Township of Tabernacle

Town Hall
163 Carranza Road
Tabernacle, NJ 08088

TOWNSHIP COMMITTEE
WORKSHOP MEETING AGENDA

SEPTEMBER 9, 2019 - 7:30 PM

Governing Body
Kimberly A. Brown, Deputy Mayor
Stephen V. Lee, IV, Township Committee
Samuel R. Moore, III, Township Committee
Joseph Yates, IV, Township Committee
Joseph W. Barton, Mayor

TOWN HALL ADMINISTRATIVE TEAM

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<td>Township Administrator</td>
<td>Chief Finance Officer</td>
<td>Tax Collector</td>
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<td>Dante Guazzi</td>
<td>Thomas Boyd</td>
<td>Robert Sunbury</td>
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<td>Township Engineer</td>
<td>Construction Official</td>
<td>Emergency Management Coordinator</td>
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Peter C. Lange, Jr.
Township Solicitor

La Shawn R. Barber, RMC, CMR
Municipal Clerk

www.townshipoftabernacle-nj.gov
TABERNACLE TOWNSHIP COMMITTEE
WORKSHOP AGENDA
TOWN HALL AGENDA OF SEPTEMBER 9, 2019

I. CALL TO ORDER - FLAG SALUTE - OPEN PUBLIC MEETINGS ACT STATEMENT

II. ROLL CALL: Ms. Brown, Mr. Lee, Mr. Moore, Mr. Yates, Mayor Barton

III. PUBLIC COMMENT (agenda items only)

IV. COMMITTEE WORKSHOP

1. Discussion: Fire Company Contract
2. Discussion: HUD Law Compliance with Allenwood Estates
3. Discussion: Iricks Causeway final direction

V. NEW BUSINESS

2019-100: Authorizing the appointment of part-time Land Development Board Secretary/Office Clerk (Records Management)

2019-101: Authorizing award of contract for Flyatt Road Drainage Improvements

VI. PUBLIC COMMENT (please state your name & address for the record – 3 minutes)

VII. APPROVAL OF BILLS

VIII. ADJOURNMENT
July 10, 2019

Re: Ordinance 10-1

Dear Council Members:

I represent Allenwood Estates. I have reviewed Chapter 10 of your code and respectfully request some changes to comply with HUD laws and assist residents who have younger partners or care takers. This is also a fair housing issue. Attached is the Jackson Ordinance. Also here are the modifications that we respectfully request that you consider making.

10-1.8 please add the following exceptions:

The occupancy of any senior citizens’ mobile home park shall be limited to persons who are 55 years of age or over, with the following exceptions:

A. A husband or wife under the age of 55 years who is residing with his or her spouse who is of the age of 55 years or over.
B. Adults under 55 years of age if it is established that the presence of such persons is essential for the physical care of other occupants of the age of 55 years or older.

C. Adults under 55 years of age who, because of physical or mental disability, are dependent upon and are under the supervision and care of the occupant or occupants of the age of 55 years or older, where it is established that it is essential that such individuals reside with the occupant or occupants.

D. Adults under 55 years of age who are presently occupying a mobile home in a senior citizens’ mobile home park as a result of misstatements made by the licensee or a predecessor of the licensee, or the legal representative of such licensee or predecessor, shall be permitted to remain in such occupancy at the licensed premises for a period of three years from the date of adoption of this subsection, notwithstanding the fact that such adults do not meet the requirements of Subsection A, B or C of this section. All other occupants who do not fall within either the categories set forth in Subsection A, B or C of this section or of this subsection shall be deemed to be in violation of this section and shall abate or remove such violation within six months from the date of adoption of this subsection.

E. The age requirements set forth hereinafter are not applicable to all resident park managers, maintenance staff and other employees of the park.

F. In no event may persons under the age of 21 be permitted to occupy the mobile home.

G. Care Takers are not permanent tenants and must maintain another permanent address. In the event of the passing of the tenant, care takers will have 90 days to vacate the mobile home.

Thank you for your consideration of this matter.
Compliance with HUD Live-in Aide Rules

Allowing a Live-in Aide for a disabled person is both a HUD and fair housing requirement.

The definition of a live-in aide is a person who resides with one or more elderly persons, near-elderly persons, or persons with disabilities, and who:

1. Is determined to be essential to the care and well being of the person(s);
2. is not obligated for the support of the person(s); and
3. would not be living in the unit except to provide the necessary supportive services.

Requirement #1 essentially means that in order to have a live-in aide, a resident would have to meet the Fair Housing Act (FHA) definition of handicapped or disabled; otherwise, the aide would not be essential to the care and well being of the resident.

To qualify as a live-in aide:

1. The owner must verify the need for the live-in aide. Verification that the live-in aide is needed to provide the necessary supportive services essential to the care and well being of the person must be obtained from the person’s physician, psychiatrist, or other medical practitioner or health care provider. The owner must approve a live-in aide if needed as a reasonable accommodation under fair housing law to make the program accessible to or usable by the family member with a disability. The owner may verify whether the live-in aide is necessary only to the extent necessary to document that applicants or tenants who have requested a live-in aide have a disability-related need for the requested accommodation. This may include verification from the person’s physician, psychiatrist, or other health care provider. The owner may not require applicants or tenants to provide access to confidential medical records or to submit to a physical examination. It should be noted that fair housing law prohibits verification of the need for a reasonable accommodation when both the disability and the need for the requested accommodation are obvious. If an owner/agent determines by observation that a resident is so clearly disabled as to require the services of an aide, the file should be clearly documented with regard to the reason why no professional verification was obtained.

2. Expenses for services provided by the Live-in Aide, such as nursing services (dispensing of medications or providing other medical needs) and personal care (such as bathing or dressing), that are unreimbursed out-of-pocket expenses for the tenant are considered eligible medical expenses for HUD purposes (this issue does not apply for purposes of the Low-Income Housing Tax Credit Program since there are no deductions from income). Homemaker services such as housekeeping and meal preparation are not eligible medical expenses.
3. The Live-in Aide qualifies for occupancy only as long as the disabled resident requires the aide’s services and remains a tenant. The Live-in Aide may not qualify for continuing occupancy as a remaining family member, and under no circumstance should a Live-in Aide be converted to a household member. Owners should use a lease addendum (HUD approved in the case of a HUD property) that denies occupancy of the unit to a Live-in Aide after the tenant, for whatever reason, is no longer living in the unit. The addendum should also give the owner the right to evict the Live-in Aide if they violate any house rules. This may also be done through the use of a “Live-in Aide Agreement.”

4. Income of a Live-in Aide is excluded from household income.

5. In a HUD property, the Live-in Aide must disclose and provide verification of their Social Security Number (SSN).

6. Live-in Aides should also be required to meet the property’s screening criteria – other than credit. The screening of Live-in Aides at initial occupancy and the screening of Live-in Aides to be added to an existing household should be the same. They should be screened based on the criminal screening procedures that the owner uses in screening applicants for housing. HUD properties should note that the EIV Existing Tenant Search is required for Live-in Aides.

A relative may be a Live-in Aide if they meet the requirements stated above – especially #3. This also applies to HUD Section 202 PRAC and Section 811 projects, where adult children are not eligible to move into a unit unless they are performing the functions of a Live-in Aide and are classified as a Live-in Aide for eligibility purposes.

Live-in Aides must be counted for the purpose of determining appropriate unit size, i.e., a Live-in Aide is entitled to their own bedroom. However, if a unit with a separate BR for the aide is not available, the aide should not be denied occupancy as long as permitting such occupancy does not overcrowd the unit under state or local law. If a larger unit becomes available and the tenant requests a transfer to such unit, the owner is obligated to permit the transfer as a reasonable accommodation. However, there is no obligation to charge only the rent that would be charged for the smaller unit.

In the case of HUD-assisted properties, a Live-in Aide may never be considered a dependent.

When permitting a Live-in aide to reside it a unit as a reasonable accommodation, owners and managers should be certain that the file clearly documents the status of the aide. It is also
recommended that Live-in Aides be included on the Tenant Income Certification (TIC), but they should not be permitted to sign the TIC. Also, other than on the Live-in Aide addendum to the lease, an aide should never be listed on a lease – not even as an occupant.
CHAPTER X

MOBILE HOME PARKS AND TRAILER PARKS

10-1  MOBILE HOME PARKS FOR SENIOR CITIZENS.

10-1.1 Recitals. The following matters and things are hereby found, determined, declared and recited as the basis of this section.

a. The success of "leisure" villages and other permanent housing restricted to senior citizens is deemed to be evidence that senior citizens form a definite class in respect to provisions of housing.

b. There are many senior citizens who either cannot afford or do not desire to live in senior citizen communities composed of permanent housing but for whom the opportunity to live in mobile homes at a mobile home park restricted to senior citizens would meet a public need and be conducive to their welfare.

c. There are no senior citizen mobile home parks within reasonable proximity to this Township.

d. The Township of Tabernacle, with its rural setting and proximity to metropolitan areas, contains within its boundaries ideal locations for such a senior citizen mobile home park.

e. One such park would be sufficient to meet any present or future anticipated needs for such a park in this Township and would be preferable both from the facilities it could afford to patrons and from a municipal administrative standpoint than several parks.

(Ord. #1967-5, § 1)
10-1.2 Definitions. The following definitions are in addition to those listed in Section 2 of Chapter IX “Mobile Home Parks” of “The New Jersey State Sanitary Code” established pursuant to N.J.S.A 26:1A-7, hereinafter referred to as the “Mobile Home Park Code.”

Senior citizen A person of either sex of the age of fifty-five (55) years or over.

Senior Citizen Mobile Home Park. A mobile home park licensed under this section, with its patrons and inhabitants restricted to senior citizens.

(Ord. #1967-5, § 2)

10-1.3 Number of Licenses Restricted. The Township Committee is hereby authorized to license not more than one (1) senior citizens mobile home park, within the Township and there shall be no more than one (1) such license outstanding at any one time. (Ord. #1967-5, § 4)

10-1.4 Application for License. Applications for a senior citizen mobile home park license shall be made in writing to the Township Committee and shall be accompanied by a plan of the mobile home park showing the bounds of the ground to be licensed, the number of spaces, all bounding streets, and the location in reference to tax map, lot and block. It shall also show existing trees and proposed landscaping as well as exits and entrances and in addition, sufficient information to show compliance with the State “Mobile Home Park Code” and this section. (Ord. #1967-5, § 5)

10-1.5 Design Standards.

a. No license shall be issued by the Committee unless appropriate landscaping will be provided, and the exits and entrances to the mobile home park are such as to present no traffic hazard and, where necessary, to avoid annoyance to surrounding residents the mobile home park will be screened from public view by adequate planting and unless the mobile home park will present a
neat and orderly appearance, present no drainage problems or be adverse to the health, safety or welfare of its residents or of the public.

b. No license shall be issued until the application has been referred to the local Board of Health for study and certification that the park complies with the Mobile Home Park Code and approval of the water supply and sewerage disposal systems has been received from the proper State or local agency.

(Ord. #1967-5, § 6)

10-1.6 Expiration of License. Every license shall expire on December 31 of the year in which issued, and the application for renewal shall be filed prior to December 15 of each year and shall certify that there has been no change in the information on the original license or park plan since the date of the original license, except such as has been previously approved in writing as hereinafter provided. (Ord. #1967-5, § 7)

10-1.7 License Fees; Revocation or Suspension.

a. There shall be charged and collected for each such license so issued an annual fee as established in Schedule F* and in addition, the licensee shall also pay to the Township Clerk on or before the third day of each month the sum as established in Schedule F per month for each space so licensed and occupied during any portion of the preceding month. Any licensee failing to pay said fee, at the time the said fee is due shall in addition thereto, pay the sum of twenty-five ($25) cents per day for each three ($3.00) dollars or fraction thereof of said license fees due. No part of said fees shall be prorated.

*Editor's Note: Schedule F, referred to herein, may be found in the Appendix which is located at the rear of this Code.
b. Any such license so issued may be suspended or revoked by the Township Committee after notice and hearing for nonpayment of fees or for any other violation of this section or noncompliance with the State "Mobile Home Park Code."
(Ord. #1967-5, § 8; Ord. #2002-8, § 1)

10-1.8 Occupancy Restrictions. No person shall be permitted to occupy a mobile home at a licensed senior citizen mobile home park who is not a senior citizen within the definition of this section. (Ord. #1967-5, § 9)

10-1.9 Licensee to Enforce Occupancy Restrictions. No licensee shall permit any person who is not a senior citizen to occupy a mobile home at a park licensed under this section and specifically no mobile home shall be occupied overnight by any person who is not a senior citizen. (Ord. #1967-5, § 10)

10-1.10 Location. No mobile home park shall be located in any area except that so authorized to be occupied by the Zoning Ordinance. (Ord. #1967-5, § 11)

10-1.11 Approval Required for Change of Facilities. No licensee shall enlarge the mobile home park facilities or otherwise change the physical facilities in the mobile home park without first securing the approval thereof of the Township Committee and, where applicable, from the Local and State Board of Health. (Ord. #1967-5, § 12)

10-1.12 Maintenance of Accessways. It shall be the responsibility of the licensee to keep roadways and other entrance ways in repair and free of snow and other obstruction so as to permit the ready access at all times of emergency vehicles. (Ord. #1967-5, § 13)

10-1.13 Location for Residential Occupancy. The location of the mobile home park shall be such as to be suited for quiet residential occupancy. (Ord. #1967-5, § 14)
10-1.14 Discontinuance of Park if Declared Unconstitutional by Court. If the limitation of such mobile home park to senior citizens is declared invalid or unconstitutional by any Court, the license for the mobile home park shall forthwith expire, and the mobile home park shall be promptly discontinued; said provision being hereby declared to be an integral part of every other provision of this section. (Ord. #1967-5, § 15)
10-1.15 **Inspections.** The said mobile home park shall be subject to inspection by the Township Committee or its representatives at all times. (Ord. #1967-5, § 16)

10-1.16 **Licensee to Maintain Register of Occupants.** The licensee shall maintain a register of all occupants of the mobile home park, giving their name, address and date of birth and the space occupied by them as well as their date of arrival and departure, and such register shall be open to inspection by the Township Committee or its agent at all times. (Ord. #1967-5, § 17)

10-1.17 **Violations and Penalties.** Any person violating any provision of this section shall upon conviction thereof, be subject to a penalty as stated in Chapter I, Section 1-5. (Ord. #1967-5, § 18; New)

### 10-2 TRAILERS AND TRAILER PARKS.

10-2.1 **Prohibited Uses.** It shall be unlawful for any person, firm or corporation to park any trailer on any street in the Township of Tabernacle or on any premises other than at a duly licensed trailer park within the limits of the Township, except for the purpose of repair, storage, purchase of supplies or visiting. A trailer shall not be used at any time by any person as a dwelling or sleeping place unless such trailer is, while used as a dwelling or sleeping place, located at a licensed trailer park. (Ord. 18, § 1)

10-2.2 **License Required to Operate a Trailer Park or Camp.** It shall be unlawful for any person, firm or corporation to operate a trailer park or trailer camp without first obtaining a license therefor from the Township Committee. Such license shall be applied for by written application, filed with the Township Clerk, and the license shall be issued by the Township Clerk after such issuance is authorized by the Township Committee. Such application shall give such infor-
mation as the Township Committee may deem requisite to
determine whether the proposed trailer park complies with
this section. Prior to the issuance of any such license the
applicant shall file with the Board of Health of this Township
detailed plans and specifications of the proposed trailer park
location, the area thereof and whether or not there are sanita-
ty facilities for the furnishing of water and for sewerage dis-
posal. Such plans and specifications as to water, sewage dispo-
sal and all sanitary conditions must be approved by, and a
permit obtained from, the Board of Health prior to the issu-
ance of any such license by the Township Committee. (Ord.
#18, § 2)

10-2.3 Number of Trailers Permitted. The Township
Committee shall not authorize the licensing of a trailer park
for more than one (1) trailer park per applicant nor for more
than one (1) trailer in any space less than fifty (50) feet by
one hundred (100) feet. (Ord. #18, § 3)

10-2.4 License Fees: Expiration Date; Non-
transferability. There shall be charged and collected for each
such license an annual fee of one hundred ($100.00) dollars
for each trailer space. Said license fee shall be payable in
advance for each year; provided, however, that the annual
license fee shall be proportionately prorated for the portion
of the year remaining when the license is issued. No such license
shall be transferable without the permission of the Township
Committee. All such licenses issued shall expire at midnight
on December 31 of the year in which they are issued. (Ord.
#18, § 4; Ord. #18A, § 1)

10-2.5 Permit Required to Permanently Affix Trailer to
Ground. It shall be unlawful for any person, firm or corpora-
tion owning, operating or using any such park or to remove or
cause to be removed the wheels or similar transporting de-
vice from any tourist trailer or camp car, or to otherwise per-
manently affix it to the ground in a manner that would pre-
vent the ready removal of such tourist, trailer or camp car,
without having first obtained a permit from the Township Clerk. Any such alteration to any tourist, trailer or camp car as above set forth shall be construed as subjecting the same to the requirements of any Building Code of the Township and the laws of the State of New Jersey pertaining to a dwelling house. (Ord. #18, § 5)

10-2.6 Trailers Permanently Affixed to Ground Assessed as Real Estate. Any trailer permanently affixed to the ground so as to prevent its ready removal shall not thereafter be subject to the provisions of this section and shall be deemed to be real estate and assessed as such provided the Township Committee shall first have approved the foundation or other method of attaching the trailer to the realty. (Ord. #18, § 6)

10-2.7 Compliance with Board of Health Rules and Regulations Required. It shall be the duty of every person, firm or corporation, owning, leasing or using a trailer as herein defined, to comply with all the provisions of this section and any rules and regulations now or hereafter formulated by the Board of Health of the Township governing such trailers. (Ord. #18, § 7)

10-2.8 Revocation or Suspension of License. Any license granted hereunder shall be subject to revocation or suspension by the Township Committee after five-days’ notice to the licensee of the proposed action and the reasons therefor and an opportunity to be heard thereon. (Ord. #18, § 8)

10-2.9 Definitions. As used in this section:

*Trailer* shall mean any device originally manufactured for the purpose of being moved over roads or streets either in tow by a vehicle or an animal or animals, or under its own power, and which was either originally manufactured for or has been converted to use for human habitation, whether the same shall be on wheels or otherwise. The word “trailer” is synonymous with the term “mobile home” or any other similar descriptive term.
Trailer park shall mean any site or tract of land occupied or used by one or more trailers or available for such occupancy or use, with or without charge, and shall include any building, structure, tent, camp, cottage or enclosure used or intended for use as part of or in connection with such trailer park. (Ord. #18, §§ 9, 10; Ord. #1961-1, § 1)

10-2.10 Violations and Penalty. Any person, firm or corporation who shall violate or fail to comply with any of the provisions of this section shall, upon conviction, be subject to the penalty as stated in Chapter I, Section 1-5. (Ord. #18, §§ 11, 12; New)

10-2.11 Township Committee to Establish Number of Licenses Permitted. No more trailer licenses shall be issued and outstanding at any one time than the Township Committee shall by resolution find and determine to be necessary and sufficient to serve the public necessity and convenience. (Ord. #18B, § 1)
RESOLUTION 2019-100
AUTHORIZING THE APPOINTMENT OF PART-TIME SECRETARY FOR THE
LAND DEVELOPMENT BOARD AND
OFFICE CLERK FOR RECORDS MANAGEMENT

WHEREAS, the Township of Tabernacle shall continue to operate and provide excellent
services to the community; and

WHEREAS, the Township Administrator was authorized pursuant to Resolution 2019-66 to
advertise and offer part-time employment positions in Tabernacle Township; and

WHEREAS, it is necessary to fill these vacancies with a dedicated and reliable person for the
part-time positions of Land Development Board Secretary and Records Management Office
Clerk, having knowledge of the Municipal Land Use Law and records management to work
effectively with professionals along with providing timely processing of applications, preparing
notices, agendas and taking minutes; and

WHEREAS, Elaine B. Kennedy be appointed to the part time positions of Land Development
Board Secretary and Records Management Office Clerk.

WHEREAS, funds are available for payment of her salary in the 2019 municipal budget for the
rate of $20.00 per hour.

NOW, THEREFORE, BE IT RESOLVED, that the Township Committee of Tabernacle
Township, County of Burlington, State of New Jersey, authorize the appointment of
Elaine B. Kennedy for these parts time positions of Land Development Board Secretary and
Records Management Office Clerk, effective September 23, 2019.

DATE: SEPTEMBER 9, 2019

JOSEPH W. BARTON, MAYOR

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK

VOTE ON ADOPTION

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle
at a meeting held on the 9th day of September 2019.

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
RESOLUTION 2019-101
AWARDING CONTRACT FOR FLYATT ROAD DRAINAGE IMPROVEMENTS

WHEREAS, the Tabernacle Township Committee has received sealed proposals for work to be performed in connection with the Flyatt Road Drainage Improvements; and

WHEREAS, N.J.S.A. 40A:11-4 states that a contract, the cost of which would exceed $17,500.00 in a fiscal year, shall be awarded only after public advertising for bids and bidding therefore; and

WHEREAS, there has been public advertisement for bids and the Township Clerk has received and opened bids on September 4, 2019 at 11:00 P.M. for the purpose of awarding a contract for the aforementioned Flyatt Road Drainage Improvements has advised that a certain entity is the lowest qualified responsible bidder for said contract and has recommended that the Municipality award said contract or reject the bids within sixty (60) days as required by N.J.S.A. 10A: 11-4; and

WHEREAS, the Chief Financial Officer, as required by N.J.A.C. 5:30-1, has certified that there are sufficient funds available for the purpose of awarding a contract to said entity, said certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey, as follows:

1. That the Chief Financial Officer, based upon the aforementioned certificate, has declared that there are sufficient funds available for the aforesaid purpose, and the Township Committee hereby directs that the hereinafter expenditure be charged against such funds.

2. That the Township Committee, for the aforementioned reasons, hereby declares that Shore Connection, Inc. is the lowest qualified bidder for the aforementioned contract and hereby awards a contract to the said entity for the aforesaid purpose in the amount of $85,460.00 in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.

3. That the award to Shore Connection, Inc. is consistent with the legal requirements of the lowest responsible bidder, which conforms, to all specification requirements and applicable statutory provisions.
4. That the Township Committee hereby directs the Township Clerk to return the bid securities to the following unsuccessful bidders in accordance with NJSA 40A: 11-4:

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<td>1</td>
<td>Command Co., Inc., 1318 Antwerp Ave, Egg Harbor Twp., NJ 08215</td>
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<td>Giberson Plumbing &amp; Excava., 7 Park Drive, NJ 08088</td>
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5. That the Township Committee does hereby direct the Township Mayor and Clerk to execute any contract documents which are necessary to effectuate the terms of this Resolution which shall be prepared by or reviewed by the Office of the Township Attorney.

**DATE:** SEPTEMBER 9, 2019

______________________________
JOSEPH W. BARTON,
MAYOR

**LA SHAWN R. BARBER, RMC**
**MUNICIPAL CLERK**

**VOTE ON ADOPTION**

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 9th day of September 2019.

**LA SHAWN R. BARBER, RMC**
**MUNICIPAL CLERK**
CERTIFICATION OF AVAILABLE FUNDS

RESOLUTION 2019-101
AWARD OF CONTRACT FLYATT DRAINAGE IMPROVEMENTS

I, Rodney R. Haines, Chief Financial Officer of Tabernacle Township do hereby certify pursuant to the Rules of the Local Finance Board, that thereafter-available adequate fund for the proposed contract between the Township of Tabernacle and Shore Connection Inc., 304 Forge Road, Unit 1, West Creek, NJ 08092

The money of fund said contract is in the amount of $85,460.00 and upon approval of the contract, the funds shall be charged to the following line item appropriation or account number(s): _________________________________. These funds are not being certified as being available for more than one pending contract.

Date: ____________

__________________________ Signature

CC: Township Solicitor
   Township Auditor
   Township Engineer
September 4, 2019

Mr. Douglas A. Cramer, Township Administrator
Township of Tabernacle
163 Carranza Road
Tabernacle, New Jersey 08088

Re: Recommendation of Award
Flyatt Road Drainage Improvements
Contract TAB2019-2
Our File No. M-40-061

Dear Mr. Cramer:

As you are aware, sealed bids for the above referenced project were received on Wednesday, September 4, 2019. A bid tabulation is enclosed for your review. We recommend awarding the project to Shore Connection Inc. for the total bid of $85,460.00.

We have forwarded a copy of the three (2) low bid packages to the Township Solicitor for review prior to award of the project.

Should you have any questions regarding the above, or require additional information, do not hesitate to contact our office.

Very truly yours,

Dante Guzzi Engineering Associates, L.L.C.

Dante Guzzi, P.E., C.M.E.
Principal Engineer

DG/jag
enclosure

cc: Peter C. Lang Esq., w/proposals and bid tab
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<th>Item</th>
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<td>$130,000.00</td>
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<tr>
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Burlington County Times, Willingboro

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Notice Publish Date: Thursday, August 15, 2019

Notice Content

NOTICE AND ADVERTISEMENT TO BIDDERS TABERNACLE TOWNSHIP Burlington County, New Jersey Notice is hereby given that sealed bids will be received by the Township of Tabernacle for the Flyatt Road Drainage Improvements Project, Contract No. TAB2019-2, and will be opened and read in public at the Municipal Building, 163 Carranza Road, Tabernacle, New Jersey 08088, on September 4, 2019 at 11:00A.M., prevailing time. The work includes the furnishing of all labor, material and equipment necessary and required to complete all work set forth in the Contract Plans and Specifications for road improvements, including, asphalt and pipe removal, RCP pipe installation, headwall installation, embankment armament, flowable fill installation; asphalt paving, striping; and cleaning & restoration, on Flyatt Road in the Township. All work shall be completed within ninety (90) calendar days. Plans, Specifications and forms of bid for the proposed work prepared by Dante Guzzi Engineering Associates L.L.C., and approved by the Township of Tabernacle have been filed in the office of said Engineer at 418 Stokes Road, Medford, New Jersey 08055, and may be inspected by prospective bidders during regular business hours. Bidders will be furnished with a copy of the Specifications, Plans, and Proposal by the Engineer at the cost of preparation, $115.00, non-refundable; plus $45.00 postage and handling, if mailed. Bids must be made on the standard Proposal form in the manner designated therein and must be enclosed in a sealed envelope bearing the name and address of the bidder and the name of the project on the outside, addressed to the Township of Tabernacle, and must be accompanied by a Certified Check, Bid Bond or Cashier's Check drawn to the order of the Township of Tabernacle for ten percent (10%) of the total amount bid, provided said security need not be more than $20,000.00. All bid guarantees shall be accompanied by an executed consent from an approved surety company, licensed to conduct business in the State of New Jersey, agreeing to furnish the required Performance and Maintenance Bond upon the award of Contract. The signed Proposal forms and bid security must be delivered to the place and on or before the hour named above. The accepted bidder must sign the contract within ten (10) days after the Notice of Award or forfeit his bid security. Bid securities will be returned to all but the three (3) apparent lowest responsible bidders. All other bid securities will be returned within three (3) days after awarding and signing of the contract and approval of the contractor's Performance Bond, Saturdays, Sundays and Holidays excepted. Bidders are required to comply with the requirements of P.L. 1975, c. 127 (N.J.A.C. 17:27-1 et seq.), Affirmative Action Regulations and N.J.S.A. 10:5-31 et seq. All bidders must have current State of New Jersey Department of Labor Public Works Contractor Registration. The right is reserved to reject any or all Proposals, in whole or in part, or to make awards to such bidder or bidders who, in the judgment of the Township of Tabernacle makes the most advantageous bid and to waive such informalities as...
may be permitted by law. By order of the Township of Tabernacle. Tabernacle Township Committee Adv. Fee: $72.22 BCT: August 15, 2019
Aff. Chg.: $20.00 7304440

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