

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**Tabernacle Town Hall Building
163 New Road
Tabernacle, NJ 08088**



**TOWNSHIP COMMITTEE MEETING
AGENDA**

SEPTEMBER 14, 2020 - 7:30 PM

Governing Body

Joseph W. Barton, Deputy Mayor
Nancy K. McGinnis, Township Committee
Samuel R. Moore, III, Township Committee
Robert C. Sunbury, Township Committee
Kimberly A. Brown, Mayor

TOWN HALL ADMINISTRATIVE TEAM

Douglas Cramer, C.P.W.M. Township Administrator	Rodney R. Haines, C.M.F.O. Chief Finance Officer	Kimberly L. Smith, C.T.C., QPA Tax Collector
Dante Guzzi Township Engineer	Thomas Boyd Construction Official	Robert Sunbury Emergency Management Coordinator
Peter C. Lange, Jr. Township Solicitor	Douglas Stuart Environmental Consultant	William Burns, Esq. Special Counsel
La Shawn R. Barber, RMC, CMR Municipal Clerk		

www.townshipoftabernacle-nj.gov

DRAFT – AGENDA SUBJECT TO CHANGE

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

TOWNSHIP OFFERS (3) THREE PLATFORMS TO PARTICIPATE IN MEETING

--- PRE-REGISTRATION IS REQUIRED---

<https://attendee.gotowebinar.com/register/8223020274786951694>

All participants will be set in "LISTEN ONLY." Instructions for Using GotoWebinar Meeting.

OPTION 1 – AUDIO: 1. Always use the Registration link provided on the Tabernacle Township Homepage website to Register to attend the meeting. You will then receive an email with a link to join the meeting via computer, the GotoWebinar Android app or the GotoWebinar IOS app.

PASSWORD: TAB

OPTION 2 – TELEPHONE: If you want to participate by Phone you should still connect to the meeting on your computer to view documents and information shared on the screen. You will be asked if you want to use the computer's audio/microphone or a telephone. If you choose the telephone option you will be given a audio Pin. Call the phone number on your email, enter the meeting ID and then your Audio PIN when prompted followed by the # sign. When asked for Public Comment you can use the key sequence of *6 to unmute and mute your phone.

OPTION 3 – MASK UP / SOCIAL DISTANCE WITH MUNICIPAL CLERK AT TOWN HALL,
163 Carranza Road, Tabernacle, NJ 08088 (No registration required)

After registering, you will receive a confirmation email containing information about joining the webinar.

Registration URL

<https://attendee.gotowebinar.com/register/8223020274786951694>

Webinar ID

699-410-763

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**TABERNACLE TOWNSHIP COMMITTEE
TOWN HALL AGENDA OF SEPTEMBER 14, 2020**

I. CALL TO ORDER - FLAG SALUTE - OPEN PUBLIC MEETINGS ACT STATEMENT

II. ROLL CALL: Mr. Barton, Ms. McGinnis, Mr. Moore, Mr. Sunbury and Mayor Brown

III. PROCLAMATION (*Proclaim Week of September 17 through 23 as Constitution Week*)

IV. PUBLIC COMMENT (*Agenda items only, except first reading ordinance*)

V. ORDINANCE ON FIRST READING (*Public Hearing: 9/28/2020 at 7:30 p.m.*)

INTRODUCTION: ORDINANCE 2020-2: AN ORDINANCE AMENDING ORDINANCE 2017-5 OF THE TOWNSHIP ORDINANCE ENTITLED "AN ORDINANCE FIXING SALARIES FOR CERTAIN OFFICIALS AND CREATING A PAYROLL ACCOUNT.

VI. WORKSHOP DISCUSSION

- a) 2020 salary
- b) 2020 capital ordinance
- c) Selling community center and surplus property
- d) Open recycling center and municipal offices on Saturday once a month for residents
- e) Monthly workshop meetings
- f) Amend sign ordinance to allow changing messages on electronic signs and allow off site signs for commercial properties of 25000 square feet
- g) Sale of Township Landfill to CEP Renewables for grid-scale solar plant

VII. RESOLUTION

Resolution 2020-82: Authorizing Renewal of Plenary Retail Consumption License – PPDA

Resolution 2020-86: Authorizing Renewal of Plenary Retail Consumption License – Leisure Time Inns, Inc.

Resolution 2020-87: Authorizing Township Administrator to advertise and offer part-time employment positions in Tabernacle Township

VIII. PUBLIC COMMENT

IX. REPORTS

- a) Environmental Consultant
- b) Engineer
- c) Administrator
- d) Township Solicitor
- e) Township Committee

X. EXECUTIVE SESSION (Resolution No. CS 09 142020)

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

Discuss pending litigation matters, including Fran Brooks v. Township of Tabernacle et al. docket numbers; BUR-L-002065-19, MER-L-001192-20, and AM-000610-19, contract negotiations regarding the fire company and matters falling within the attorney-client privilege.

Reopen meeting.

XI. ADJOURNMENT

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

ORDINANCE 2020-2

AN ORDINANCE AMENDING ORDINANCE 2017-5 OF THE TOWNSHIP OF TABERNACLE ENTITLED “AN ORDINANCE FIXING SALARIES FOR CERTAIN OFFICIALS AND CREATING A PAYROLL ACCOUNT”

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF TABERNACLE, IN THE COUNTY OF BURLINGTON, STATE OF NEW JERSEY AS FOLLOWS:

Section 1. The following annual salary ranges are set for the respective offices and positions listed below:

TITLE	Salary Range Minimum	Salary Range Maximum
Mayor	3,600.00	7,000.00
Township Committee	3,500.00	7,000.00
Township Administrator	15,000.00	100,000.00
Municipal Clerk	19,000.00	80,000.00
Deputy Municipal Clerk	4,000.00	11,000.00
Director of Public Works	50,000.00	95,000.00
Chief Finance Officer	10,000.00	50,000.00
Deputy Treasurer	3,000.00	9,000.00
Qualified Purchasing Agent	4,000.00	12,000.00
Tax Collector	15,000.00	60,000.00
Deputy Tax Collector	3,000.00	41,000.00
Tax Search Officer	800.00	3,000.00
Municipal Improvement Search Officer	800.00	3,000.00
Registrar of Vital Statistics	1,500.00	13,000.00
Deputy Registrar	500.00	6,000.00
Tax Assessor	17,300.00	50,000.00
Tax Assessor Secretary	4,000.00	12,000.00
Construction Official	10,000.00	52,000.00
Zoning Officer	5,000.00	26,000.00
Technical Assistant to Construction	8,000.00	45,000.00
Code Enforcement Officer	4,000.00	25,000.00
Plumbing Sub Code Official	4,000.00	14,000.00
Electrical Sub Code Official	4,000.00	14,000.00
Fire Sub Code Official	3,000.00	6,500.00
Fire Protection Inspector	1,500.00	3,500.00
Fire Sub Code Official/Fire Marshal	3,000.00	15,000.00
Office Clerk	17,000.00	45,000.00
Clerk Typist	7,500.00	35,000.00
Municipal Court Judge	7,900.00	26,000.00
Municipal Court Administrator	10,000.00	75,000.00
Deputy Court Administrator	2,000.00	30,000.00

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

Municipal Court Sound Recorder	1,000.00	5,000.00
Municipal Court Attendant	1,000.00	5,000.00
Emergency Management/Safety Coordinator	4,000.00	14,000.00
Public Safety Director/Coordinator	4,000.00	12,000.00

Section 2. Eight steps will be determined by resolution each year.

PUBLIC WORKS EMPLOYEES		
CLASSIFICATION	MINIMUM	MAXIMUM
Utility I Supervisor	\$21.00 hour	\$36.00 hour
Utility I	\$19.00 hour	\$33.00 hour
Utility II Parks & Recreation Forman	\$19.00 hour	\$29.00 hour
Utility II	\$15.00 hour	\$27.00 hour
Laborer	\$14.00 hour	\$24.00 hour

Section 3. On Call Sub Code Official employees shall be compensated in accordance with the following rate:

ON CALL SUB CODE OFFICIAL EMPLOYEES	MINIMUM	MAXIMUM
Building	\$20.00 hour	\$28.00 hour
Electrical	\$20.00 hour	\$28.00 hour
Fire	\$20.00 hour	\$28.00 hour
Plumbing	\$20.00 hour	\$28.00 hour

Section 4. Part-Time / Temporary employees shall be compensated in accordance with the following rate:

TEMPORARY / PART TIME EMPLOYEES	MINIMUM	MAXIMUM
Office Clerk	13.00	22.00
Seasonal Snowplow Driver	19.00	29.00
DPW Laborer	13.00	23.00
Equipment Operator	17.00	34.00
Deputy Court Administrator	13.00	25.00
LDB Secretary/Records Manager	13.00	30.00

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

Section 5. Compensation:

All officers, positions and employees will be paid biweekly. All increases shall be retroactive and/or effective to January 1st, 2020 for those employed as of January 1st, 2020. All others will be retroactively compensated to date of hire.

Section 6. All ordinances and parts of ordinances inconsistent herewith are repealed to the extent of such inconsistency.

- First Reading: September 14, 2020
- Second Reading: September 28, 2020

La Shawn R. Barber, RMC
Municipal Clerk

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2020-82
RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR PPDA INC.**

WHEREAS, Tabernacle Township has received an application for renewal of Plenary Retail Consumption License for the **2020-2021 term** for the following license premise:

- **0335-33-002-006 * VILLAGE PUB & PACKAGE GOODS/ T/A PPDA, INC. 539 CHATSWORTH ROAD, TABERNACLE, NJ 08088**

WHEREAS, the law requires that an Alcoholic Beverage Licensee Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

WHEREAS, all fees have been deposited and required paper work filed with the Municipal Clerk having no written objections filed opposing the renewal application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

- The Township Committee does hereby find that the applicants are qualified to be license according to all statutory, regulatory, and local governing ABC laws and regulations.

BE IT FURTHER RESOLVED, as per Title 33, the Municipal Clerk is authorized to issue said licenses for the **year 2020-2021** and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

Date: September 14, 2020

La Shawn R. Barber, R.M.C.
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Nancy K. McGinnis						
Samuel R. Moore, III						
Robert C. Sunbury						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 14th day of September 2020.

La Shawn R. Barber, RMC
Municipal Clerk

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2020-86
RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR
LEISURE TIME INNS, INC.**

WHEREAS, Tabernacle Township has received an application for renewal of Plenary Retail Consumption License for the **2020-2021** term for the following license premise:

- 0335-33-001-004 * Leisure Time Inns, Inc. / Tabernacle Inn - 1488 Route 206, Tabernacle, NJ 08088

WHEREAS, the law requires that an Alcoholic Beverage Licensee Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

WHEREAS, all fees have been deposited and required paper work filed with the Municipal Clerk having no written objections filed opposing the renewal application.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

- The Township Committee does hereby find that the applicant is qualified to be license according to all statutory, regulatory, and local governing ABC laws and regulations.

BE IT FURTHER RESOLVED, as per Title 33, the Municipal Clerk is authorized to issue said licenses for the year **2020-2021** and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

DATE: SEPTEMBER 14, 2020

**LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK**

KIMBERLY A. BROWN, MAYOR

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Nancy K. McGinnis						
Samuel R. Moore, III						
Robert C. Sunbury						

I, La Shawn R. Barber, hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 14th day of September 2020.

**La Shawn R. Barber, RMC
Municipal Clerk**

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

**RESOLUTION 2020-87
AUTHORIZING THE TOWNSHIP ADMINISTRATOR TO ADVERTISE
AND OFFER PART-TIME EMPLOYMENT POSITIONS IN TABERNACLE TOWNSHIP**

WHEREAS, the Township of Tabernacle desires to continue excellent service in the community; and

WHEREAS, the Township of Tabernacle is seeking employment for the following positions in Tabernacle Township:

- **TAX ASSESSOR SECRETARY**
- **DEPUTY MUNICIPAL COURT ADMINISTRATOR**

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, hereby authorizes the Township Administrator to advertise and offer part-time employment for the above positions in the Township of Tabernacle.

DATE: SEPTEMBER 14, 2020

**LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK**

KIMBERLY A. BROWN, MAYOR

VOTE ON ADOPTION

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Nancy K. McGinnis						
Samuel R. Moore, III						
Robert C. Sunbury						

I, La Shawn R. Barber, hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 14th day of September 2020.

**La Shawn R. Barber, RMC
Municipal Clerk**

**TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY**

DATE: 9/14/2020

EXECUTIVE SESSION RESOLUTION CS 09 142020

WHEREAS, pursuant to N.J.S.A. 10:4-8 Public Body means a commission, authority, board, council, committee or any other group of two or more persons organized under the laws of this State, and collectively empowered as a voting body to perform a public governmental function affecting the rights, duties, obligations, privileges, benefits, or other legal relations of any person, or collectively authorized to spend public funds including the Legislature, but does not mean or include the judicial branch of the government, any grand or petit jury, any parole board or any agency or body acting in a parole capacity, the State Commission of Investigation, the Apportionment Commission established under Article IV, Section III, of the Constitution, or any political party committee organized under Title 19 of the Revised Statutes; and

WHEREAS, the Tabernacle Township Committee is a public body; and

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting of a public body in certain circumstances; and

WHEREAS, the Tabernacle Township Committee is of the opinion that such circumstances presently exist; and

WHEREAS, the Tabernacle Township Committee, wishes to discuss: pending or anticipated litigation or contract negotiations in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

WHEREAS, N.J.S.A. 10:4-12(b)(7) permits the exclusion of the public from a portion of a public meeting at which the public body discusses, "pending or anticipated litigation or contract negotiation other than in subsection b.(4) herein in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer" N.J.S.A. 110:4-12-(b)7; and

WHEREAS, the Tabernacle Township Committee wishes to discuss pending litigation matters, including Fran Brooks v. Township of Tabernacle et al. docket numbers; BUR-L-002065-19, MER-L-001192-20, and AM-000610-19, contract negotiation regarding the fire company and matters falling within the attorney-client privilege.

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires exist, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

BE IT FURTHER RESOLVED, after executive session we will reopen the meeting in which action may or may not be taken.

Date: September 14, 2020

**La Shawn R. Barber, RMC
Municipal Clerk**