

## TABERNACLE TOWNSHIP COMMITTEE MINUTES TOWN HALL MEETING – MAY 8, 2017

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Mayor Stephen V. Lee, IV called the regular meeting to order at 7:30 p.m. followed by the Flag Salute.

**Sunshine Notice:** This meeting was called pursuant to the Open Public Meetings Act. This special meeting of **May 8, 2017** was sent to the Central Record and Burlington County Times. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

**A roll call taken of governing body members in attendance:**

Joseph W. Barton, Township Committee  
Kimberly A. Brown, Township Committee  
Richard J. Franzen, Township Committee  
Joseph Yates, IV, Deputy Mayor  
Stephen V. Lee, IV, Mayor

**Administrative Team in attendance:**

Douglas A. Cramer, CPWM, Administrator  
Terry W. Henry, Chief Finance Officer  
Dante Guzzi, Township Engineer  
La Shawn R. Barber, RMC, Municipal Clerk

**APPROVAL OF BILLS**

Fran Brooks, Moores Meadow Road, questioned items on the bill list with respect to the emergency lighting installation for Truck 15 installation; questioned the payment for RFP Solutions telephone equipment

- On a motion made by Mr. Franzen, seconded by Mr. Barton, the bills were ordered paid.

**Roll Call: Barton, Brown, Franzen, Yates, Lee                      Ayes: 5                      Nays: 0**

**APPROVAL OF MINUTES**

Madam Clerk Barber request the draft minutes of April 24, 2017 be tabled until next meeting. There were no objections by the members of the governing body.

**ORDINANCE**

**READING: BOND ORDINANCE 2017-7: AN ORDINANCE AUTHORIZING THE COMPLETION OF VARIOUS CAPITAL IMPROVEMENTS AND THE ACQUISITION OF VARIOUS CAPITAL EQUIPMENT IN AND FOR THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON, SEW JERSEY; APPROPRIATING THE SUM OF \$1,385,000 THREFOR; AUTHORIZING THE ISSUANCE OF GENERAL OBLIGATION BONDS OR BOND ANTICIPATION NOTES OF THE TOWNSHIP OF TABERNACLE, COUNTY OF BURLINGTON, NEW JERSEY, IN THE AGGREGATE PRINCIPAL AMOUNT OF UP TO \$1,315,750; MAKING CERTAIN DETERMINATIONS AND COVENANTS; AND AUTHORIZING CERTAIN RELATED ACTIONS IN CONNECTION WITH THE FORGOING.”**

**Discussion:** Mayor Lee spoke about the creation of the subcommittee in which he and Committeewoman Brown serve. Mayor Lee expressed it to be important to put this behind us a little bit until we get the analysis of public works in order to make a decision of why the purchase of the equipment and money is allocated in this bond. Mayor Lee spoke of feeling more comfortable borrowing money having an analysis. The problem of what was presented is the road program is part of the bond ordinance. Mayor Lee would like to sit on this for a while until the public works sub-committee has an opportunity to get some work done to figure out where we are with capital purchases.

Deputy Mayor Yates spoke of being in agreement to wait until a report from the sub-committee is received and questioned if anyone from the Township Committee had a chance to ride the roads that are proposed. Generally, the members of the Township Committee discussed several roads within the Township.

Committeeman Franzen spoke about the issue of potholes and spoke of his idea of a road program that should cover many years.

Mayor Lee spoke of wanting to work with other municipalities regarding the needed road improvements for Township roads that are shared with other municipalities, State and County. He is looking to obtain cost sharing to reduce the cost to benefit everyone.

Committeeman Barton spoke that he would like the Township to look at a local road program with the hopes of doing a better job to maintain and extend the life of the roads. This is an opportunity for us to go back and look at all the roads. Mr. Barton expressed his biggest concern since being on the Township Committee, the bond amounts keep increasing by borrowing for the road programs. It should be built into our tax base, so we can afford it and not have to pay interest to pave roads that we have to do every year.

Mr. Guzzi spoke about certain things that can be done to extend the life of roads, in which you have to stay on top of; they get to a certain point where you have to repave them. If you let them go longer it will cost more to repave because then you are in the base repair. It is not an inexpensive route to take. Mr. Guzzi explained that you want to address the roads when the surface is definitely showing, and has not broken through the base core.

Mr. Cramer spoke that he and Kevin Worrell, Supervisor of Public Works attended NJ Public Works Association Expo a few weeks ago; the availability of rental equipment was researched and priced as well as equipment reasonable price to buy.

Committeeman Barton spoke of Township to look at Township cost compared to that of a contractor's cost.

Committeeman Barton suggested that Mr. Cramer and Township Engineer ride around and assess Township roads. He would like to take a look of roads and ascertain if there is something that we can do to some of these roads, and what point we can extend some of the life; see if we can make that part of the road program. It helps us with our cost of the road program.

- Committeewoman Brown motion to table the first reading of Bond Ordinance which would authorize various capital improvement and acquisition until a report is submitted by the subcommittee regarding its findings. Committeeman Franzen seconded the motion. Motion carried.

**Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0**

## **Resolutions**

### **RESOLUTION 2017-54 AUTHORIZING EXECUTION OF A HOLD HARMLESS AGREEMENT**

**WHEREAS**, it has been recommended by the Township Risk Management Coordinator that the Township obtain a Hold Harmless Agreement and contract indemnification from any and all users of Township owned property; and

**WHEREAS**, representatives of The Church of The Holy Eucharist have requested limited use of Township owned property for the purpose of conducting the church's annual Pine Barrens Festival; and

**WHEREAS**, the Hold Harmless agreement attached hereto has been reviewed and approved in content by the Township Solicitor.

**NOW, THEREFORE, BE IT RESOLVED** by the Committee of the Township of Tabernacle County of Burlington, State of New Jersey that the Mayor and Township Clerk be and are hereby authorized to execute the Hold Harmless Agreement attached hereto and made part of this resolution.

- To avoid the perception of a conflict, the doctrine of necessity was invoked; majority members are affiliated with the parish.
- On a motion made by Mr. Franzen, seconded by Mr. Yates, Resolution 2017-54 was offered for adoption.

**Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0**

**RESOLUTION No. 2017-55  
GRANTING RAFFLE LICENSES TO THE CHURCH OF THE HOLY EUCHARIST**

**WHEREAS**, the Church of the Holy Eucharist has filed applications with the Township Committee for raffle licenses to conduct raffles, and the applicant has paid the proper fees for said licenses; and

**WHEREAS**, the Township Committee of the Township of Tabernacle believes that said applicant is qualified to conduct the raffles are bona fide active members of said organization and that the raffle will be conducted in accordance with the New Jersey administrative Code 13:47; and

**WHEREAS**, the following raffle licenses are requested on the dates and during the hours listed:

- a) RA: 2017-12: (On-Premise Draw – Daily 50/50)  
Drawing: July 24-29, 2017 .....Hours: 6:00 p.m. to 11:00 p.m.
- b) RA: 2017-13: (Games of Chance)  
Drawing: July 24-29, 2017 .....Hours: 6:00 p.m. to 11:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey, as follow:

- 1. That the Township Committee hereby approves the issuance of the aforementioned raffle license.
- 2. That the Township Clerk is hereby authorized to issue said license on behalf of the Township of Tabernacle.

- To avoid the perception of a conflict, the doctrine of necessity was invoked; majority members are affiliated with the parish.
- On a motion made by Ms. Brown, seconded by Mr. Barton, Resolution 2017-55 was offered for adoption.

**Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0**

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**RESOLUTION 2017-56  
AUTHORIZE THE PLACEMENT OF TEMPORARY SIGNS IN THE PUBLIC RIGHT OF WAY FOR  
TABERNACLE HISTORICAL SOCIETY**

**WHEREAS**, the request has been made by Tabernacle Historical Society for permission to place temporary signage in the public right of way associated with certain Township roads for the week of *May 28<sup>th</sup>, 2017* in order to promote their upcoming **Annual Strawberry Social** which will take place on Saturday, June 3, 2017 between 2pm – 5pm at the Tabernacle Community Center, 81 Hawkin Road, Tabernacle; and

**WHEREAS**, Township Committee is desirous of assisting Tabernacle Historical Society in promoting this beneficial activity.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, does hereby temporarily suspend the zoning regulations prohibiting such signage included in Tabernacle revised Ordinances Chapter 17 Section 22.12 “Off Site Commercial Advertising Signs.”

The Township Committee further hereby authorizes the Tabernacle Historical Society and/or its representatives to place temporary signage in the public right of way and along Tabernacle public roads to promote this event as aforementioned under the following conditions:

- 1. All signs shall be placed at least 6’feet off of any paved road surface and shall be placed in the public right of way with adult supervision.
- 2. All temporary **signs shall be removed within 5 days** after conclusion of the event.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Tabernacle Construction Official and Tabernacle Historical Society.

- On a motion made by Mr. Yates, seconded by Ms. Brown, Resolution 2017-56 was offered for adoption.

Roll Call: Barton, Brown, Yates, Lee    Ayes: 4    Nays: 0    Abstain: Franzen

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**RESOLUTION 2017-57**

**AUTHORIZE THE PLACEMENT OF TEMPORARY SIGNS IN THE PUBLIC RIGHT OF WAY FOR A JOINT SOCIAL EVENT WITH TABERNACLE RESCUE SQUAD AND TABERNACLE HISTORICAL SOCIETY**

**WHEREAS**, the request has been made by Tabernacle Rescue Squad and Tabernacle Historical Society for permission to place temporary signage in the public right of way associated with certain Township roads for the week of **July 1<sup>st</sup>** in order to promote their upcoming **Annual Chicken Barbeque** which will take place Saturday, July 15<sup>th</sup>2017 between 1pm-6:30pm at Tabernacle Community Center, 81 Hawkin Road, Tabernacle; and

**WHEREAS**, the Township Committee is desirous of assisting the Tabernacle Rescue Squad and Tabernacle Historical Society in promoting this beneficial activity.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, does hereby temporarily suspend the zoning regulations prohibiting such signage included in Tabernacle revised Ordinances Chapter 17 Section 22.12 “Off Site Commercial Advertising Signs.”

The Township Committee further hereby authorizes the Tabernacle Rescue Squad and Tabernacle Historical Society and/or its representatives to place temporary signage in the public right of way and along Tabernacle public roads to promote this event as aforementioned under the following conditions:

1. All signs shall be placed at least 6’ off of any paved road surface and shall be placed in the public right of way with adult supervision.
2. All temporary **signs shall be removed within 5 days** after conclusion of the event.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Construction Official, Tabernacle Rescue Squad and Tabernacle Historical Society.

- On a motion made by Mr. Yates, seconded by Ms. Brown, Resolution 2017-57 was offered for adoption.

Roll Call: Barton, Brown, Yates, Lee    Ayes: 4    Nays: 0    Abstain: Franzen

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**RESOLUTION 2017-58**

**RECYCLING TONNAGE GRANT APPLICATION RESOLUTION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L. 1987, C.102, has established a recycling fund from which tonnage grants may be made to municipalities in order to encourage local source separation and recycling program; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection and Energy is promulgating recycling regulations to implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing **Tabernacle** to apply for such tonnage grants for calendar year **2016** will memorialize the commitment of Tabernacle to recycling and to indicate the assent of the Township Committee to the efforts undertaken by Tabernacle and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual to ensure the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Tabernacle Township hereby endorses the application is properly completed and timely filed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and Energy and designates **Douglas Cramer** to ensure that the application is properly filed.

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

- On a motion made by Mr. Yates, seconded by Ms. Brown, Resolution 2017-58 was offered for adoption.

**Roll Call: Barton, Brown, Franzen, Yates, Lee Ayes: 5 Nays: 0**

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#### RESOLUTION 2017-59

#### AUTHORIZE THE PLACEMENT OF TEMPORARY SIGNS IN THE PUBLIC RIGHT OF WAY FOR TABERNACLE RESCUE SQUAD FOR ANNUAL OPEN HOUSE TO RECOGNIZE NATIONAL EMS WEEK

**WHEREAS**, the request has been made by Tabernacle Rescue Squad for permission to place temporary signage in the public right of way associated with certain Township roads for the week of *May 7<sup>th</sup>* in order to promote their upcoming **Annual Open House in recognition of May 21<sup>st</sup> – 27<sup>th</sup> as EMS Week** across the nation which will take place on Wednesday, May 24, 2017 between 6pm-9pm at the Tabernacle Emergency Services Building, 134 New Road, Tabernacle; and

**WHEREAS**, the Township Committee is desirous of assisting the Tabernacle Rescue Squad in promoting this beneficial activity.

**NOW, THEREFORE, BE IT RESOLVED**, that the Tabernacle Township Committee, in the County of Burlington, State of New Jersey, does hereby temporarily suspend the zoning regulations prohibiting such signage included in Tabernacle revised Ordinances Chapter 17 Section 22.12 “Off Site Commercial Advertising Signs.”

The Township Committee further hereby authorizes the Tabernacle Rescue Squad and/or its representatives to place temporary signage in the public right of way and along Tabernacle public roads to promote this event as aforementioned under the following conditions:

1. All signs shall be placed at least 6’ off of any paved road surface and shall be placed in the public right of way with adult supervision.
2. All temporary **signs shall be removed within 5 days** after conclusion of the event.

**BE IT FURTHER RESOLVED** that a certified copy of this Resolution be forwarded to the Construction Official and Tabernacle Rescue Squad.

- On a motion made by Mr. Yates, seconded by Ms. Brown, Resolution 2017-59 was offered for adoption.
- **Roll Call: Barton, Brown, Yates, Lee Ayes: 4 Nays: 0 Abstain: Franzen**

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#### **Old Business**

Public Safety - Solicitor Lange led the discussion in which he spoke of providing information to the Township Committee which included former drafts of certain ordinances that have been proposed which included the departments of public safety, as well as a public safety director. The current form of structure regarding the delivery of emergency services included fire, EMS and rescue which is provided and managed by the delegation of the executive powers of the Township Administrator. The Township could enhance that by providing a public safety director or otherwise, direct the Township Administrator to undergo a certain level of management services if there is a need to enhance the structure to strengthen that relationship. The Committee as the public entity can establish an in house department of fire/ems; similar to Medford Lakes which is a municipal compartment in which the Committee appoints the Chiefs and the service of volunteers and it is part of the municipal budget. There is also the option of contracted service through professional organizations that

provide services in EMS. There is also the option of a paid service. Township can strengthen the oversight or direction of the Township Administrator by establishing him as a public safety director to manage those relationships. You can create in house departments within house budgets and ask the volunteers to populate those departments. Mr. Lange spoke of the overview the structure as it exists and the different imaginations that pre-exists.

Mayor Lee thanked and gave credit to Ms. Brown for all of her hard work.

Mayor Lee indicated that we need to have an actual operational cost of what the Township pays including the debt for both organizations of EMS and Fire Department. i.e., fuel, insurance, equipment, etc. This would give us an idea of exactly what the taxpayers pay for the service. It is important to know the number. Mayor Lee spoke that when putting a report together with Mr. Barton, it was learned that the fire company is more expensive to operate than an ambulance service. Mayor Lee questions what would be the real value behind having a public safety coordinator/person, which could be answered in the cost analysis for the local position. Mayor Lee asked if Township can put together a cost analysis for both organization going back from 2015, 2016 and coming up to 2017.

### **Report of the Township Engineer**

Mr. Guzzi spoke of a lingering item from last year on the road program, a small portion of Sleepy Hollow will be repaved in a couple of weeks, we are waiting for a firm date from the contractor. It was an area which we did not feel was done adequately. The contractor will repave that section of the roadway.

### **Report of the Township Administrator**

Town Hall – Mr. Cramer reported that Town Hall had loss of water on Friday; however, was able to make repairs on Monday.

Community Center – Mr. Cramer reported there was loss of water that occurred on Wednesday when the seniors were getting ready for the bus trip. The well was dug up; it did not work, therefore it was ascertained that a new deeper well is needed for installation. Quotes are being received. Our Environmental Consultant, Doug Stuart was contacted.

Public Works – Mr. Cramer reported that brush pick up was finished and the men are moving on to drain cleaning .

### **Report of the Township Solicitor**

NJDMV - Township has had significant trouble titling the vehicle for F700; the necessary title has been obtained.

### **Township Committee**

Mr. Yates reported that he is looking forward to the Memorial Day Parade in Tabernacle; last year it was a lot of fun.

Mr. Yates spoke of his disappointment in our local state police department as an incident happened at his house 16 days ago; he is still trying to get an accident report. He was told that it has yet to be prepared.

Mayor Lee asked the Township Administrator to invite the Station Commander to Township next meeting.

Ms. Brown announced that the Einstein Program will be featured on the New Jersey Network Channel. The Township Committee is invited.

Tree Lighting - Mr. Franzen reported that official invitations will be sent out to the community. The tentative date is Friday, December 1<sup>st</sup> and it is possible that Seneca Band will play.

Mr. Barton thanked Chief Smith for this annual report. Spoke of attending the NJ Emergency Preparedness conference in Atlantic City in which Col. Lowe was nominated for the Kevin Tuno award. Just to be nominated is a major accomplishment and great credibility. The Kevin Tuno was the Burlington County OEM Coordinator for many years and it is a big honor just to be nominated. Township Committee thanked and commended. Congratulation was given to Col. Lowe for the nomination.

Board of Education – Mayor Lee reported that he and Mr. Barton attended quarterly meeting with a few school board members.

Library Project –Mayor Lee spoke of the library project is getting kicked off for more public use and creating Wi-Fi hot spots.

Subcommittees: Public Works and Buildings and Grounds – Mayor Lee spoke of asking residents to express their interest regarding parts of those Committees. John Sandman already expressed an interest working on buildings and grounds and resident Robert Ford for public works subcommittee.

Mayor Lee asked Madam Clerk Barber to send out communication regarding the Citizen Leadership application for interested persons for appointment to the recreation committee.

Mayor Lee spoke of appreciating receiving the fire company report; members of the Township Committee will have an opportunity to review the extensive report and discussion will hold the next meeting.

Mr. Cramer thanked TFC #1 for stepping to host the seniors when the community center was down with no water. The TRS was thanked for picking up the slack for the boy's scouts and cub scouts.

### **Public comment**

Mark LeMire, 32 Washington Way, spoke of appreciating everyone's support for the upcoming Memorial Day parade to be held on May 27<sup>th</sup> at 7 pm; Mr. LeMire encouraged new membership for participation in Tabernacle Recreation Committee. The current members are Lynn Hedden, Deloris Rubin, Jen Knorr, Tim Galvin and himself. Recommendations are being accepted for Grand Marshal for the parade; the annual tree lighting is scheduled for first Friday in December 1<sup>st</sup>.

Mayor Lee spoke about bicycle awareness regarding wearing helmets. Ms. Brown spoke about the bicycle helmet awareness a the school level.

Col. William Lowe, 24 Hidden Acres, thanked the Township Committee for the compliments and added that Tabernacle Township Deputy of Emergency Management, Phyllis Worrell who is a Tabernacle Resident was the person who received the Kevin Tuno award (Emergency Management Coordinator of the Year).

Stuart Brooks, Moores Meadow Road, commented wanting Township to receive the TFC#1 report with some regularity and spoke hopeful of the contents of the report.

Fran Brooks, Moores Meadow Road, made comments regarding road program for the quality of Carranza Road ending at Moores Meadow as there are a lot of delivery trucks in and out of that road; spoke of her OPRA request filings and certification for compliance of best practices for legal services in which she questions if there are other supported documents for Solicitor's bills.

### **Adjournment**

- Seeing no further business the meeting was adjourned at 8:59 p.m. Motion to adjourn May 8, 2017 meeting was made by Ms. Brown, seconded by Mr. Franzen

**Roll Call: Barton, Brown, Franzen, Yates      Ayes: 4      Nays: 0      Absent: 1**

Respectfully submitted,

La Shawn R. Barber, RMC/CMR  
Municipal Clerk

Approved: 06/26/2017