

**TABERNACLE TOWNSHIP COMMITTEE
TOWN HALL MINUTES OF JUNE 15, 2020**

PLEASE TAKE NOTICE, that in accordance with the Open Public Meetings Act of the State of New Jersey, Chapter 231, P.L. 1975, the Township of Tabernacle governing body does hereby notify the public that a **Special Meeting of the Township of Tabernacle will be held on June 15, 2020 at 7:30 P.M.**

The purpose of this meeting to the extent known is, in compliance with the requirements of OPMA is to: 1) hold the second reading on Ordinance 2020-1, 2) open public hearing to adopt the 2020 Municipal Budget, 3) discuss, review and take action on any and all business involving Tabernacle Township, inclusive of the agenda items listed on the May 26, 2020 and June 22, 2020 agendas, and 4) and to approve any other business of the Township Committee which may be necessary and lawful. A draft agenda, subject to change, for the June 15, 2020, Special Meeting will be posted on the Township's website by 12:00 p.m. on June 15, 2020.

This special meeting shall replace and supersede all discussion of the Committee and action taken at May 26, 2020 meeting. It is important to note that this Special Meeting was originally scheduled for and called to order June 8, 2020, however, since members of the public could not participate in public comment due to technical difficulties the June 8, 2020, meeting was adjourned prior to the Committee taking any formal action and rescheduled for a later date.

The Township Committee regular meeting scheduled for June 22, 2020 is canceled. It will be conducted electronically to protect the health, safety and welfare of our citizens while ensuring the continued operations of government during COVID -19.

Members of the public who wish to participate in the public comment portion of the meeting may do so by visiting the Tabernacle Township website at www.townshipoftabernacle-nj.gov for information on the use of computer audio or telephone for public comment during the meeting; this information will be posted prior to the start of the meeting. **Official action will be taken relative to the public agenda on the website.**

ATTENDEES - Registration URL <https://attendee.gotowebinar.com/register/6702954243466876430>
Webinar ID 261-240-763

**---TOWNSHIP OFFERS (3) THREE PLATFORMS TO PARTICIPATE IN MEETING
- PRE-REGISTRATION IS REQUIRED---**

All participants will be set in "LISTEN ONLY." Instructions for Using GotoWebinar Meeting Client

OPTION 1 – AUDIO: 1. Always use the Registration link provided on the Tabernacle Township Homepage website to Register to attend the meeting. You will then receive an email with a link to join the meeting via computer, the GotoWebinar Android app or the GotoWebinar IOS app . **PASSWORD: TAB**

OPTION 2 – TELEPHONE: If you want to participate by Phone you should still connect to the meeting on your computer to view documents and information shared on the screen. You will be asked if you want to use the computer's audio/microphone or a telephone. If you choose the telephone option you will be given a audio Pin. Call the phone number on your email, enter the meeting ID and then your Audio PIN when prompted followed by the # sign. When asked for Public Comment you can use the key sequence of *6 to unmute and mute your phone.

OPTION 3 – MASK UP / SOCIAL DISTANCE WITH MUNICIPAL CLERK AT TOWN HALL, 163 Carranza Road, Tabernacle, NJ 08088 (No registration required)

After registering, you will receive a confirmation email containing information about joining the webinar.

CALL TO ORDER

Mayor Brown called the meeting to order at 7:34 p.m. and advised attendees to mute their microphones.

FLAG SALUTE

Mayor Brown led in the Salute to the Flag.

OPEN PUBLIC MEETINGS ACT STATEMENT

This Special Meeting of June 15th was called pursuant to the provisions of the Open Public Meetings Law. Notices of this meeting was sent to the Burlington County Times, Courier Post and the Central Record on **June 10, 2020**. In addition, copies of notices were posted on the bulletin board in the Municipal Building and filed in the office of the Municipal Clerk on **JUNE 10, 2020**. Notices on the bulletin board have remained continuously posted. Proper notice having been given; the Municipal Clerk is directed to include this statement in the minutes of this meeting. Read by Municipal Clerk Barber.

ROLL CALL

Those members present upon Roll Call were: Mr. Barton, Ms. McGinnis, Mr. Moore, Mr. Sunbury and Mayor Brown.

- Professionals also in attendance: Rodney Haines, Chief Finance Officer; Douglas Cramer, Administrator; Dante Guzzi, Engineer; Peter C. Lange, Solicitor and La Shawn Barber, Municipal Clerk.

PUBLIC COMMENT

Members of the public were provided 3-minutes to comment on any agenda item.

John Schmidt, Camden County Resident, commented that he disagreed with moving forward with adoption of the Municipal Budget and Ordinance 2020-1; challenged the publication requirements for the budget and ordinance pursuant to the rescheduled meeting. Mr. Schmidt also questions the publication of the May 4, 2020 special meeting.

Fran Brooks, Moores Meadow Road, commented on the same three issues that Mr. Schmidt made and spoke of her research of the statutory requirements and violations of OPMA and Title 40A; spoke that the hearings should not go forward.

Stuart Brooks, Moores Meadow Road, commented that he is joining in on issues expressing opposition to moving forward with the budget and ordinance.

No further comments.

RECESS: Members of the Township Committee held a five-minute recess to allow Municipal Clerk Barber to allow Attorney Lange to review the required publication date of the Municipal Budget summary and second reading on the Cap Bank Ordinance 2020-1. **MOTION** – Mr. Sunbury made a motion to take a five-minute recess, seconded by Mr. Moore, and unanimously carried. The recess began at 7:46 p.m.

RECONVENE TO SPECIAL MEETING – Mayor Brown and members of the Township Committee reconvened the meeting at 7:56 p.m. Mr. Lange confirmed the budget was introduced on April 27, 2020 and advertised for summary and public hearing publication on May 6, 2020; each subsequent date for rescheduled meetings were carried successfully to the next meeting advertising to the extent known. The hearings for the budget and ordinance, and providing the public with sufficient notice given opportunity to participate in the process.

Mr. Lange also stated that out of the abundance of caution and to be hypervigilant and in compliance to re-publish the municipal budget giving a new date ten-days advance of the meeting. Clerk Barber advised Mr. Lange that every single special meeting notice that was attempted to be held indicated the second reading on the ordinance and municipal budget hearing.

Mayor Brown asked for a motion to close the meeting, reschedule the meeting and have the budget notice re-advertised.

MOTION – Ms. McGinnis made a motion to reschedule the meeting to allow the Municipal Clerk to advertise the ordinance and notice the budget ten days prior to the meeting, seconded by Mr. Moore. Ayes – Barton, McGinnis, Moore, Sunbury, Brown. Prior to the announcement of the outcome of the vote, Mr. Haines advised the Mayor that they need to address Resolution 2020-67 for the estimated third quarter tax bills and pay the bills.

MOTION – Ms. McGinnis made a motion to continue the meeting to address certain items, seconded by Mr. Barton, and unanimously carried. Motion carried.

ORDINANCE 2020-1 (2nd Reading) - An Ordinance to exceed the municipal budget appropriation limits and establish a cap bank. **HELD**

MUNICIPAL BUDGET - Discussion by CFO on Governing Body's consensus on municipal budget. **HELD**

RESOLUTION 2020-66 - Authorize Reading of Title for Municipal Budget. **HELD**

RESOLUTION 2020-66A - Adoption of 2020 Municipal Budget. **HELD**

RESOLUTIONS

RESOLUTION 2020-67

A RESOLUTION AUTHORIZING THE PREPARATION OF ESTIMATED THIRD QUARTER TAX BILLS FOR THE YEAR OF 2020

WHEREAS, the Division of Local Government Services, State of New Jersey has the authority by State Statue to examine, review and then certify all local government budgets to the County Board of Taxation for the purpose of real estate taxation, and

WHEREAS, the Burlington County Board of Taxation has not yet received certification of the Tabernacle Township's budget and cannot strike a tax rate until such certification is received from the State of New Jersey and will therefore cause the delay in receiving state funding, and

WHEREAS, the Township Committee has determined that there will be insufficient cash flow to support operations in August 2020 unless third quarter revenue is received on time, and

WHEREAS, the Tax Collector and the Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3,

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Tabernacle Township, County of Burlington, State of New Jersey, hereby authorized that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Municipality of Tabernacle Township for the third quarter 2020, in accordance with the provisions of N.J.S.A. 54:4-66.2et seq.
2. The entire estimated tax levy for 2020 is hereby set at \$ 20,320,588.95.
3. The Tax Collector takes any additional steps necessary to immediately implement this resolution.

BE IT FURTHER RESOLVED, that the Municipal Clerk provides a certified copy of this resolution to the Tax Collector.

MOTION – Ms. McGinnis made a motion to approve Resolution 2020-67. Mr. Sunbury seconded. Ayes - Barton, McGinnis, Moore, Sunbury and Brown. Nays – None. Abstain – None. **Motion carried.**

APPROVAL OF BILLS

MOTION – Mr. Sunbury made a motion to approve the bills of May 26, 2020 and June 15, 2020 as presented, seconded by Mr. Moore. Ayes - Barton, McGinnis, Moore, Sunbury and Brown. Nays – None. Abstain – None. **Motion carried.**

APPROVAL OF MINUTES

- a) April 27, 2020 (Regular)
- b) April 27, 2020 (Executive)

MOTION – Mr. Sunbury made a motion to approve the minutes of April 27, 2020, regular and executive, seconded by Ms. McGinnis. Ayes – Barton, McGinnis, Moore, Sunbury, Brown. Nays – None. **Motion carried.**

- c) May 4, 2020 (Special)

MOTION – Mr. Sunbury made a motion to approve the minutes of May 4, 2020, seconded by Ms. McGinnis. Ayes – Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – Moore. **Motion carried.**

RESOLUTION NO. 2020-68

APPROVAL TO SUBMIT A GRANT APPLICATION AND EXECUTE A GRANT CONTRACT WITH THE NEW JERSEY DEPARTMENT OF TRANSPORTATION FOR THE CARRANZA ROAD REPAVING PROJECT

WHEREAS, there exists a need to repave Carranza Road from #495 Carranza Road to Moores Meadow Road; and,

WHEREAS, this project will improve the condition of the road and promote safe transit through the township.

NOW, THEREFORE, BE IT RESOLVED that Committee of the Township of Tabernacle formally approves the grant application for the above stated project.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as **MA-2021-Carranza Road Phase II-00158** to the New Jersey Department of Transportation on behalf of the Township of Tabernacle.

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of Tabernacle and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

Certified as a true copy of the Resolution adopted by the Tabernacle Township Committee on this 22nd day of June, 2020.

Mr. Barton expressed his reserve to move forward with this resolution as Shamong Township should share in the funding. Fifty percent of it does not benefit Tabernacle. He felt the grant should be change to another road.

MOTION – Mr. Barton made a motion to change the grant from Carranza Road, seconded by Ms. McGinnis. Ayes (to change from Carranza to the lowest road listed on the future road proposal evaluation by Guzzi Engineer and apply for the local aid infrastructure grant) – Barton, McGinnis. Nays – Moore, Sunbury, Brown. **Motion denied.**

MOTION – Mr. Sunbury made a motion to adopt Resolution 2020-68 as it is, seconded by Mr. Moore. Ayes – Moore, Sunbury, Brown. Nays – Barton, McGinnis. **Motion carried.**

RESOLUTION 2020-69
APPROVING ACCEPTANCE OF FEDERAL FUNDS AND PARTICIPATION IN THE FEDERAL GRANT PROGRAM ADMINISTERED BY THE STATE OF NJ, DEPARTMENT OF LAW & PUBLIC SAFETY

WHEREAS, the Office of Emergency Management, Township of Tabernacle, New Jersey has applied for the FY 19 Emergency Management Performance Grant (EMPG) Program, Emergency Management Agency Assistance (EMMA) – FY19-EMPG-EMAA-0335 for the subaward period July 1, 2019 - June 30, 2020; and

WHEREAS, the total amount of the project / Federal Award is \$10,000.00; and

WHEREAS, the funds will be used for emergency management purposes as required under the contract; and

WHEREAS, the Office of Emergency Management is an agency of the Township and is both authorized to accept and does accept this Subaward.

NOW, THEREFORE BE IT RESOLVED, that the Township of Tabernacle, County of Burlington State of New Jersey hereby accepts the grant funds for the purpose described in the application, which is to provide Federal funds to states to assist state, local, territorial, and tribal governments in preparing for all hazards, as authorized by Section 662 of the Post-Katrina Emergency Management Reform Act, as amended (6 U.S.C. § 762) and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (42 U.S.C. §§ 5121 et seq.). Title VI of the Stafford Act authorizes DHS/FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from all hazards and to vest responsibility for emergency preparedness jointly in the Federal Government, states, and their political subdivisions. These funds will be used to enhance Tabernacle Township’s Emergency Management Program and that these funds will be used for Emergency Management purposes.

MOTION – Mr. Moore made a motion to adopt Resolution 2020-69, seconded by Ms. McGinnis. Ayes – Barton, McGinnis, Moore, Brown. Abstain – Sunbury. **Motion carried.**

RESOLUTION 2020-70
AUTHORIZE TOWNSHIP ADMINISTRATOR TO ADVERTISE NOTICE OF INTENT TO AWARD CONTRACT UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT

Whereas, the Township Administrator desires to provide a Notice of Intent advertisement to award a contract under a National Cooperative Purchasing Agreement for a Vermeer BC1500 – 15” Brush Chipper with Tier 4 Final Engine, as specified under Basic Diesel Unit w/o Winch bid sheet from Vermeer Corporation through Vermeer North Atlantic located at 7 Maple Avenue Lumberton, N.J. 08048 under Sourcewell contract number 062117-VRM; and

Whereas, the Notice of Intent advertisement will provide notice that Tabernacle Township will conduct a public comment period and pass a resolution authorizing the purchase from the Vermeer Corporation pursuant to the Sourcewell contract (formally known as National Joint Powers Alliance).

Now, Therefore, Be It Resolved, by the Governing Body of the Township of Tabernacle, County of Burlington, State of New Jersey, the Township Administrator is authorized to advertise a Notice of Intent to award a contract under a National Cooperative Purchasing Agreement.

MOTION – Mr. Moore made a motion to adopt Resolution 2020-70 seconded by Mr. Sunbury. Ayes - Barton, McGinnis, Moore, Sunbury, Brown. Nays – None. **Motion carried.**

The Resolution to approve Chapter 159 Federal Grant Program was tabled because no action was held on the Municipal Budget **MOTION** – Mr. Moore made a motion to table Resolution 2020-72, seconded by Ms. McGinnis. Ayes – All in favor. Opposed – None. **Motion carried.**

**RESOLUTION 2020-71:
AWARDING CONTRACT FOR THE PHASE I REPAVING OF OAKSHADE ROAD IN THE TOWNSHIP
OF TABERNACLE, COUNTY OF BURLINGTON AND STATE OF NEW JERSEY**

WHEREAS, the Township Committee of the Township of Tabernacle has received sealed proposals for the repaving of Oakshade Road (Phase I) in the Township of Tabernacle, Burlington County, New Jersey; and

WHEREAS, N.J.S.A. 40A:11-4 states that a contract, the cost of which would exceed \$17,500.00 in a fiscal year, shall be awarded only after public advertising for bids and bidding therefore; and

WHEREAS, there has been public advertisement for bids and the Township Clerk received and opened bids on Thursday, June 11, 2020 for the purpose of awarding a contract for the aforementioned repaving of Oakshade Road; and

WHEREAS, the Township's engineer and Township solicitor have reviewed the bids and determined the three lowest bids to be in conformance with the bid specifications and has advised that a certain entity is the lowest qualified responsible bidder for said contract and has recommended that the Municipality award said contract or reject the bids within sixty (60) days as required by N.J.S.A. 10A: 11-4; and

WHEREAS, the Township's Chief Financial Officer has certified that there are sufficient funds available for the purpose of awarding a contract to said entity and his certification being attached hereto and made a part hereof.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee as follows:

1. That the Chief Financial Officer has declared that there are sufficient funds available for the aforesaid purpose, and that the Township Committee hereby directs that the hereinafter expenditure be charged against such funds.
2. That the Township Committee hereby declares that Arawak Paving Company, Inc., located at 7503 Weymouth Road, Hammonton, NJ is the lowest qualified bidder for the aforementioned contract and hereby awards a contract to Arawak Paving Company, Inc. for the total bid amount of Two Hundred Ninety Thousand Eight Hundred (\$290,800.00) Dollars, which includes Alternate number 1 in accordance with the terms and conditions of the Bid Proposal, the Notice to Bidders and Specifications, copies of which are on file in the Office of the Township Clerk and available for public inspection during regular business hours.
3. That the award to Arawak Paving Company, Inc. is conditioned upon the approval of a New Jersey Department of Transportation (NJDOT) grant in the amount of Two Hundred Forty-Six Thousand Seven Hundred Nine (\$246,709.00) Dollars being received by the Township.
4. That the award to Arawak Paving Company, Inc., is consistent with the legal requirements of the lowest responsible bidder, which conforms, to all specification requirements and applicable statutory provisions.
5. That the Township Committee hereby directs the Township Clerk to return the bid securities to the unsuccessful bidders in accordance with N.J.S.A. 40A: 11-4.
6. That the Township Committee does hereby direct the Township Mayor and Clerk to execute any contract documents which are necessary to effectuate the terms of this Resolution which shall be prepared by or reviewed by the Office of the Township Solicitor.

MOTION – Ms. McGinnis made a motion to adopt Resolution 2020-71, seconded by Mr. Sunbury. Ayes - Barton, McGinnis, Moore, Sunbury, Brown. Nays – None. **Motion carried.**

**RESOLUTION 2020-73
AUTHORIZING REFUND OF DEVELOPER'S ESCROW ACCOUNT BALANCES**

WHEREAS, the following applicant has posted Escrow Accounts as required by the Land Development Board which is a combined Planning/Zoning Board of Adjustment of the Township of Tabernacle; and

WHEREAS, the Land Development Board has determined that the Projects, referenced below, is substantially complete and therefore the balance of the Escrow can be released; and

WHEREAS, the Escrow Accounts identified below identify balances remaining after application of all Professional Review Fees that have been satisfied and there appears no further basis to retain the Escrow Deposits, as follows:

Applicant	Block	Lot	Refund Amount
Tice / Strut Your Paws	319	7.02	\$979.76

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle that the Escrow balances referenced above be released.

MOTION – Mr. Sunbury made a motion to adopt Resolution 2020-73, seconded by Mr. Moore. Ayes - Barton, McGinnis, Moore, Sunbury, Brown. Nays – None. **Motion carried.**

Mayor announced that Tabernacle Township received 50 cloth masks from Norcross Foundation in Cooper Hospital; residents can call town hall with limit of four masks per household. Due to social distancing; we need to limit the number of people in Town Hall and asks to call before.

- Mayor announced that the budget hearing will be carried to our next meeting.

PUBLIC COMMENT

Mayor Brown opened the meeting up for a three-minute public comment advising audio attendees of an icon to raise their hands and state their name and address for the record.

Stuart Brooks, Moores Meadow Road, commented on Resolution 2020-68 regarding Carranza Road; spoke about the dereliction of duty not to approve the grant to pave Carranza Road.

Fran Brooks, Moores Meadow Road, thanked the Mayor Brown, Mr. Moore and Mr. Sunbury for recognizing the importance and significance of moving forward with Carranza Road and getting the road completed. Commented that Mr. Barton never objected to Tabernacle paying for ambulance transports for Shamong from our rescue squad.

John Schmidt, Camden County, State of New Jersey began to comment; however, Mr. Barton asked Mr. Lange if Mr. Schmidt should state his address to which Mr. Lange said there is no legal requirement. Mr. Schmidt wanted to know when the budget was in the Burlington County Times for the April 27 meeting.

Seeing no further comments, Mayor Brown closed public comments and muted attendees.

Mayor Brown asked to have any reports held until the next meeting. Ms. McGinnis felt they should address her request to send a letter to the Governor in support of Tabernacle Township opening up. She feels the numbers for COVID-19 are decreasing. Mayor Brown asked if there was a motion to send the letter Ms. McGinnis wrote and read sent to the Governor on municipal letterhead.

MOTION – Ms. McGinnis made a motion to send the letter to the Governor on Township letterhead. Mr. Barton said he would add his name on the letter and seconded the motion. Ayes – Barton, McGinnis. Nays – Moore, Sunbury, Brown. **Motion died.**

Ms. McGinnis advised that everything is opening within two weeks. Mr. Cramer added that he and Mr. Boyd, our Construction Official went around to the restaurants to find out their intentions. Mr. Sunbury spoke of not being in favor of opening up everything at this time and added that many things are opening; however, inside dining is not permissible at this time. It is potential exposure and until we can work through those issues, urging caution.

Mr. Barton said the banner up by Town Hall congratulating the seniors is a great gesture. Mr. Barton advised the Committee that Mark LeMire was talking of a parade for the fourth of July or the day before. There was talk of it being Southampton, Tabernacle and Shamong. He asked Mr. Cramer what would be needed, to which Mr. Cramer

advised that the State Police and Emergency Management would have to know the route and they would need a parade permit. Mr. Sunbury thought a vehicle parade is a fine idea.

ADJOURNMENT

Motion was made by Mr. Moore, seconded by Ms. Brown, and unanimously carried. Motion carried. The meeting was adjourned at 8:56 p.m.

Respectfully submitted,

La Shawn R. Barber, RMC
Municipal Clerk

Approved: July 27, 2020