Sunshine Notice: This meeting was called pursuant to the Open Public Meetings Act. This meeting of March 11, 2019 was sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

Roll Call - Governing Body – Present
Kimberly A. Brown, Deputy Mayor
Stephen V. Lee, IV, Township Committee
Samuel R. Moore, III, Township Committee
Joseph Yates, IV, Township Committee
Joseph W. Barton, Mayor

Administrative Team
Douglas A. Cramer, CPWM, Administrator
Rodney R. Haines, CMFO, Chief Finance Officer
Dante Guzzi, Township Engineer
Peter C. Lange, Jr., Township Solicitor
La Shawn R. Barber, RMC, Municipal Clerk

2019 Workshop Agenda
Traffic Ordinance – Solicitor Lange spoke of the proposed ordinance to amend the traffic ordinance and revising the prohibition as it concerns gross vehicle weight; the GVW rate was raised as it is associated with parking in residential zones from 12,000 to 17,500; this will be listed for first reading at the regular meeting.

Public Functions Ordinance – Solicitor Lange spoke that Emergency Management Coordinator Sunbury provided written revisions, comments and application to the public functions ordinance.

Housing Fee Schedule Ordinance – Solicitor Lange spoke of a request made by Construction Official Boyd to modify the housing fee schedule in Appendix A to Chapter 9, Building and Housing; recommendation was made to schedule to reference the State schedule, zoning application fee and second reinspection fee. The State sponsors suggested fees based on their actual cost of those inspections; Tabernacle Township has fall behind with the cost attributed to various inspections. This will be listed for first reading at the regular meeting.

Haas Letter – Solicitor Lange advised Township Committee that Patrick McAndrew, Esq wrote a letter to The Pinelands Commission on behalf of Haas Sand & Gravel with respect to the possibility of covering the pit with solar and request the Township to agree on zoning modifications. The Land Development Board passed a Resolution 2016-10 as an interpreter zoning ordinance, which indicates renewable energy facility would include a solar array as to be a permitted use. Solicitor Lange expressed the issue of restoration responsibilities as they are seeking modifications to the CMP to allow them to pursue such use.

Mayor Barton asked Township Administrator to communicate to Haas to advise they are encroaching on our lot, which was up to public sale.

Committeeman Yates commented that before Township considers giving Haas’ approval for solar, they should honor their restoration commitments.

Public Function Ordinance - Coordinator Sunbury stated that he will work on a modified ordinance and application with Solicitor Lange. An application and ordinance will be circulated for Township approval by Public Safety Liaison Moore and members of the Township Committee for further consideration at the next meeting. There were no objections.

Road Program – Engineer Guzzi spoke that he would like to start on the road program; the bond ordinance was done last fall; request authorization to move forward. There were no objections.
1. Hawkin Road – Route 206 to Carranza Road
2. Cramer Road – Route 206 to Old Indian Mills Road
3. Holly Park Drive -Sooy Place Road to Sooy Place Road
4. Sylvan Court – Holly Park Drive to end
5. Lee Drive – Traffic calming measures only
Carranza Road – Engineer Gucci spoke on following up with Senator Addiego’s office regarding Carranza Road; still waiting for a response.

Gazebo Project – Administrator Cramer provided Committee with two proposals consisting of wood and steel structure similar in design. All members of the Township Committee were in agreement for steel structure.

Construction Office – Administrator Cramer spoke that Construction Official Boyd has requested the need for a part-time fire inspector to assist with his smoke detector inspections. No oppositions; authorization will be listed on the agenda for approval at the next meeting.

Public Works Department – Administrator Cramer requested to provide a personnel Rice Notice to public works employee to change from Laborer to Utility 2 position; there were no oppositions.

Change Meeting Time – Committeeman Yates request Township meeting times to change to 7:30 P.M. The consensus of the Township Committee would allow for this change; Municipal Clerk will advertise all future meeting to start at 7:30 P.M.

Share Service Municipal Court - Committeeman Lee questioned the status of the part-time court person; Administrator is in the process of setting up interviews with applicants, Woodland Township and Burlington County Division.

School District State Aid – Committeeman Lee spoke of Tabernacle School District budget and other school districts in New Jersey that has a substantial drop in state aid. Superintendent Glenn Robbins asked to meet with a few members of the Township Committee to talk about issues surrounding their budget; Mayor Barton and Deputy Mayor will meet with Superintendent Robbins before the next meeting to support their efforts.

Verizon – Committeeman Lee spoke about fiber optic for Verizon in which they had deadline to get BPU plans for Tabernacle. Engineer Gucci spoke of Verizon taking out road opening permits and they are moving forward.

Wildfires – Committeeman Lee spoke of being invited to a meeting by the Assembly Agriculture and Natural Resource Committee to restore the NJ Pinelands and surrounding areas and to insure prevention of wildfires.

Pinelands Commission – Committeeman Lee spoke of The Pinelands Commission regarding the Bass River tower and tree cutting.

ESB – Committeeman Moore spoke of looking ahead for the new fire truck at the EMS building.

NJ State Police – Committeeman Moore requested a representative of NJ State Police to attend to our next meeting.

Building Usage - Deputy Mayor Brown spoke of wanting to revisit building usage space for township owned buildings.

Draft Budget – Chief Finance Officer Haines commented on the construction fee ordinance and it to be fiscally responsible for Township to raise the fees; right now, construction office is losing considerable amount of money. The budget was constructed based on a tax increase which was based on debt service increase for the next ten years; it equates to 3.8 cent tax increase on fixed cost where are from things that we cannot control because they have already been approved. Those payments do not include the 2018 Ordinance that was put into place; it will have to be raised in the future as we start to spend. The revenue was put together roughly using the same amount of surplus as it was in the prior year as anticipated to balance the budget. The only other significant revenues from prior years was raised fees and permits; grants, capital ordinances, NJDOT projects that were paid for through capital and bonds. To balance the budget there is $655,000 worth of surplus; there is no problem increasing the number, however looking at the future is where you want to level things out over time. Mr. Haines addressed items of working copy of the budget:

Revenues – Highlights
a. Fund Balance – Utilizing approximately the same amount of surplus as the prior year to balance the budget.
b. Other Fees and Permits – Increased anticipated amount due to the higher fees collected in 2018. Stayed conservative due to increase in other licenses collected in 2018 include vacant and abandoned fees that could be in dispute.
c. Court fees and Construction fees have been increased to reflect what was received but is still conservative based on the expectation of new court fees and increased building permits.

d. State Aid – anticipated the same amounts as the prior year but we have no guarantee that this will be the case with the State budget.

e. No grants have been anticipated as no award letters are in hand yet. Expect to have some before budget is introduced.

f. Reserve for repayment of debt – This is a one-time revenue that came from the resolution for the cancellation or correction of grants approved at the end of the year. This was a reimbursement to capital for a DOT grant and the capital ordinance was already included in bonding.

g. Grants – have not been included and any awards will be added before introduction.

Calculation of Reserve for Uncollected Taxes – This calculation is to determine the appropriation that must be budgeted to ensure the schools and county will receive 100% of their levies. It also reflects the amount of tax required and the increase that is anticipated.

Levy CAP Calculation – proves that the increase in tax levy is within the tax CAP law.

Chief Finance Officer Haines advise there is nothing built in the budget for the operational, lease or agreement for an old school building; this budget is built on maintaining properties Township currently own.

Committeeman Lee expressed desire for Township, School Board and Land Development board to speak collectively about need assessments for the entire Township to address space issues and assets.

Mayor Barton spoke that next workshop meeting discussion will be regarding Township asset facilities.

Chief Finance Officer Haines spoke of putting a document together for a 2-cent tax increase for possible introduction.

**EXECUTIVE SESSION RESOLUTION: CS 03 112019**

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

1. Litigation matters as it relates to litigation: Fran Brooks v. Township of Tabernacle and Custodian of Records, Docket No. BUR-L-001048-18
2. Personnel Matters as it relates to the salary and terms and conditions: Emergency Management Coordinator (Grants)

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

BE IT FURTHER RESOLVED, after executive session we will reopen the meeting in which action may or may not be taken.

- On a motion made by Ms. Brown, seconded by Mr. Moore, Resolution CS 03 112019 was offered for adoption. Motion carried. Members of the Township Committee went into closed session at 8:28 p.m.

**Roll Call:** Brown, Lee, Moore, Yates, Barton  
Ayes: 5  Nays: 0

Reopen. Members of the Township Committee returned from closed session at 9:16 p.m.
Public comment

Stuart Brooks, Moores Meadow Road, questioned the equation amount of a penny in the budget; spoke of it being hard for him to hear soft spoken members; questions the amount of money spent on the old squad building to make it suitable; commented on space study for Township owned buildings and spoke that the report from former committeeman Franzen should not be revisited; the report did not analyze issues that need to be understood for space and needs.

Fran Brooks, Moores Meadow Road, spoke of no amplified system for sound to travel while people are talking; commented it is dangerous to talk about the decrease in public funding to schools tied to a particular political party, as it is a policy issue; commented that a rice notice was not served upon Public Safety Director. Spoke of no effort being made by the Township regarding plans for conference calling equipment; behoove Township Committee to obtain such a system.

No further public comments.

At this time, Administrator Cramer held brief discussion regarding routine maintenance and the condition of the community center, its future needs and building use.

Chief Finance Officer Haines spoke of an added agenda item to introduce a Cap Bank Ordinance to allow for 3.5% increase on appropriations which is needed for a part time employee for shared service with Woodland Township Municipal Court.

Mayor Barton addressed a public comment made during this meeting to advise this Township acted upon receiving the resignation of the Public Safety Director; Solicitor Lange indicated the law being very clear and the Township acted appropriately.

Approval of bills

- On a motion made by Ms. Brown, seconded by Mr. Moore, the bills were ordered paid. Motion carried.

Roll Call: Brown, Moore, Yates, Barton Ayes: 4 Abstain: Lee Nays: 0

Motion – Amend Sunshine Notice

Deputy Mayor Brown motion to amend Resolution 2019, Sunshine Notice to designate the meeting times be now 7:30 p.m. Mr. Moore seconded the motion. Motion carried.

Roll Call: Brown, Lee, Moore, Yates, Barton Ayes: 5 Nays: 0

Adjournment

- On a motion made by Ms. Brown, seconded by Mr. Moore the meeting was adjourned at 9:28 p.m.

Roll Call: Brown, Lee, Moore, Yates, Barton Ayes: 5 Nays: 0

Respectfully submitted,
La Shawn R. Barber, RMC/CMR
Municipal Clerk

Approved: 04/29/2019