division of Local Government Services; (2) management believes the supplementary information, including its form and content, is fairly presented in accordance with the principles and practices prescribed by the New Jersey Department of Community Affairs, Division of Local Government Services; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) management has disclosed to the Auditor any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to the Auditor corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. The Municipality is also responsible for providing management’s views on the Auditor’s current findings, conclusions, and recommendations, as well as the Municipality’s planned corrective actions, for the report, and for the timing and format for providing that information.

The Municipality agrees to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal and/or state awards, and related notes, and any other nonaudit services the Auditor provides. The Municipality will be required to acknowledge in the management representation letter the Auditor’s assistance with preparation of the financial statements, schedule of
expenditures of federal and/or state awards, and related notes and that management has reviewed and approved the financial statements, schedule of expenditures of federal and/or state awards, and related notes prior to their issuance and has accepted responsibility for them. Further, management agrees to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

**Engagement Administration, Fees, and Other**

From time to time and depending on the circumstances, the Auditor may use third-party service providers in serving the Municipality’s account. The Auditor may share confidential information about the Municipality with these service providers, but remain committed to maintaining the confidentiality and security of the Municipality’s information. Accordingly, the Auditor will maintain internal policies, procedures, and safeguards to protect the confidentiality of the Municipality’s personal information. In addition, the Auditor will secure confidentiality agreements with all service providers to maintain the confidentiality of the Municipality’s information and the Auditor will take reasonable precautions to determine that appropriate procedures are in place to prevent the unauthorized release of the Municipality’s confidential information to others. In the event that the Auditor is unable to secure an appropriate confidentiality agreement, the Municipality will be asked to provide its consent prior to the sharing of its confidential information with the third-party service provider. Furthermore, the Auditor will remain responsible for the work provided by any such third-party service providers.

The Auditor understands that the Municipality employees will prepare all cash, accounts receivable, or other confirmations the Auditor requests and will locate any documents selected by the Auditor for testing.

At the conclusion of the engagement, the Auditor will complete the appropriate sections of the Data Collection Form that summarizes the audit findings. It is management’s responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal and/or state awards, summary schedule of prior audit findings, auditors’ reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. The Auditor will coordinate with the Municipality the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditors’ reports or nine months after the end of the audit period.
The Auditor will provide copies of its reports to each Committeeman/woman, the Clerk, Administrator/Treasurer, Tax Collector and Solicitor. Additional copies will be furnished to meet the requirements of the Division of Local Government Services and the appropriate Federal and State Agencies. However, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of the Auditor’s reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Holt McNally & Associates Inc. and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. The Auditor will notify the Municipality of any such request. If requested, access to such audit documentation will be provided under the supervision of the Auditor’s personnel. Furthermore, upon request, the Auditor may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the Municipality. If the Auditor is aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, the Auditor will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

2. COMPENSATION

The Auditor’s fee for these services will not exceed $25,300, plus the costs associated with bank confirmations, if applicable. The Auditor’s standard hourly rates, which vary according to the degree of responsibility involved and the experience level of the personnel assigned to the Municipality’s audit, are as follows:
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<th>STAFF</th>
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<tr>
<td>Engagement Partner</td>
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The invoices for these fees will be rendered each month as work progresses and are payable on presentation. If the Auditor elects to terminate its services for nonpayment, the engagement will be deemed to have been completed upon written notification of termination, even if the Auditor has not completed its report(s). The Municipality will be obligated to compensate the Auditor for all time expended and to reimburse the Auditor for all out-of-pocket costs through the date of termination. The above fee is based on anticipated cooperation from the Municipality’s personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, the Auditor will discuss it with the Municipality and arrive at a new fee estimate before the Auditor incurs the additional costs. This would include if the State of New Jersey is delayed in the release of the Accounting and Financial Reporting for Postemployment Benefits other than Pensions causing the statutory deadline to be extended. Should this occur, the Auditor would be required to perform additional procedures, which may result in additional fees.

3. ADDITIONAL AUDITING AND/OR ACCOUNTING SERVICES

It is agreed by and between the parties that this contract does not cover additional auditing and/or accounting services to such events as fraud detection by the Auditor or Municipality, financial records being maintained in unauditable condition and requiring additional work by the Auditor, bond consulting services, or work of any other nature that would not be included in the normal services described in Section 1 of this contract. Prior to undertaking any such additional services on behalf of the Municipality, the Auditor shall obtain a Purchase Order approved by the Municipality authorizing said services and establishing the fee structure upon which said additional services shall be based, at the hourly rates set forth in Section 2 of this contract.
4. INDEPENDENT CONTRACTOR

It is recognized that the Auditor will be performing a variety of services in various capacities pursuant to this contract. It is specifically agreed by and between the parties that all compensation pursuant to this contract is based on the status of the Auditor as an independent contractor and no portion of this sum herein specified shall be payable for services rendered as an employee of the Municipality.

5. AFFIRMATIVE ACTION MANDATORY LANGUAGE

The parties of this contract agree to incorporate into this contract the mandatory Affirmative Action Language of P.L. 1975, c 127, (N.J.A.C.17:27) as attached (Exhibit A).

6. DURATION OF CONTRACT

This Contract shall take effect January 1, 2020 and continue through and including December 31, 2020, including specifically the time period during which the 2019 Audit is completed and filed in 2020.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals, the day and year first above written.

ATTEST: 

__________________________

Clerk

TOWNSHIP OF TABERNACLE

__________________________

Mayor

__________________________

Kevin P. Frenia, Auditor
EXHIBIT A

MANDATORY EQUAL EMPLOYMENT OPPORTUNITY LANGUAGE

N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27

GOODS, PROFESSIONAL SERVICES AND GENERAL SERVICE CONTRACTS

During the performance of this contract, the contractor agrees as follows:

The contractor or subcontractor, where applicable, will not discriminate against any employee or applicant for employment because of age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Except with respect to affectional or sexual orientation and gender identity or expression, the contractor will take affirmative action to ensure that such applicants are recruited and employed, and that employees are treated during employment, without regard to their age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex. Such action shall include, but not limited to the following: employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided by the Public Agency Compliance Officer setting forth provisions of this nondiscrimination clause.

The contractor or subcontractor, where applicable will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to age, race, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex.

The contractor or subcontractor, where applicable, will send to each labor union or representative or workers with which it has a collective bargaining agreement or other contract or understanding, a notice, to be provided by the agency contracting officer advising the labor union or workers’ representative of the contractor’s commitments under this act and shall post copies of the notice in conspicuous places available to employees and applicants for employment.

The contractor or subcontractor where applicable, agrees to comply with any regulations promulgated by the Treasurer pursuant to N.J.S.A. 10:5-31 et seq. as amended and supplemented from time to time and the Americans with Disabilities Act.

The contractor or subcontractor agrees to make good faith efforts to employ minority and women workers consistent with the applicable county employment goals established in accordance with N.J.A.C. 17:27-5.2, or a binding determination of the applicable county employment goals determined by the Division, pursuant to N.J.A.C. 17:27-5.2.

The contractor or subcontractor agrees to inform in writing its appropriate recruitment agencies including, but not limited to, employment agencies, placement bureaus, colleges, universities, labor unions, that it does not discriminate on the basis of age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, and that it will discontinue the use of any recruitment agency which engages in direct or indirect discriminatory practices.
The contractor or subcontractor agrees to revise any of its testing procedures, if necessary, to assure that all personal testing conforms with the principles of job-related testing, as established by the statutes and court decisions of the State of New Jersey and as established by applicable Federal law and applicable Federal court decisions.

In conforming with the applicable employment goals, the contractor or subcontractor agrees to review all procedures relating to transfer, upgrading, downgrading and layoff to ensure that all such actions are taken without regard to age, creed, color, national origin, ancestry, marital status, affectional or sexual orientation, gender identity or expression, disability, nationality or sex, consistent with the statutes and court decisions of the State of New Jersey, and applicable Federal law and applicable Federal court decisions.

The contractor shall submit to the public agency, after notification of award but prior to execution of a goods and services contract, one of the following three documents:

Letter of Federal Affirmative Action Plan Approval
Certificate of Employee Information Report
Employee Information Report Form AA302

The contractor and its subcontractor shall furnish such reports or other documents to the Division of Contract Compliance & EEO as may be requested by the Division from time to time in order to carry out the purposes of these regulations, and public agencies shall furnish such information as may be requested by the Division of Contract Compliance & EEO for conducting a compliance investigation pursuant to Subchapter 10 of the Administrative Code at N.J.A.C.17:27.

Holt McNally & Associates Inc.  Kevin P. Frenia
Print Name of Company/Firm  Print Name

3/17/20  Signature
CERTIFICATE OF EMPLOYEE INFORMATION REPORT

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of

15-JAN-2020 to 15-JAN-2027

HOLT MCNALLY & ASSOCIATES, INC.
618 STOKES ROAD
MEDFORD NJ 08055

ELIZABETH MAHER MUOIO
State Treasurer
RESOLUTION 2020-57
A RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF SPRINGFIELD FOR CERTIFIED RECYCLING COORDINATOR SERVICES

WHEREAS, pursuant to N.J.S.A. 40A: 65-1 et seq., any municipality of the State may enter into a contract with any other municipality or authority for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, representatives from the Township of Tabernacle and the Township of Springfield desire to continue to sharing services of the Certified Recycling Coordinator which will result in cost savings for both government entities; and

WHEREAS, the Shared Service Agreement attached hereto has been reviewed and approved in content by the Township Solicitor.

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of Tabernacle County of Burlington, State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute the Shared Services Agreement attached hereto and made part of this resolution.

Date: April 27, 2020

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
AGREEMENT BETWEEN
THE TOWNSHIP OF TABERNACLE AND
THE TOWNSHIP OF SPRINGFIELD FOR
CERTIFIED RECYCLING PROFESSIONAL SERVICES

THIS AGREEMENT by and between the TOWNSHIP OF TABERNACLE, a municipal body politic having its offices located at 163 Carranza Road Tabernacle NJ 08088, and the TOWNSHIP OF SPRINGFIELD, a municipal body politic having its offices located at P.O. BOX 119, JOBSTOWN, NJ 08041 is dated this ___ day of April, 2020.

WHEREAS, the TOWNSHIP OF SPRINGFIELD, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Burlington County Solid Waste Management Plan and amendments thereeto; and

WHEREAS, the TOWNSHIP OF SPRINGFIELD is desirous of retaining Certified Recycling Professional (hereinafter “CRP”) services for the TOWNSHIP OF SPRINGFIELD pursuant to the requirements of said recycling program; and

WHEREAS, the award of this agreement to the TOWNSHIP OF TABERNACLE pursuant to N.J.S.A. Section 13:1E-99.14 is an exception to the bidding requirements as set forth in the “Local Public Contracts Law” pursuant to N.J.S.A. Section 40A:11-5(2).

NOW, THEREFORE, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the TOWNSHIP OF TABERNACLE and the TOWNSHIP OF SPRINGFIELD make this agreement.

1. The TOWNSHIP OF SPRINGFIELD shall retain the services of the TOWNSHIP OF TABERNACLE CRP who will be responsible for coordinating municipal recycling requirements as required in the Burlington County Solid Waste Management Plan, and by the State of New Jersey Department of Environmental Protection (NJDEP) regulations covering mandatory annual municipal recycling tonnage reporting.
2. The TOWNSHIP OF TABERNACLE CRP shall notify the TOWNSHIP OF SPRINGFIELD of any future changes in the qualifications applicable to the CRP position and future compliance with same.

3. In accordance with applicable State Law, this agreement shall be for a term of four (4) years. The TOWNSHIP OF TABERNACLE reserves the right to terminate the agreement or reasonably amend the terms of this Agreement by giving thirty (30) days written notification to the TOWNSHIP OF SPRINGFIELD of any changes required by Tabernacle Township.

4. The TOWNSHIP OF SPRINGFIELD shall pay a $200.00 fee annually to the TOWNSHIP OF TABERNACLE for the CRP's services.

5. The TOWNSHIP OF SPRINGFIELD will pay all invoices within thirty (30) days.

6. This agreement is the entire agreement between the TOWNSHIP OF TABERNACLE and the TOWNSHIP OF SPRINGFIELD and supersedes all previous agreements and discussions regarding CRP services. Any amendments hereto must be in writing and must be duly executed by the TOWNSHIP OF TABERNACLE and the TOWNSHIP OF SPRINGFIELD prior to becoming effective.

7. This Agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.

8. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultravires, or unconstitutional, the remainder of this Agreement shall continue in full force and effect.

IN WITNESS WHEREOF, the parties hereto have set the hands of the proper public official as of the date and year first above written.
A copy of this executed agreement shall be forwarded to the NJDEP, either electronically to REATAX@dep.state.nj.us or by mail to:

NJDEP-Solid & Hazardous Waste Management Program
401 E. State Street
Mail Code 401-02C
P.O. Box 420
Trenton, NJ 08625-0420
Attn: Mr. Joe Davis
TOWNSHIP OF SPRINGFIELD
BURLINGTON COUNTY

RESOLUTION 2020-04-06

A RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF TABERNACLE FOR CERTIFIED RECYCLING COORDINATOR SERVICES

WHEREAS, pursuant to N.J.S.A. 40A: 65-1 et seq., any municipality of the State may enter into a contract with any other municipality or authority for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, representatives from the Township of Tabernacle and the Township of Springfield have met to explore sharing services of the Certified Recycling Coordinator which will result in cost savings for both government entities; and

WHEREAS, the Shared Service Agreement attached hereto has been reviewed and approved in content by the Township Solicitor.

NOW, THEREFORE, BE IT RESOLVED by the Council of the Township of Springfield, County of Burlington, State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute the Shared Services Agreement attached hereto and made part of this resolution.

DATED: April 8, 2020

I, Patricia A. Clayton, certify that the foregoing is a true copy of a Resolution duly adopted by the Springfield Township Council at a public meeting held April 8, 2020

Patricia A. Clayton, RMC
Township Clerk
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020-58
A RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES
AGREEMENT WITH THE TOWNSHIP OF NEW HANOVER FOR CERTIFIED
RECYCLING COORDINATOR SERVICES

WHEREAS, pursuant to N.J.S.A. 40A: 65-1 et seq., any municipality of the State may
enter into a contract with any other municipality or authority for the joint provision of any
service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, representatives from the Township of Tabernacle and the Township of
New Hanover desire to continue to sharing services of the Certified Recycling Coordinator
which will result in cost savings for both government entities; and

WHEREAS, the Shared Service Agreement attached hereto has been reviewed and
approved in content by the Township Solicitor.

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of
Tabernacle County of Burlington, State of New Jersey that the Mayor and Township Clerk be
and are hereby authorized to execute the Shared Services Agreement attached hereto and made
part of this resolution.

Date: April 27, 2020

La Shawn R. Barber, RMC
Township Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.

________
LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
AGREEMENT BETWEEN
THE TOWNSHIP OF TABERNACLE AND
THE TOWNSHIP OF NEW HANOVER FOR
CERTIFIED RECYCLING PROFESSIONAL SERVICES

THIS AGREEMENT by and between the TOWNSHIP OF TABERNACLE, a municipal body politic having its offices located at 163 Carranza Road Tabernacle NJ 08088, and the TOWNSHIP OF NEW HANOVER, a municipal body politic having its offices located at 2 Hockamick Road Cookstown NJ 08511 is dated this ___ day of April, 2020.

WHEREAS, the TOWNSHIP OF NEW HANOVER, by ordinance, has duly enacted a recycling plan for all recyclable materials as designated by the Burlington County Solid Waste Management Plan and amendments thereto; and

WHEREAS, the TOWNSHIP OF NEW HANOVER is desirous of retaining Certified Recycling Professional (hereinafter “CRP”) services for the TOWNSHIP OF NEW HANOVER pursuant to the requirements of said recycling program; and

WHEREAS, the award of this agreement to the TOWNSHIP OF TABERNACLE pursuant to N.J.S.A. Section 13:1E-99.14 is an exception to the bidding requirements as set forth in the “Local Public Contracts Law” pursuant to N.J.S.A. Section 40A:11-5(2).

NOW, THEREFORE, in consideration of the terms, conditions, mutual benefits and covenants hereinafter set forth, the TOWNSHIP OF TABERNACLE and the TOWNSHIP OF NEW HANOVER make this agreement.

1. The TOWNSHIP OF NEW HANOVER shall retain the services of the TOWNSHIP OF TABERNACLE CRP who will be responsible for coordinating municipal recycling requirements as required in the Burlington County Solid Waste Management Plan, and by the State of New Jersey Department of
Environmental Protection (NJDEP) regulations covering mandatory annual municipal recycling tonnage reporting.

2. The TOWNSHIP OF TABERNACLE CRP shall notify the TOWNSHIP OF NEW HANOVER of any future changes in the qualifications applicable to the CRP position and future compliance with same.

3. In accordance with applicable State Law, this agreement shall be for a term of four (4) years. The TOWNSHIP OF TABERNACLE reserves the right to terminate the agreement or reasonably amend the terms of this Agreement by giving thirty (30) days written notification to the TOWNSHIP OF NEW HANOVER of any changes required by Tabernacle Township.

4. The TOWNSHIP OF NEW HANOVER shall pay a $200.00 fee annually to the TOWNSHIP OF TABERNACLE for the CRP's services.

5. The TOWNSHIP OF NEW HANOVER will pay all invoices within thirty (30) days.

6. This agreement is the entire agreement between the TOWNSHIP OF TABERNACLE and the TOWNSHIP OF NEW HANOVER and supersedes all previous agreements and discussions regarding CRP services. Any amendments hereto must be in writing and must be duly executed by the TOWNSHIP OF TABERNACLE and the TOWNSHIP OF NEW HANOVER prior to becoming effective.

7. This Agreement will be entirely performed within the State of New Jersey and it shall be construed in accordance with the laws thereof.

8. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, void, ultravires, or unconstitutional, the remainder of this
Agreement shall continue in full force and effect.

IN WITNESS HEREOF, the parties hereto have set the hands of the proper public official as of the date and year first above written.

TOWNSHIP OF TABERNACLE

LaShawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

TOWNSHIP OF NEW HANOVER

Adel Gianaris
Deputy Municipal Clerk

Paul Peteria, Mayor

A copy of this executed agreement shall be forwarded to the NJDEP, either electronically to REATAX@dep.state.nj.us or by mail to:

NJDEP-Solid & Hazardous Waste Management Program
401 E. State Street
Mail Code 401-02C
P.O. Box 420
Trenton, NJ 08625-0420
Attn: Mr. Joe Davis
TOWNSHIP OF NEW HANOVER, NEW JERSEY

RESOLUTION NUMBER 2020-39

A RESOLUTION AUTHORIZING EXECUTION OF A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP TABERNACLE FOR CERTIFIED RECYCLING COORDINATOR SERVICES

WHEREAS, pursuant to N.J.S.A. 40A: 65-1 et seq., any municipality of the State may enter into a contract with any other municipality or authority for the joint provision of any service that any party to the agreement is empowered to render within its own jurisdiction; and

WHEREAS, representatives from the Township of New Hanover and the Township of Tabernacle express the desire to continue sharing services of the Tabernacle Certified Recycling Coordinator which will result in cost savings for both government entities, and

WHEREAS, the Shared Service Agreement attached hereto has been reviewed and approved in content by the Township Solicitor.

NOW, THEREFORE, BE IT RESOLVED by the Committee of the Township of New Hanover County of Burlington, State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute the Shared Services Agreement attached hereto and made part of this resolution.

CERTIFICATION

I, Adel Gianaris do hereby certify that the foregoing is a true copy of a resolution adopted by the Township Committee of New Hanover Township at a meeting held on the 14th day of April, 2020. In Witness Whereof, I have hereunder set my hand and official seal of the municipality this 14th day of April, 2020.

Record of Vote

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RESOLUTION 2020-59
AUTHORIZE TOWNSHIP ENGINEER TO PREPARE PLANS AND
SPECIFICATION TO SOLICIT BIDS FOR OAKSHADE ROAD REPAVING
(PHASE 1)

WHEREAS, it is the desire of Tabernacle Township to receive sealed proposals for
Oakshade Road Repaving (Phase 1) project.

WHEREAS, plans and specifications will be prepared by the Township Engineer and
sealed proposals will be received by the Municipal Clerk’s Office at 163 Carranza Road,
Tabernacle, NJ 08088.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Tabernacle
Township, in the County of Burlington, State of New Jersey, hereby authorizes the
Township Engineer to prepare plans and specifications to solicit bids for Oakshade Road
Repaving (Phase 1) project in Tabernacle Township.

BE IT FURTHER RESOLVED upon advertised notice that sealed proposals is to be
delivered or mailed to the Municipal Clerk in Tabernacle Township, where sealed bids
will be opened publicly.

Date: April 27, 2020

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.

La Shawn R. Barber, RMC
Municipal Clerk
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020 - 60
AUTHORIZING TO SOLICIT BIDS FOR COLLECTION AND DISPOSAL OF MUNICIPAL SOLID WASTE SERVICES

WHEREAS, Tabernacle trash contract with Exclusive Service & Maintenance Co., LLC d/b/a Garden State Removal shall expire on December 31, 2020; and

WHEREAS, specifications and public advertising for bids on behalf of the Township of Tabernacle shall be made in accordance with N.J.S.A. 40A: 11-13; and

WHEREAS, sealed proposals will be received by the Township Clerk on behalf of Tabernacle Township of the Collection and Disposal of Solid Waste Services.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey hereby authorizes the Township Administrator to solicit bids for the collection and disposal of trash on behalf of Tabernacle Township.

BE IT FURTHER RESOLVED, that advertisement shall be made in The Star Ledger, The Central Record and Burlington County Times, where sealed bids will be received and opened at Tabernacle Town Hall.

Date: April 27, 2020

Attest:

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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| Kimberly A. Brown
| Samuel R. Moore, III
| Nancy K. McGinnis
| Robert C. Sunbury |

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
RESOLUTION 2020 - 61
AUTHORIZING PARTICIPATION IN THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND 2020 SAFETY INCENTIVE PROGRAM

WHEREAS, the 2020 Safety Incentive Program provides members of the BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND with a blueprint for success with their safety programs for health and wellness initiatives that play a role in safe work practices, employee morale, and claims management; and

WHEREAS, the key to an effective safety program starts with Management and the Safety Committee to provide management commitment, controlling hazards, continuing education, communication, coaching and claims management; and

WHEREAS, it is the desire of Tabernacle Township to make full use of all the services provided by the MEL and JIF, including instructor-led and online training through the MEL Safety Institute, Safety Bulletins, Toolbox Topics, Regional Training Topics and Law Enforcement Resources to name a few.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Tabernacle, County of Burlington, State of New Jersey hereby authorize its participation in the Burlington County Municipal Joint Insurance Fund 2020 Safety Incentive Program.

Date: April 27, 2020

Attest:

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
BURLINGTON COUNTY
MUNICIPAL JOINT INSURANCE FUND

2020 SAFETY INCENTIVE PROGRAM

SAFETY FIRST
IN ALL WE DO

January 1, 2020
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY  

RESOLUTION 2020-62  
AUTHORIZING FINANCE DEPARTMENT TO  
REFUND – CERTIFICATE OF COMPLIANCE FEE  

WHEREAS, the property owner of Block 803.02, Lot 7.04 has applied and paid for a certificate of compliance prior to selling their house; and  

WHEREAS, the property owner has made a request to cancel their scheduled fire inspection since the persons purchasing their house have backed out of the sale, and now the property owner have taken the house off the market and request refund of the ($50) fifty dollars compliance fee; and  

WHEREAS, the Construction Department have no objections that refund be made for the certificate of compliance fee in the amount of fifty dollars.  

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby approves the request for refund in the amount of $50.00 payable to Michelle Tate, 14 Sandra Lane, Tabernacle, NJ 08088.  

BE IT FURTHER RESOLVED that a certified copy of this resolution be forward to the Construction Official.  

Adopted: April 27, 2020  

Attest:  

La Shawn R. Barber, RMC  
Municipal Clerk  

Kimberly A. Brown, Mayor  

VOTE ON ADOPTION  

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.  

LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK
Tabernacle Township Construction Department

To: LA SHAWN, TOWNSHIP CLERK
From: LISA CUMMINS, TECHNICAL ASSISTANT
CC: COMMITTEE
Date: 03/16/2020
Re: REFUND CERTIFICATE OF COMPLIANCE FEE
14 SANDRA LANE, TABERNACLE, NJ 08088, BLOCK 803.02 LOT 7.04

Comments: Michelle Tate, 14 Sandra Lane, would like to request the refund of $50.00. The fee was for a Certificate of Compliance Inspection for the resale of their home. The inspection has been cancelled. Thank you
To whom it may concern;

Today I have cancelled my fire inspection set for March 25, 2020. The persons purchasing our house have backed out and we have now taken our house off the market.

Please return the $50 paid to you on February 24, 2020 check number 703 in the amount of $50. I have included a copy of my receipt.

Thank you,

Michelle Tate
Township of Tabernacle
163 Carranza Road
Municipal Building
Tabernacle, NJ 08088
(609)268-1665  FAX (609)268-7158

Receipt for Payment Received
Parcel No. 803.02/7.04
14 SANDRA LA

Payee: TATE, THOMAS A & MICHELE
14 SANDRA LANE
TABERNACLE, NJ, 08088

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Inspection No. 564
Registration No. 476
Payment Transaction No 16

MAR 25
8:10:30 AM

MAR 16 2020
RESOLUTION NO.2020-63
AUTHORIZE FINAL APPROVAL OF FARMLAND APPLICATIONS FOR RTE, III FARMS, LLC

WHEREAS, the Township of Tabernacle is committed to preserving, to the extent possible, farmland within the Township for the benefit of the citizens of the Township of Tabernacle as well as for the County of Burlington and for the State of New Jersey; and

WHEREAS, the Burlington County Agriculture Development Board is proceeding with the preservation of the following farms: RTE, III FARMS, LLC (WEST FARM), Block 903, Lot 14.01 and RTE, III FARMS, LLC (EAST FARM), Block 903, Lot 22.01 through the Farmland Preservation Easement Purchase Program; and

WHEREAS, the County requests that the Township recognize that in this instance, the 20% municipal cost share is not required; and

WHEREAS, it is in the best interests of the citizens of the Township of Tabernacle to give final approval on the County’s acquisition of development easements for the above farms through the Farmland Preservation Easement Purchase Program.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington, and State of New Jersey that they grant final approval for the acquisition of development easements on the aforementioned properties through the Burlington County Farmland Preservation Program.

Adopted: April 27, 2020

Attest:

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
April 16, 2020

LaShawn R. Barber, Municipal Clerk
163 Carranza Road
Tabernacle, NJ 08088

Re: Request for Township Final Approval

Dear Ms. Barber:

I am pleased to inform you that the Burlington County Agriculture Development Board (CADB), on behalf of the Board of Chosen Freeholders, is preparing to acquire development easements for farmland preservation in Tabernacle Township on the RTE, III Farms, LLC (West Farm) comprised of Block 903, Lot 14.01 and RTE, III Farms, LLC (East Farm) comprised of Block 903, Lot 22.01.

All applicant properties are reviewed by the CADB to ensure that the County’s preservation efforts continue to be focused on project areas that contain high quality farmland soils and where there is significant potential for the loss of farmland to development.

Before processing these acquisitions further, the County is seeking the Township’s support for preservation of these properties. The Burlington CADB requests that the Township issue a Resolution of Final Approval pledging its support for the preservation of the farms listed above. Due to the location of these farms within the Pinelands, the County is not seeking municipal cost share for the preservation of these properties. Enclosed is a sample resolution that gives final township approval without municipal cost share.

Sincerely,

Brian Wilson
Brian Wilson
Coordinator
Farmland Preservation Program
Farmland Preservation Program
Burlington County Office of Resource Conservation

Eckert West
p/o Block 903, Lot 14.01, (acres), p/o Block 903, Lot 14.01-EN (exception - 3 acres)
Total Acreage = 98 acres
Net Acreage = 95 acres
Tabernacle Twp., Burlington County

Application within the Pinelands Ag Production Area

Property in Question
Exception Area
Soil Boundaries
Preserved Open Space
Residential Units

Sources:
Burlington Co. IT Dept., GIS Section, Tax & ROS Parcels
NRCUS - 2013 S&G Data
NJDEP State & Federal Open Space

May 2, 2019

DISCLAIMER: Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user. The configuration and geo-referenced location of parcel polygons in this data layer are approximate and were developed primarily for planning purposes. The geometric accuracy and precision of the GIS data contained in this data set shall not be, nor are intended to be, relied upon in matters requiring definition and location of true ground boundaries and vertical positions as would be obtained by an actual ground survey conducted by a licensed professional land surveyor.
Farmland Preservation Program
Burlington County Office of Resource Conservation

Eckert East
p/o Block 903, Lot 22.01, (55 acres), p/o Block 903, Lot 22.01-EN (exception = 1 acres)
Total Acreage = 56 acres
Net Acreage = 55 acres
Tabernacle Twp., Burlington County

DISCLAIMER: Any use of this product with respect to accuracy and precision shall be the sole responsibility of the user. The configuration and georeferenced location of parcel polygons in this data layer are approximate and were developed primarily for planning purposes. The geodetic accuracy and precision of the GIS data contained in this file and map shall not be, nor are intended to be, relied upon in matters requiring delineation and location of true ground horizontal and vertical controls as would be obtained by an actual ground survey conducted by a licensed Professional Land Surveyor.

Sources:
Burlington Co. IT Dept. - GIS Section Tax & ROGI Parcels
HRCS - 2013 SSURGO Soil Data
NJ Office of Information Technology (NJIT)
Office of Geographic Information Systems (OGIS) 2015 Orthophotography
Platesheets Commission Platesheets Mgmt. Areas (06/06/10)
NJDEP State & Federal Open Space

October 16, 2019
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020-64

A PERFORMANCE GUARANTEE REDUCTION RESOLUTION OF THE
TABERNACLE TOWNSHIP COMMITTEE PURSUANT TO CHAPTER 16, SECTION
13.1 OF THE TOWNSHIP’S REVISED ORDINANCE - SENECA WOODS (PHASE 2)

WHEREAS, the Developer for Seneca Woods – Phase 2, a major subdivision, located in
Tabernacle Township on Block 802.01, Lots 25, has posted an Irrevocable Standby Letter of
Credit (#831) pursuant to the requirements of the Tabernacle Township Development
Ordinances; and

WHEREAS, the Township’s Engineer, Dante Guazzi has inspected the improvements to
date on April 15, 2020 and certified the amount of the completed construction pursuant to his
report dated April 16, 2020; and

WHEREAS, the Township Engineer has recommended reducing the Irrevocable Standby
Letter of Credit consistent with the inspection conducted thereon; and

WHEREAS, pursuant thereto, the Committee finds that the required improvements have
been installed, inspected and approved as detailed in the April 15, 2020 inspection report of
Dante Guazzi, PE, CME, Principal Engineer.

NOW THEREFORE, be it resolved by the Tabernacle Township Committee that the
Irrevocable Seneca Woods – Phase 2 on Block 802.01, Lots 25 shall be and is hereby
reduced to a total amount of $520,542.00

I certify that the foregoing Resolution was duly adopted at a regular meeting of the
Township of Tabernacle held on the 27th day of April 2020.

Adopted: April 27, 2020

Attest:

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

<table>
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<tr>
<th></th>
<th>Moved</th>
<th>Seconded</th>
<th>Ayes</th>
<th>Nays</th>
<th>Absent</th>
<th>Abstain</th>
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<td>Joseph W. Barton</td>
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<td>Samuel R. Moore, III</td>
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<td>Nancy K. McGinnis</td>
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<tr>
<td>Robert C. Sunbury</td>
<td></td>
<td></td>
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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 27th day of April 2020.

La Shawn R. Barber, RMC
Municipal Clerk
April 16, 2020

Ms. LaShawn Barber, RMC/CMR
Tabernacle Township
163 Carranza Road
Tabernacle, New Jersey 08088

Re: Seneca Woods Phase II
Performance Bond Reduction
Our File No. E-45-051

Dear Ms. Barber:

As requested, our office has inspected the above referenced development in order to determine the status of the bonded site improvements. We have attached a copy of our Bond Estimate Reduction sheet dated April 15, 2020.

The total cost of the original bond, including contingencies, was $732,000.00. Our calculations for the amount of work outstanding totals $520,542.00 including contingencies. This represents approximately 71.12% of the original bond amount. In accordance with the New Jersey Municipal Land Use Law, we recommend that the Township reduce the amount of the required bond to $520,542.00.

Should you have any questions regarding the above, or require additional information, do not hesitate to contact our office.

Very truly yours,

Dante Guzzi Engineering Associates, L.L.C.

Dante Guzzi, P.E., C.M.E.
Principal Engineer

DG/te
enclosure

cc: Ms. Elaine B. Kennedy, Board Secretary
<table>
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<tr>
<th>DESCRIPTION</th>
<th>UNIT</th>
<th>QUANTITY</th>
<th>UNIT COST</th>
<th>TOTAL COST</th>
<th>WORK COMPLETE</th>
<th>COST REDUCTION</th>
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<td>Feertilizing &amp; Seeding</td>
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CONSTRUCTION COST $610,000.00
PLUS 20% CONTINGENCY $122,000.00
TOTAL GUARANTEE AMOUNT $732,000.00

ESTIMATE OF WORK COMPLETED $176,215.00
PLUS 20% CONTINGENCY $35,243.00
TOTAL WORK COMPLETED $211,458.00

GUARANTEE REMAINING $520,542.00

30% OF ORIG. BOND AMOUNT: $219,600.00

AMOUNT OF PREVIOUS REDUCTIONS $0.00

AMOUNT TO BE REDUCED $211,458.00

Dante Guzzi Engineering Associates
DATE: APRIL 27, 2020
EXECUTIVE SESSION RESOLUTION
CS 04 272020

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

- Discussion of litigation matters related to Fran Brooks v. Township of Tabernacle (BUR-L-002065-19)

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires exist, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

BE IT FURTHER RESOLVED, after executive session we will reopen the meeting in which action may or may not be taken.

Date: April 27, 2020

La Shawn R. Barber, RMC
Municipal Clerk
Notice
TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON - PLEASE TAKE NOTICE that in accordance with the Open Public Meetings Act, N.J.S.A. 10:4-6 et seq., and in consideration of Executive Order No. 103, issued by Governor Murphy on March 9, 2020, declaring a State of Emergency and a Public Health Emergency in the State of New Jersey occasioned by the COVID-19 virus, the Township of Tabernacle does hereby notify, the meeting of the Township Committee of the Township of Tabernacle scheduled for April 27, 2020 at 7:30 p.m. will be conducted electronically to protect the health, safety and welfare of our citizens while ensuring the continued operations of government. Members of the public who wish to participate in the public comment portion of the meeting may do so by visiting the Tabernacle Township website at www.townshipoftabernacle-nj.gov for information on the use of computer audio or telephone for public comment during the meeting; this information will be posted prior to the start of the meeting. Official action will be taken relative to the public agenda on the website.