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### SPECIAL MEETING OF JUNE 8, 2020 - TOWNSHIP COMMITTEE

Join us for a webinar on June 08, 2020 at 7:30 PM EDT.

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The purpose of this meeting to the extent known is, in compliance with the requirements of OPMA is to 1) hold the second reading on Ordinance 2020-1, 2) open public hearing to adopt the 2020 Municipal Budget and 3) any other business of the Township Committee which may be necessary and lawful. This special meeting shall replace and supersede all discussion of the Committee and action taken at May 26, 2020 meeting.

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# AGENDA

## TOWNSHIP COMMITTEE SPECIAL MEETING

### JUNE 8, 2020 - 7:30 PM

#### Governing Body

Joseph W. Barton, Deputy Mayor  
Nancy K. McGinnis, Township Committee  
Samuel R. Moore, III, Township Committee  
Robert C. Sunbury, Township Committee  
Kimberly A. Brown, Mayor

#### TOWN HALL ADMINISTRATIVE TEAM

Douglas Cramer, C.P.W.M. Township Administrator	Rodney R. Haines, C.M.F.O. Chief Finance Officer	Kimberly L. Smith, C.T.C., QPA Tax Collector
Dante Guzzi Township Engineer	Thomas Boyd Construction Official	Robert Sunbury Emergency Management Coordinator
Peter C. Lange, Jr. Township Solicitor	La Shawn R. Barber, RMC, Municipal Clerk	William Burns, Special Counsel

[www.townshiptabernacle-nj.gov](http://www.townshiptabernacle-nj.gov)

#### TOWNSHIP OF TABERNACLE

##### Special Meeting Notice

**PLEASE TAKE NOTICE**, that in accordance with the Open Public Meetings Act of the State of New Jersey, Chapter 231, P.L. 1975, the Township of Tabernacle governing body does hereby notify the public that a **Special Meeting of the Township of Tabernacle will be held on June 8, 2020 at 7:30 P.M.**

**The purpose of this meeting to the extent known is**, in compliance with the requirements of OPMA is to 1) hold the second reading on Ordinance 2020-1, 2) open public hearing to adopt the 2020 Municipal Budget and 3) any other business of the Township Committee which may be necessary and lawful. This special meeting shall replace and supersede all discussion of the Committee and action taken at May 26, 2020 meeting.

It will be conducted electronically to protect the health, safety and welfare of our citizens while ensuring the continued operations of government during COVID -19.

Members of the public who wish to participate in the public comment portion of the meeting may do so by visiting the Tabernacle Township website at [www.townshiptabernacle-nj.gov](http://www.townshiptabernacle-nj.gov) for information on the use of computer audio or telephone for public comment during the meeting; this information will be posted prior to the start of the meeting. **Official action will be taken relative to the public agenda on the website.**

**TABERNACLE TOWNSHIP COMMITTEE  
TOWN HALL AGENDA OF JUNE 8, 2020**

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**I. CALL TO ORDER - FLAG SALUTE - OPEN PUBLIC MEETINGS ACT STATEMENT**

**II. ROLL CALL:** Mr. Barton, Ms. McGinnis, Mr. Moore, Mr. Sunbury and Mayor Brown

**III. PUBLIC COMMENT** (Agenda items only)

**IV. ORDINANCE ON SECOND READING**

**Explanatory Statement:** This Ordinance is to increase the municipal budget limits up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions.

**(2<sup>nd</sup> Reading) 2020-1: An Ordinance To Exceed the Municipal Budget Appropriation Limits and Establish A Cap Bank**

- **Public comment.**

**V. MUNICIPAL BUDGET**

- **Discussion by CFO on Governing Body's consensus on municipal budget**
- **Public Hearing. Comments**

**2020-66: Authorize Reading of Title for Municipal Budget**

**2020-66A: Adoption of 2020 Municipal Budget**

**VI. APPROVAL OF BILLS** ([May26, 2020](#))

**VII. APPROVAL OF MINUTES**

- **a) April 27, 2020 (Regular)**
- **b) April 27, 2020 (Executive)**
- **c) May 4, 2020 (Special)**

**VIII. RESOLUTION**

**2020-67:** Authorize the preparation of estimated third quarter tax bills for 2020

**2020-68:** Authorize Approval to submit a grant application and execute a grant contract with the NJDOT for the Carranza Road Repaving Project

**2020-69:** Approving acceptance of Federal funds and participating in federal grant program administered by State of NJ Department of Law & Public Safety

**IX. PUBLIC COMMENT** (please state your name & address for the record – 3 minutes)

**X. REPORTS**

- a) Engineer
- b) Emergency Management
- c) Administrator
- d) Solicitor
- e) Township Committee

**XI. PROCLAMATION**  
Recognition to Russel Baurer, III

**XII. ADJOURNMENT**

**ORDINANCE 2020-1  
CALENDAR YEAR 2020  
ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO  
ESTABLISH A CAP BANK  
(N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Tabernacle in the County of Burlington finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$ 34,441.58 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Tabernacle shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5 %, amounting to \$ 120,545.53, and that the CY 2020 municipal budget for the Township of Tabernacle be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**Introduced: April 27, 2020**

**Adopted:**

**La Shawn R. Barber, RMC  
Municipal Clerk**

**RESOLUTION 2020-66**  
**AUTHORIZE READING OF TITLE FOR 2020 MUNICIPAL BUDGET**

**WHEREAS**, pursuant to the Local Budget Law, N.J.S.A. 40A: 4-8 authorized the budget, as advertised, may be read by title only if at least one week prior to the date of the hearing, a complete copy of the approved budget, as advertised is posted in the public place where notice are customarily posted in the principal municipal building of the municipality; and

**WHEREAS**, copies of said budget is made available to each person requesting the same during said week and during the public hearing; and

**WHEREAS**, the governing body passes by not less than a majority of the full membership, determines that the budget shall be read by its title and declares that the conditions set forth in the law have been met.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby authorize reading of title for the 2020 Municipal Budget and declares that the conditions set forth in the law have been met.

**DATE: JUNE 8, 2020**

\_\_\_\_\_  
**LA SHAWN R. BARBER, RMC**  
**MUNICIPAL CLERK**

\_\_\_\_\_  
**KIMBERLY A. BROWN, MAYOR**

**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Nancy K. McGinnis						
Samuel R. Moore						
Robert C. Sunbury						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 8<sup>th</sup> day of June 2020.

\_\_\_\_\_  
**La Shawn R. Barber, RMC**  
**Municipal Clerk**

**RESOLUTION 2020-67**  
**A RESOLUTION AUTHORIZING THE PREPARATION OF ESTIMATED THIRD QUARTER TAX BILLS FOR THE YEAR OF 2020**

**WHEREAS**, the Division of Local Government Services, State of New Jersey has the authority by State Statue to examine, review and then certify all local government budgets to the County Board of Taxation for the purpose of real estate taxation, and

**WHEREAS**, the Burlington County Board of Taxation has not yet received certification of the Tabernacle Township's budget and cannot strike a tax rate until such certification is received from the State of New Jersey and will therefore cause the delay in receiving state funding, and

**WHEREAS**, the Township Committee has determined that there will be insufficient cash flow to support operations in August 2020 unless third quarter revenue is received on time, and

**WHEREAS**, the Tax Collector and the Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3,

**NOW THEREFORE, BE IT RESOLVED**, that the Township Committee of the Tabernacle Township, County of Burlington, State of New Jersey, hereby authorized that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Municipality of Tabernacle Township for the third quarter 2020, in accordance with the provisions of N.J.S.A. 54:4-66.2et seq.
2. The entire estimated tax levy for 2020 is hereby set at \$ 20,320,588.95.
3. The Tax Collector takes any additional steps necessary to immediately implement this resolution.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk provides a certified copy of this resolution to the Tax Collector.

**Adopted: June 8, 2020**

**Attest:**

\_\_\_\_\_  
**La Shawn R. Barber, RMC**  
**Municipal Clerk**

\_\_\_\_\_  
**Kimberly A. Brown, Mayor**

**RESOLUTION 2020-67**  
**A RESOLUTION AUTHORIZING THE PREPARATION OF ESTIMATED THIRD QUARTER**  
**TAX BILLS FOR THE YEAR OF 2020**

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**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Samuel R. Moore, III						
Nancy K. McGinnis						
Robert C. Sunbury						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 8<sup>th</sup> day of June 2020.

\_\_\_\_\_  
LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK



**RESOLUTION NO. 2020-68**  
**APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT**  
**WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CARRANZA**  
**ROAD REPAVING PROJECT**

**WHEREAS**, there exists a need to repave Carranza Road from #495 Carranza Road to Moores Meadow Road; and,

**WHEREAS**, this project will improve the condition of the road and promote safe transit through the township.

**NOW, THEREFORE, BE IT RESOLVED** that Committee of the Township of Tabernacle formally approves the grant application for the above stated project.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2021-Carranza Road Phase II-00158** to the New Jersey Department of Transportation on behalf of the Township of Tabernacle.

**BE IT FURTHER RESOLVED** that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Tabernacle and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Tabernacle Township Committee on this 8<sup>th</sup> day of June, 2020.

\_\_\_\_\_  
La Shawn Barber, RMC  
Municipal Clerk

My signature and the Municipal Clerk's seal serve to acknowledge the above resolution and constitute acceptance of the terms and conditions of the grant agreement and approve the execution of the grant agreement as authorized by the resolution above.

ATTEST and AFFIX SEAL

\_\_\_\_\_  
La Shawn Barber, RMC  
Municipal Clerk

\_\_\_\_\_  
Kimberly A. Brown, Mayor

**RESOLUTION NO. 2020-68  
 APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT  
 WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CARRANZA  
 ROAD REPAVING PROJECT**

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**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Kimberly A. Brown						
Joseph W. Barton						
Samuel R. Moore III						
Nancy K. McGinnis						
Robert C. Sunbury, Jr.						

**I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 8<sup>th</sup> day of June 2020.**

\_\_\_\_\_  
**LA SHAWN R. BARBER, RMC  
 MUNICIPAL CLERK**

**RESOLUTION 2020-69**  
**APPROVING ACCEPTANCE OF FEDERAL FUNDS AND PARTICIPATION IN THE**  
**FEDERAL GRANT PROGRAM ADMINISTERED BY THE STATE OF NJ, DEPARTMENT**  
**OF LAW & PUBLIC SAFETY**

**WHEREAS**, the Office of Emergency Management, Township of Tabernacle, New Jersey has applied for the **FY 19** Emergency Management Performance Grant (EMPG) Program, Emergency Management Agency Assistance (EMMA) – **FY19-EMPG-EMAA-0335 for the subaward period July 1, 2019 - June 30, 2020**; and

**WHEREAS**, the total amount of the project / **Federal Award is \$10,000.00**; and

**WHEREAS**, the funds will be used for emergency management purposes as required under the contract; and

**WHEREAS**, the Office of Emergency Management is an agency of the Township and is both authorized to accept and does accept this Subaward.

**NOW, THEREFORE BE IT RESOLVED**, that the Township of Tabernacle, County of Burlington State of New Jersey hereby accepts the grant funds for the purpose described in the application, which is to provide Federal funds to states to assist state, local, territorial, and tribal governments in preparing for all hazards, as authorized by Section 662 of the Post-Katrina Emergency Management Reform Act, as amended (6 U.S.C. § 762) and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (42 U.S.C. §§ 5121 et seq.). Title VI of the Stafford Act authorizes DHS/FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from all hazards and to vest responsibility for emergency preparedness jointly in the Federal Government, states, and their political subdivisions. These funds will be used to enhance Tabernacle Township's Emergency Management Program and that these funds will be used for Emergency Management purposes.

**Date: June 8, 2020**

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**KIMBERLY A. BROWN, MAYOR**

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**LA SHAWN R. BARBER, RMC**  
**MUNICIPAL CLERK**

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**VOTE ON ADOPTION**

	Moved	Seconded	Ayes	Nays	Absent	Abstain
Joseph W. Barton						
Kimberly A. Brown						
Nancy K. McGinnis						
Samuel R. Moore, III						
Robert C. Sunbury						

I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 8<sup>th</sup> day of June, 2020

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**La Shawn R. Barber, RMC**  
**Municipal Clerk**