

## **TOWNSHIP COMMITTEE MEETING MINUTES JULY 27, 2020**

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Please register for the **Twp. Committee Meeting of July 27, 2020 (7:30 PM EDT)** at:  
<https://attendee.gotowebinar.com/register/327805506487639051>

After registering, you will receive a confirmation email containing information about joining the webinar.

### **TOWNSHIP OFFERS (3) THREE PLATFORMS TO PARTICIPATE IN MEETING --- PRE-REGISTRATION IS REQUIRED---**

All participants will be set in "LISTEN ONLY." Instructions for Using GotoWebinar Meeting Client

**OPTION 1 – AUDIO: 1.** Always use the Registration link provided on the Tabernacle Township Homepage website to Register to attend the meeting. You will then receive an email with a link to join the meeting via computer, the GotoWebinar Android app or the GotoWebinar IOS app. **PASSWORD: TAB**

**OPTION 2 – TELEPHONE:** If you want to participate by Phone you should still connect to the meeting on your computer to view documents and information shared on the screen. You will be asked if you want to use the computer's audio/microphone or a telephone. If you choose the telephone option you will be given a audio Pin. Call the phone number on your email, enter the meeting ID and then your Audio PIN when prompted followed by the # sign. When asked for Public Comment you can use the key sequence of **\*6 to unmute and mute your phone.**

**OPTION 3 – MASK UP / SOCIAL DISTANCE WITH MUNICIPAL CLERK AT TOWN HALL,** 163 Carranza Road, Tabernacle, NJ 08088 (No registration required) After registering, you will receive a confirmation email containing information about joining the webinar. Registration URL

<https://attendee.gotowebinar.com/register/327805506487639051> Webinar ID 837-205-787

**PASSWORD: TAB**

**TABERNACLE TOWNSHIP COMMITTEE  
TOWN HALL MINUTES OF JULY 27, 2020**

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**CALL TO ORDER** – The meeting was called to order by Mayor Kimberly A. Brown followed by the Flag Salute at 7:30 p.m. The Open Public Meetings Act Statement was read by Municipal Clerk La Shawn R. Barber.

**Sunshine Notice:** This meeting was called pursuant to the Open Public Meetings Act. This meeting of **July 27, 2020** was sent to the Central Record, Burlington County Times and Courier Post. Posted on the bulletin board in Town Hall and has remained continuously posted as the required notices under the statute. In addition, a copy of this notice is and has been available to the public, and is on file in the office of the Municipal Clerk.

**ROLL CALL** – Deputy Mayor Joseph W. Barton, Committeewoman Nancy K. McGinnis, Committeeman Robert C. Sunbury and Mayor Kimberly A. Brown; members present. Committeeman Samuel R. Moore (Absent),

**PROFESSIONALS IN ATTENDANCE:** Township Engineer Dante Guzzi, Solicitor Peter C. Lange, Chief Financial Officer Rodney Haines, Township Administrator Douglas Cramer and Municipal Clerk La Shawn R. Barber.

**PUBLIC COMMENT** Mayor Brown opened public comment for agenda items only, individuals are allowed three minutes for comment.

Stuart Brooks, Moores Meadow Road, commented on looking for clarification regarding the Municipal Budget publication is opposed to moving forward on the adoption of the budget.

Fran Brooks, Moores Meadow Road, commented on looking for clarification regarding the Municipal Budget publication is opposed to moving forward on the adoption of the budget.

Solicitor Lange spoke of reviewing the Municipal Budget hearing publication notice and affidavit which was published timely in the Burlington County Times by the Municipal Clerk.

No further comments.

**ORDINANCE ON SECOND READING**

**Explanatory Statement:** This Ordinance is to increase the municipal budget limits up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions.

**2020-1: AN ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND ESTABLISH A CAP BANK - PUBLIC COMMENT.**

**WHEREAS**, the Local Government Cap Law, N.J.S. 40A: 4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget up to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and,

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and,

**WHEREAS**, the Township Committee of the Township of Tabernacle in the County of Burlington finds it advisable and necessary to increase its CY 2020 budget by up to 3.5% over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and,

**WHEREAS**, the Township Committee hereby determines that a 1.0% increase in the budget for said year, amounting to \$ 34,441.58 in excess of the increase in final appropriations otherwise permitted by the Local Government Cap Law, is advisable and necessary; and,

**WHEREAS** the Township Committee hereby determines that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2020 budget year, the final appropriations of the Township of Tabernacle shall, in accordance with this ordinance and N.J.S.A. 40A:4-45.14, be increased by 3.5 %, amounting to \$ 120,545.53, and that the CY 2020 municipal budget for the Township of Tabernacle be approved and adopted in accordance with this ordinance; and,

**BE IT FURTHER ORDAINED**, that any amount authorized hereinabove that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and,

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**Public comment.**

Fran Brooks, Moores Meadow Road, commented on the notice for the Municipal Budget and disagreed with Solicitor Lange.

No further comments.

**MOTION** – Mr. Sunbury made a motion to adopt **Ordinance 2020-1, on second reading**. Ms. McGinnis seconded the motion. Discussion: None. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. Motion carried.

**MUNICIPAL BUDGET ON SECOND READING**

Discussion by CFO on Governing Body's consensus on municipal budget – Mr. Haines spoke of the 2020 Municipal Budget total revenues being \$5,194,792.91 which included the amounts for surplus funds, miscellaneous funds, total appropriations anticipated and levy cap calculations. The effect of this municipal budget is two-cents; approximately \$50 increase of assessed valuation over the year.

**Public Hearing: Comment on the Municipal Budget.**

Stuart Brooks, Moores Meadow Road, advised members to identify themselves when making motions. Request Township to limit their debt service and defer it's capital expenses to reduce the debt load because of public works equipment. Commented on allowing TRS to keep insurance revenue gives away substantial revenue that could be used directly in this budget and questions TRS increase. Commented that it would be wiser to appropriate the surplus to offset expenses. Questions line item increase for Municipal Court and Construction Department. Commented on Mr. Sunbury's salary being unclear since he holds positions of OEM and Township Committee. Spoke that money should be put into the budget to fix the Town Hall fans.

Fran Brooks, Moores Meadow Road, commented that she feels the budget was not properly noticed. Questioned if Township plans to hire a third-party Tax Assessor to inspect farmland assessments and charge a fee to the farmland owners. Questions the increase line item for public safety and fire. Questions the allocation of funds for Special Counsel Burns and the line items increase for construction department.

No further public comments.

Mr. Haines responds to Mr. Brooks' question regarding the capital expense which includes a public works chipper and truck body listed in the operating budget for approval. The increase for municipal court line item only included six months of year 2019 for combined courts, as well as the increase cost for the state police. Every department, including the construction department are allowed up to a three percent salary and wage increase in this budget. At a future date, the Township Committee will need to either, update the salary ordinance, and/or pass a resolution to determine the actual salary increase. The line item increase in OEM, must be a budget appropriation for an OEM Coordinator whether he currently takes a salary or

not; same as with the public safety director and third-party assessor. Legal was increased for an Attorney specializing in OPRA. There is no special amount allocated for Township Attorney or Special Counsel; however, Township will stay within the budgeted amount.

Mr. Cramer added that a hoof lift body is included if funds are allowed later on in the year. The increase in the fire budget is based on Chief Cunard's request and their expense at the end of 2019.

Mayor Brown asked Mr. Lange to speak on the budget. Mr. Lange indicated that he reviewed the proof of publication from the Burlington County Times to be in compliant. Mr. Lange spoke of his disbelief as to why the Mr. and Mrs. Brooks feel the budget was not properly noticed.

No further comment.

**RESOLUTION 2020-66**  
**AUTHORIZE READING OF TITLE FOR 2020 MUNICIPAL BUDGET**

**WHEREAS**, pursuant to the Local Budget Law, N.J.S.A. 40A: 4-8 authorized the budget, as advertised, may be read by title only if at least one week prior to the date of the hearing, a complete copy of the approved budget, as advertised is posted in the public place where notice are customarily posted in the principal municipal building of the municipality; and

**WHEREAS**, copies of said budget is made available to each person requesting the same during said week and during the public hearing; and

**WHEREAS**, the governing body passes by not less than a majority of the full membership, determines that the budget shall be read by its title and declares that the conditions set forth in the law have been met.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby authorize reading of title for the 2020 Municipal Budget and declares that the conditions set forth in the law have been met.

**MOTION** - Ms. McGinnis made a motion to adopt **Resolution 2020-66**, seconded by Mr. Sunbury.  
Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**2020-66A: [Adoption of 2020 Municipal Budget](#)** **MOTION** - Ms. McGinnis made a motion to adopt **2020 Municipal Budget**, seconded by Mr. Barton. Municipal Clerk Barber advised that prior public comments regarding the municipal budget will also be included from the last meeting. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**APPROVAL OF BILLS** (July 27, 2020)

**MOTION** - Mr. Sunbury made a motion to approve the bills as submitted, seconded by Ms. McGinnis. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**APPROVAL OF MINUTES**

**MOTION** - Mr. Sunbury made a motion to approve the minutes of **June 8, 2020** and **June 15, 2020**, seconded by Ms. McGinnis. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**RESOLUTIONS**

**RESOLUTION 2020-72**

**CHAPTER 159 - REQUESTING THAT THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES GRANT PERMISSION TO APPROVE THE INSERTION OF AN ITEM OF SPECIAL REVENUE IN THE 2020 BUDGET ENTITLED "EMERGENCY MANAGEMENT PERFORMANCE GRANT."**

**WHEREAS, N.J.S.A 40A:4-87** provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget, and

**WHEREAS**, said Director may also approve the insertion of an item of appropriation for an equal amount, and

**WHEREAS**, the Township of Tabernacle has received notice of a subaward of **\$10,000.00** of a FY19 Emergency Management Performance Grant (EMMA) – FY19-EMAA-0335 from the State of New Jersey Division of Law and Public Safety, and wishes to amend is 2020 Budget to include this amount as revenue.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of Tabernacle, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2020 in the sum of **\$10,000.00** which is now available as revenue from:

Miscellaneous Revenues:  
Special with Items of General Revenue Anticipated Prior Written Consent of the Director of the Division of Local Government Services:  
State and Federal Revenues Off-set with Appropriations:  
Emergency Management Performance Grant \$10,000.00

**BE IT FURTHER RESOLVED** that the like sum of **\$10,000.00** shall be appropriated under the caption of:  
General Appropriations:

(a) Operations Excluded from CAPS  
State and Federal Programs Off-Set by Revenues:  
Emergency Management Performance Grant \$10,000.00

**MOTION** - Ms. McGinnis made a motion to adopt **Resolution 2020-72**, seconded by Mr. Barton. Discussion: Mr. Sunbury advised this money is set forth by FEMA to support emergency management for services for Tabernacle Township to help provide critical services to our residence and their property. Ayes - Barton, McGinnis, Brown. Nays – None. Abstain – Sunbury. Absent – Moore. **Motion carried.**

**RESOLUTION 2020-74**

**AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS**

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

**WHEREAS**, the President in Homeland Security Directive (HSPD- 5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

**WHEREAS**, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et. seq., commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et. seq., and

**WHEREAS**, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Burlington and other municipalities including, but not limited to, municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township

**Committee** \_\_\_\_\_ of the **Township** \_\_\_\_\_ of **Tabernacle,** \_\_\_\_\_

County of **Burlington,** \_\_\_\_\_ and State of New Jersey as follows:

- A. That the Mayor \_\_\_\_\_ is hereby authorized and directed to enter into the Burlington County Mutual Aid and Assistance Agreement Between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein. \_\_\_\_\_
- B. That the Mayor \_\_\_\_\_ and Municipal Clerk \_\_\_\_\_ of the Township of Tabernacle are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township.
- C. That the Municipal Clerk \_\_\_\_\_ is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Burlington County Department of Public Safety Services, Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

**THIS AGREEMENT (having a term which expires July 31, 2025)** is made between the parties set forth on Schedule A (attached hereto) all of which are either the County of Burlington and all of its departments, municipalities including, but not limited to, municipal police and public works, emergency medical service and/or fire departments, volunteer fire companies, fire districts, emergency management, human services, Community Emergency Response Team (CERT), County Animal Response Team (CART), Medical Reserve Corps (MRC) members or other volunteers and other jurisdictions, authorities, boards, or commissions defined as “local governments” in the Homeland Security Act of 2002. Hereinafter the parties may be referred to as “Participating Units”, “Requesting Units” or “Responding Units.”

**WHEREAS**, the President in Homeland Security Directive (HSPD - 5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local<sup>1</sup> and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

**WHEREAS**, the State of New Jersey adopted the "Fire Service Resource Emergency Deployment Act," N.J.S.A. 52:14E-11 et. seq., to establish a mechanism for the coordination of fire service resources throughout the State to facilitate a quick and efficient response to any emergency incident or situation that requires the immediate deployment of those resources in order to protect life and property from the danger or destruction of fire, explosion or other disaster, and

**WHEREAS**, the Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et. seq, and N.J.A.C. 5:75 A-2.2 specifically requires each municipality or fire district to adopt a local fire mutual aid plan, and

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<sup>1</sup> As defined in the Homeland Security Act of 2002, Section 2(10): the term “local government” means “(A) county, municipality, city, town, township, local public authority, school district, intrastate district, council of governments...regional or interstate government entity, or agency or instrumentality of a local government: an Indian tribe or authorized tribal organization, or in Alaska a Native village or Alaska Regional Native Corporation; and a rural community, unincorporated town or village, or other public entity.” 6 U.S.C. 101(10)

**WHEREAS**, an emergency responder is defined as anyone employed by, contracted to provide services to or otherwise affiliated with the Participating Units and possessing special skills, qualifications, training, knowledge and experience beneficial to the mitigation of disaster situations. An emergency responder includes, but is in no way limited to, the following: law enforcement officers, fire fighters, emergency medical services personnel, physicians, nurses, other public health personnel, emergency management personnel, public works personnel, those persons with specialized equipment operations skills or training or any other skills needed to provide aid in a declared emergency.

**WHEREAS**, the Participating Units recognize that entering into an agreement for mutual aid and assistance with each other to protect against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation and to address those situations when additional aid and assistance is needed to protect the best interests of the persons and property in each individual jurisdiction.

**WITNESSETH:**

In consideration of the mutual benefits and covenants contained in this agreement, the Participating Units respectively agree as follows:

1. **Mutual Aid and Assistance.** Upon the request as provided herein, the Participating Units shall provide mutual aid and assistance to each other. Mutual Aid and Assistance shall include the following:
  - a. Rendering of aid and assistance, including pre-established immediate response by one or more Participating Units to an emergency scene under the control and/or jurisdiction of another Participating Unit, said emergency may include but not to be limited to fire, civil unrest, major criminal or emergency events, natural and man-made disaster or catastrophe affecting the environment.
  - b. Rendering of aid and assistance by one or more Participating Units to another Participating Unit to serve as supplemental reserve protection in the Requesting Unit's jurisdiction while the Requesting Unit is on an emergency call and/or otherwise currently unable to address the emergency service needs in its jurisdiction.
  - c. Participating in training exercises with other participating units, where the purpose of such training exercises is to coordinate and prepare for fire, civil unrest, major emergency, natural disaster, environmental disaster and/or other emergency situations that are a threat to life or property.
2. **Requests for Mutual Aid and Assistance.** All requests for mutual aid and assistance shall be initiated through the Burlington County Department of Public Safety Services-Division of Central Communications (CENTRAL), the Burlington County Fire Coordinator, the Burlington County EMS Coordinator, the Burlington County Prosecutor or his designee in accordance with all procedures in effect at the time of the request. CENTRAL shall immediately summon Participating Units to the scene of an emergency in accordance with the pre-established policies and procedures in effect at the time of the request.
  - a. Each local jurisdiction shall develop a Municipal Mutual Aid Plan to include mutual aid assistance to the levels they deem acceptable when measured against potential risks. Said information shall be submitted annually to the Burlington County Department of Public Safety Services-Office of Emergency Management for review by the appropriate coordinator prior to the first day of March each year.
    - i. All Local Fire Mutual Aid Plans shall be in compliance with the New Jersey Fire Service Emergency Deployment Rules N.J.A.C. 5:75A et seq, specifically N.J.A.C. 5:75A-2.2.
    - ii. The County Fire Coordinator, the County EMS Coordinator or the County Prosecutor, where appropriate, will implement the Mutual Aid Plan for jurisdictions/agencies failing to submit plans as required in Section 2.a. above.

3. **Tactical Command and Authority at Emergency Scene.** The Incident Commander of the Requesting Unit shall have overall command authority of all Participating Units at the scene of the emergency. Participating Units of the fire service shall operate in compliance with the State Incident Management System N.J.A.C. 5:73-1.6(b).
4. **No Charge for Use of Personnel or Equipment.**
  - a. No Participating Unit shall bill a Requesting Unit for wages, salaries or use of equipment in making mutual aid and assistance responses, except as is provided for by a pre-existing separate agreement and/or as permitted within the regulations of the Stafford Disaster and Emergency Assistance Act, 42 U.S.C. 5121-5206 and the implementing regulations of 44 CFR 204 and 206 in which case reimbursements as permitted therein shall be recoverable as provided within said regulations.
  - b. If fuel, chemical substances, crowd control gases, water additives, sterilized medical equipment or other disposable goods are used for mitigation of the incident by a Responding Unit at a mutual aid and assistance response which will cause the Responding Unit to incur an expenditure to replace the same, and/or portable equipment requires repair or is lost, the Requesting Unit shall replace or, upon receipt of an appropriate voucher, reimburse the Responding Unit for the expenditure involved. Said reimbursement or replacement shall not be construed as payment or consideration for making the mutual aid and assistance response but only as an effort to compensate a Responding Unit for its actual cost outlay in replacing these expendable materials.
  - c. This agreement does not supersede any agreement either formal or informal between jurisdictions (e.g. state or federal governments) or between Responding Units (e.g. fire departments of different municipalities).
  - d. Participating Units, when possible, will be reimbursed in accordance with the Spill Compensation Control Act (N.J.A.C. 7:1E-5.3/N.J.S.A. 58:10-23.11e).
  - e. This agreement recognizes the provisions as required by New Jersey Civilian Defense & Control Act App.9-33 et seq. and specifically Emergency Medical Services N.J.S.A.26:2K-60.
5. **Limitation of Providing Mutual Aid and Assistance.** Nothing contained in this Agreement shall be construed to require a Participating Unit to make a mutual aid and assistance response if the response will leave the Participating Unit's jurisdiction without sufficient police, fire, ambulance and/or emergency protection.
6. **Death or Disability.** If any member of a Participating Unit suffers injury or death at the scene of a mutual aid and assistance emergency or training exercise, the member or the member's designee or legal representative shall be entitled to all salary, pension rights, worker's compensation and other benefits to which the member would be entitled if injury or death occurred in the performance of duties within the jurisdiction of the Participating Unit in accordance to N.J.S.A.40A: 14-26. Said rights, benefits and compensation shall be paid by the Participating Unit and not by the Requesting Unit. Each Participating Unit shall be individually responsible for providing adequate benefits, coverage and compensation for its members.
7. **Members Authority.** The members of each Participating Unit making a mutual aid and assistance response shall have the same powers and authority as the members of a Requesting Unit at the scene of the emergency in accordance with N.J.S.A. 40A: 14-156.2. Said members of a Participating Unit shall also have, while so acting, such rights and immunities as they would otherwise enjoy in the performance of their normal duties within their own jurisdiction.
8. **Liability Insurance.** Each Participating Unit shall maintain adequate liability insurance, the minimum limits of which shall be \$1 million. Additionally, the Requesting Unit agrees to hold harmless a Participating Unit in the event of any lawsuit arising out of such assistance.
9. **Term; Withdrawal.** This Agreement shall commence upon signing by each of the Participating Units and shall continue in full force and effect through July 31, 2020. Any Participating Unit may withdrawal from this Agreement by providing all other Participating Units, the Burlington County Department of Public Safety Services, the County Fire Coordinator, the County EMS Coordinator, and the County Prosecutor or his designee with sixty (60) days advanced written notice of withdrawal, clearly specifying the applicable date of withdrawal. In the event of withdrawal by any Participating Unit, this Agreement will continue in full force and effect for all remaining Participating Units.

10. **Legal Authority.** This Agreement for mutual aid and assistance is expressly made in accordance with N.J.S.A. 40A: 14-26 and 156.1 et seq.
11. **Entire Agreement.** This agreement constitutes the entire understanding between the Participating Units. This Agreement supersedes all communications, representations or prior agreements, oral or written, between Participating Units with respect to the subject matter hereof.

**IN WITNESS WHEREOF**, County of Burlington and each Municipality, Volunteer Corporation or Fire District representing each Participating Unit has executed this Agreement and affixed its corporate seal on the date indicated. By executing this agreement, each Participating Unit acknowledges that said execution has been duly authorized by proper Resolution, a copy of which is annexed to this agreement.

The Township of Tabernacle has executed this agreement on the  
(Fire department, Municipality or Corporation)

27th Day of July, 2020

Authorized Signature: Kimberly A. Brown Official Title Mayor

Authorized Signature: La Shawn R. Barber, RMC Official Title Municipal Clerk

**MOTION** - Mr. Barton made a motion to adopt **Resolution 2020-74**, seconded by Ms. McGinnis. Discussion: Mr. Sunbury explained this comes around every five years as a requirement within the State that the County distribute a mutual aid assistance agreement so that Tabernacle signs on in the event of an emergency police, fire and EMS of surrounding towns state their willingness to provide mutual aid. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**RESOLUTION 2020-75**

**A PERFORMANCE GUARANTEE REDUCTION NO.2 RESOLUTION OF THE TABERNACLE TOWNSHIP COMMITTEE PURSUANT TO CHAPTER 16, SECTION 13.1 OF THE TOWNSHIP’S REVISED ORDINANCE - SENECA WOODS (PHASE 2)**

**WHEREAS**, the Developer for **Seneca Woods– Phase 2**, a major subdivision, located in Tabernacle Township on **Block 802.01, Lots 25**, has posted an Irrevocable Standby Letter of Credit (#831) pursuant to the requirements of the Tabernacle Township Development Ordinances; and

**WHEREAS**, the Township’s Engineer, Dante Guzzi has inspected the improvements to date on July 1, 2020 and certified the amount of the completed construction pursuant to his report dated July 7, 2020; and

**WHEREAS**, the Township Engineer has recommended reducing the Irrevocable Standby Letter of Credit consistent with the inspection conducted thereon; and

**WHEREAS**, pursuant thereto, the Committee finds that the required improvements have been installed, inspected and approved as detailed in the July 1, 2020 inspection report of Dante Guzzi, PE, CME, Principal Engineer.

**NOW THEREFORE**, be it resolved by the Tabernacle Township Committee that the **Irrevocable Seneca Woods - Phase 2 on Block 802.01, Lots 25 shall be and is hereby reduced to a total amount of \$219,600.00.**

I certify that the foregoing Resolution was duly adopted at a regular meeting of the Township of Tabernacle held on the 27<sup>th</sup> day of July 2020.

**MOTION** - Mr. Sunbury made a motion to adopt **Resolution 2020-75**, seconded by Mr. Barton. Discussion: Mr. Guzzi advised this is a reduction for Seneca Woods – Phase 2, work was completed so in accordance with the municipal land use law, Townships are required to review and reduce the required amount of the performance bond. This will be the final reduction for Phase 2 until the project is completed in its entirety. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**RESOLUTION 2020-76**

**APPROVING CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND ARAWAK PAVING COMPANY, INC. FOR THE 2019 ROAD PROGRAM**

**WHEREAS**, on October 28,2019, the Township Committee awarded the contract for the 2019 Road Program in the amount of \$561,000.00 to Arawak Paving Company, Inc.; and

**WHEREAS**, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

**WHEREAS**, approval by the Mayor and Committee is required for all Change Orders; and

**WHEREAS**, The Township Administrator and Dante Guzzi Engineering Associates, LLC have recommended that the Mayor and Committee approve Change Order No.1 as described below:

**Change Order #1**

**Description of change in scope of work:**

- Amount of Original Contract: \$561,000.00
- Total Change Order No. 1 Amount: (\$ 20,608.51)
- **Revised Contract Total: \$540,391.49**

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 1 to the contract between the Township of Tabernacle and **Arawak Paving Company, Inc.** is hereby authorized by the Township; and
2. The Mayor is hereby authorized and directed to execute Change Order No. 1.

**MOTION** - Mr. Barton made a motion to adopt **Resolution 2020-76**, seconded by Ms. McGinnis. Discussion: Mr. Guzzi advised the project is basically completed; final adjustments were made as required and this change order is a negative amount. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**RESOLUTION 2020-77**

**AUTHORIZING REFUND OF APPLICANT’S ESCROW ACCOUNT BALANCE**

**WHEREAS**, the following applicant has posted an Escrow Account as required by the Land Development Board of the Township of Tabernacle; and

**WHEREAS**, the applicant has determined to withdraw the proposed Project referenced below and has requested all unused escrow balance be returned; and

**WHEREAS**, the Escrow Account as referenced below identifies the balance remaining after application of all Professional Review Fees have been satisfied and there appears no further basis to retain the Escrow Deposit, as follows:

Applicant	Block	Lot	Refund Amount
DEMARTINI-GUTH	1101	39	\$1084.00

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, County of Burlington, that the Escrow balance as referenced above be released to the applicant.

**MOTION** - Mr. Barton made a motion to adopt **Resolution 2020-77**, seconded by Ms. McGinnis. Discussion: Mr. Guzzi advised this was an applicant from the Land Development Board that started the process for obtaining the approval for a

home business and decided to withdraw the application. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**RESOLUTION 2020-78**  
**RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE FOR WWJR, LLC**

**WHEREAS**, Tabernacle Township has received an application for renewal of Plenary Retail Consumption License for the **2020-2021** term for the following license premise:

- 1. 0335-33-003-009 \* WWJR, LLC/One More Bar & Grill, 1375 Route 206, Tabernacle, NJ 08088; and**

**WHEREAS**, the law requires that an Alcoholic Beverage Licensee Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

**WHEREAS**, all fees have been deposited and required paper work filed with the Township Clerk having no written objections filed opposing the renewal application.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

- 2.** The Township Committee does hereby find that the applicant is qualified to be license according to all Statutory, Regulatory, and local governing ABC laws and regulations.

**BE IT FURTHER RESOLVED**, as per Title 33, the Municipal Clerk is authorized to issue said license for the year **2020-2021** and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

**MOTION** - Mr. Barton made a motion to adopt **Resolution 2020-78**, seconded by Mr. Sunbury. Discussion: None. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**RESOLUTION 2020-79**  
**RENEWAL OF PLENARY RETAIL DISTRIBUTION LICENSE FOR MURPHYS IN THE PINES, LLC**

**WHEREAS**, Tabernacle Township has received an application for renewal of Plenary Retail Distribution License for the 2020-2021 term for the following license premise:

- 1. 0335-44-004-001 \* Murphy’s in the Pines / Murphy’s In The Pines, LLC, 381 Medford Lakes Road, Tabernacle, NJ 08088**

**WHEREAS**, the law requires that an Alcoholic Beverage License Retail Clearance Certificate must be granted by the Division of Taxation prior to renewal; and

**WHEREAS**, all fees have been deposited and required paper work filed with the Township Clerk, and no written objections filed opposing the renewal application.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey as follows:

- 2.** The Township Committee does hereby find that the applicants are qualified to be licensed according to all statutory, regulatory, and local governing ABC laws and regulations.

**BE IT FURTHER RESOLVED**, as per Title 33, the Municipal Clerk is authorized to issue said licenses for the **year 2020-2021** and files a certified copy of this Resolution with the New Jersey Division of Alcoholic Beverage Control.

**MOTION** - Mr. Barton made a motion to adopt **Resolution 2020-79**, seconded by Mr. Sunbury. Discussion: None. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**RESOLUTION NO. 2020-80**  
**A RESOLUTION AUTHORIZING TABERNACLE TOWNSHIP TO ENTER INTO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BURLINGTON**

**WHEREAS**, the Burlington County Board of Chosen Freeholders (hereinafter the “Board”) recognizes the need to provide residents of the County and its various townships with appropriate cost savings measures and opportunities for the benefit of all residents of the County; and

**WHEREAS**, Tabernacle Township has requested that Burlington County, through the Burlington County Department of Public Safety, Division of Central Communications, **allow for routing of Central Communications and “911” calls through the Burlington County Office of Emergency Management** which services are paid for and administered by Burlington County; and

**WHEREAS**, the County and Tabernacle Township would maintain the mutual responsibilities as detailed in the **attached Shared Services Agreement between the parties for the period through July 31, 2025**; and

**WHEREAS**, the Township of Tabernacle evidences its desire to enter into such Agreement through passage of this resolution; and

**WHEREAS**, the County and Tabernacle Township are authorized by the “Shared Services Act”, N.J.S.A. 40A:65-4, et seq. to enter into any contract with joint provision of any service which any party to the agreement is authorized to render within its own jurisdiction; and

**WHEREAS**, the parties have agreed to participate as documented in the Shared Services Agreement between the County of Burlington and Tabernacle Township establishing the respective rights and obligations of the parties regarding this Shared Services Agreement;

**NOW, THEREFORE, BE IT RESOLVED** by the Township of Tabernacle that:

1. The attached Shared Services Agreement between Burlington County Department of Public Safety, Division of Central Communications and Tabernacle Township for utilization of the Burlington County Department of Public Safety, Division of Central Communications/911 call service shall be **effective through July 31, 2025**.
2. The Mayor of Tabernacle Township is hereby authorized to sign, seal, execute and witness/attest the Agreement.
3. The Mayor and Municipal Clerk are authorized to take any action necessary to implement the terms of the Shared Services Agreement.
4. The term of this Agreement shall be for a period of five (5) years **terminating July 31, 2025**.
5. All terms, conditions and responsibilities between the parties as detailed in the attached Shared Services Agreement shall remain in full force and effect.

**MOTION** - Ms. McGinnis made a motion to adopt **Resolution 2020-80**, seconded by Mr. Barton. Discussion: Mr. Sunbury advised this is a five-year engagement where Burlington County provides Tabernacle with emergency communications through central communications as provides 911Call services to the residence at no expense to the Township. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**PUBLIC HEARING**

Mayor Brown opened the meeting for comments on the Notice of Intent to Award Contract to Purchase a Vermeer 15” Chipper. Discussion: Mr. Cramer advised the Township is a member of the Sourcewell National Cooperative and Vermeer has won the contract bid and that this is a cost savings to the Township. This model will replace our 18-year-old chipper machine.

Public Comments.

Stuart Brooks, Moores Meadow Road, questions if the purchase is cheaper than a rental or through a shared service agreement.

Mr. Cramer advised the replacement or existing repair of our 18-year-old motor was first considered would be approximately \$30,000. As far as shared service, unfortunately, we all need this piece of equipment at the same time; it’s an item we would be able to share on a regular basis. We have looked at going out to bid but this is more realistic for our Township.

**RESOLUTION 2020-80**  
**A RESOLUTION AWARING CONTRACT TO VERMEER NORTH ATLANTIC THROUGH THE USE OF**  
**SOURCEWELL - FORMERLY NATIONAL JOINT POWERS ALLIANCE- PROCUREMENT PROCESS**  
**PURSUANT TO N.J.S.A.52:34-6.2 (B)(3)**

**WHEREAS**, the Tabernacle Township Committee located in the County of Burlington and State of New Jersey, is charged with the responsibility of maintaining roadway safety, Township landscaping and removal of debris from within the Township of Tabernacle; and

**WHEREAS**, in order to fulfill its mandated responsibility as set forth above, the Township Administrator finds and determines the need to purchase a Vermeer BC1500 – 15” Brush Chipper with Tier 4 Final Engine as specified under Basic Diesel Unit w/o Winch bid sheet from Vermeer Corporation; and

**WHEREAS**, the Township Committee is authorized to use what is commonly known as an alternative method of procurement (National Cooperative) pursuant to N.J.S.A. 52:34-6.2(B)(3); and

**WHEREAS**, Sourcewell, formerly National Joint Powers Alliance (NJPA), is a public corporation or agency serving as a municipal contracting agency for government and education agencies, serving member agencies under the legislative authority established and granted by Minnesota Statute 123A.21; and

**WHEREAS**, the Township Committee, by Resolution 2020-80 dated June 27, 2020 authorized participation in a National Cooperative Purchasing Agreement, and entered into a contract to effectuate same; and

**WHEREAS**, the Notice of Intent was published to utilize the Sourcewell process and provided a time period for public comment and a public hearing on same; and

**WHEREAS**, the Township Committee has received information and pricing on a Vermeer BC1500 – 15” Brush Chipper with Tier 4 Final Engine; and

**WHEREAS**, the Township Administrator conducted a cost analysis and established that entering into an alternate procurement method through Sourcewell would be the most effective contractual solution for the purchase of the needed brush chipper; and

**WHEREAS**, the Township Administrator received from Vermeer North Atlantic, 7 Maple Avenue Lumberton, N.J. 08048 all supplemental documentation which establishes compliance with the laws of the State of New Jersey for entities awarded a contract by a public entity under Sourcewell Contract #062117-VRM.

**NOW, THEREFORE, BE IT RESOLVED**, by the Tabernacle Township Committee, that, pursuant to said statute, the Township enter into a contract to purchase said equipment for: **\$62,015.00; and**

**BE IT FURTHER RESOLVED**, that the Mayor be authorized to enter into a contract on behalf of the Township Committee and the Municipal Clerk be authorized to attest thereto; and

**BE IT FURTHER RESOLVED**, that the Township CFO shall certify that sufficient funds are available for said procurement; and

**BE IT FURTHER RESOLVED**, that the contract entered into be available, upon review and approval of the Township Solicitor, at the Township office during normal business hours; and

**BE IT FURTHER RESOLVED**, that the within Resolution shall be effective immediately upon passage.

**MOTION** - Mr. Sunbury made a motion to adopt **Resolution 2020-81**, seconded by Mr. Barton. Comment: Mr. Sunbury thanked Mr. Cramer for his research and commented that he is all in for shared services when it makes sense, however, when the trees hit the pavement during storms, every resident of every municipality wants their brush pick up. The residents need these services and want them when it has to be done. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

**PUBLIC COMMENT**

Stuart Brooks, Moores Meadow Road, spoke of a Facebook post mentioning a fire at Dunkin Donuts’ which stated the TFC #1 did not respond. Provided an explanation for Mr. Lange’s inquiry of being at a loss regarding the budget notice and spoke of his wife receiving a copy of the notice from Town Hhall today. Questioned if the Township plans to hire a second Tax Assessor for Q-farm properties.

Fran Brooks, Moores Meadow Road, questioned if Mr. Sunbury is receiving salaries for both positions or OEM and Township Committee; disagrees with the reasons of hire of Special Counsel Burns for OPMA and OPRA; spoke of receiving mp3 files that are inaudible from her submitted OPRA requests and request another copy.

Mr. Cramer advised that he has not been approached by the Assessor about bringing anyone on at this point of time.

Mayor Brown advised that she does not go on Facebook and that she is too busy and does not have time for it.

No further comments.

**Report of Township Engineer** (Mr. Guzzi)

*2020 Road Program* – An update was provided that Earle Asphalt has completed the drainage and paving work on Laurel Road and Pin Oak; Forked Neck Road has been completed and down to the punch list items.

*Oakshade Road, Phase 1* – This project was awarded; preconstruction meeting is scheduled for Thursday, August 6, 2020.

**Report of Emergency Management** (Mr. Sunbury)

A Repeater was donated for Tabernacle's use as part of the 911 Mutual Aid emergency response network. It provides a communications backup for the hospital systems throughout South Jersey, it also provides a Repeater in Tabernacle for amateur radio use, as well as use for events we provide with CERT coverage in the Township.

**Report of Township Administrator** (Mr. Cramer)

*Radio Use* – Burlington County is working on communications with other counties regarding the present and new radio system use.

*Sale of Surplus Equipment* – A resolution to approve the sale of surplus equipment will be scheduled on the agenda for the next meeting.

*Sale of Property* – Township property is available for sale; a list was reviewed and there are sites that appear to have buildable lots for open market. There are other sites needed for review with the Township Solicitor for possible neighbor use. There are other lots in which the Township needs to hold on to because of wetlands or Township use.

*Approved Sale of Community Center* – An appraisal was done last year for \$175,000. There are some issues; a required change in use at sale which will need Pinelands approval and stormwater approval. The Engineer's office has been working on the drainage on Hawkins' Road along with having Yates Plaza to work on reconfigure their basin to the original design. Additional drainage is needed on the site to address the water. Mr. Cramer spoke of an option; the community center could be used for storage for public works storage. If the Township elects to move forward with the sale, we would like to have the ability to use the old firehouse to store emergency equipment which is presently stored in the community center. Further discussion can be held at the September workshop.

**Report of Township Solicitor**

Nothing to report.

**Report of Township Committee**

*Mr. Barton* – Advised as a matter of record that Township Committee decided to hire Special Counsel Burns well in advance of Mr. Lange being solicited for a job at the County. The Fourth of July Parade was a success. A procession of vehicles went through many streets of Leisuretown; it was humbling seeing a number of veterans wearing their hats and families wearing red, white and blue saluting.



*Ms. McGinnis* – The Murphy's Market sign was not approved by NJDOT. Requests that Township appeal the process to get the sign approved. Requests Township Committee to have monthly workshop meeting to accomplish more business. Advised being contacted by a resident who expressed a conflict coming to the recycling center; request that Town Hall employee's hours of operation be extended for opening the recycling bulk drop off center on Saturdays, once or twice monthly. Request that Township inform residents that all trash must be put in trash bags. Request to have all Township meetings resume back at Town Hall. Request her use of Township letterhead as a Township Committeewoman; asked Solicitor Lange respond to which he advised.

Mr. Lange advised, Township Committee previously resolved that letterhead not be used for particular purpose for the letter that was being proposed, so there is a question of policy amount the Township Committee and moved as a majority body

that did not want to get behind to collective get behind a letter being proposed by Committeewoman McGinnis. It is problematic if we do not get majority of the Township Committee behind a collective effort for use of a letter written on behalf of the Township Committee, and do something individually. At the same time, Ms. McGinnis, a duly elected Committeewoman holds the office would not be able to use the letterhead as a whole. It is preferable the entire Committee agree when or when not to use the Township letterhead.

Ms. McGinnis questioned Mr. Lange about “going around the horn” speaking to members of the Township Committee for consensus building and spoke of contacting DCA who advised her that speaking with each individual member of the Township Committee separately is allowed. Ms. McGinnis advised that she will email Mr. Lange the question and request Mr. Lange provide something in writing.

*Mayor Brown* – Advised the next Township Committee workshop meeting is September 14<sup>th</sup>. In regard to Murphy’s Market, Mr. Murphy was supposed to provide her with information about an appeal process in which she has not received to date. As far as in person meetings, social distance guidelines that are in place are still unclear; Township would have to figure out how many people could be in the building. The other items brought up by Ms. McGinnis can be discussed in detail at the next workshop meeting.

*Mr. Sunbury* – Expressed ethics concerns regarding having discussions outside of Committee with extended personnel and spoke of attending training offered by NJLM for new committee people. It was clear that there is no consensus building outside of Township Committee meetings. Advised caution when to pull out of discussion or abstain from voting. It is important that we do not use our Committee positions to push legislation and movements on behalf of our customers which could create a play to play environment and could be concerning.

*Covid -19 Health Department Meeting* – Mayor Brown spoke a new saliva test Burlington County coming in the near future that residents can log into a special portal for kit request to receive results of Covid-19 within 72 hours.

*Ms. McGinnis* - Advised that she wants to make clear that she is not trying to do anything on the sly or mischievous; just want to get things done in this Township.

#### **EXECUTIVE SESSION RESOLUTION CS 07 272020**

**WHEREAS**, pursuant to N.J.S.A. 10:4-8 Public Body means a commission, authority, board, council, committee or any other group of two or more persons organized under the laws of this State, and collectively empowered as a voting body to perform a public governmental function affecting the rights, duties, obligations, privileges, benefits, or other legal relations of any person, or collectively authorized to spend public funds including the Legislature, but does not mean or include the judicial branch of the government, any grand or petit jury, any parole board or any agency or body acting in a parole capacity, the State Commission of Investigation, the Apportionment Commission established under Article IV, Section III, of the Constitution, or any political party committee organized under Title 19 of the Revised Statutes; and

**WHEREAS**, the Tabernacle Township Committee is a public body; and

**WHEREAS**, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting of a public body in certain circumstances; and

**WHEREAS**, the Tabernacle Township Committee is of the opinion that such circumstances presently exist; and

**WHEREAS**, the Tabernacle Township Committee, wishes to discuss: pending or anticipated litigation or contract negotiations in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer; and

**WHEREAS**, N.J.S.A. 10:4-12(b)(7) permits the exclusion of the public from a portion of a public meeting at which the public body discusses, "pending or anticipated litigation or contract negotiation other than in subsection b.(4) herein in which the public body is, or may become, a party, or matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer" N.J.S.A. 110:4-12-(b)7; and

**WHEREAS**, the Tabernacle Township Committee wishes to discuss pending litigation matters, including **Fran Brooks v. Township of Tabernacle et al.** docket numbers; BUR-L-002065-19, MER-L-001192-20, and AM-000610-19, contract negotiations and matters falling within the attorney-client privilege.

**WHEREAS**, minutes will be kept and once the matter involving the confidentiality of the above no longer requires exist, then the minutes can be made public.

**NOW THEREFORE BE IT RESOLVED** that the public be excluded from this meeting.

**BE IT FURTHER RESOLVED**, after executive session we will reopen the meeting in which action may or may not be taken.

**MOTION** - Mr. Sunbury made a motion to adopt **Executive Session Resolution CS 07 272020**, seconded by Ms. McGinnis. Closed to the public at 8:59 p.m. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

Reopen Meeting.

### **Adjournment**

**MOTION** - Mr. Sunbury made a motion to adjourn the meeting **at 9:38 p.m.** seconded by Ms. McGinnis. Ayes - Barton, McGinnis, Sunbury, Brown. Nays – None. Abstain – None. Absent – Moore. **Motion carried.**

Respectfully submitted,

La Shawn R. Barber, RMC/CMR  
Municipal Clerk

Approved: August 24, 2020