CALL TO ORDER – The meeting was called to order by Mayor Kimberly A. Brown followed by the Flag Salute at 7:30 p.m. The Open Public Meetings Act Statement was read by Municipal Clerk La Shawn R. Barber.


PROFESSIONALS IN ATTENDANCE: Township Engineer Dante Guzzi, Solicitor Peter C. Lange, Chief Financial Officer Rodney Haines, Township Administrator Douglas Cramer and Municipal Clerk La Shawn R. Barber.

PUBLIC COMMENT

Mayor Brown opened the meeting to public comment on agenda items.

Fran Brooks, Moores Meadow Road, spoke of her opposition with the agenda for public comment and questioned if there would be public comments for first reading ordinances.

Being no further comments, Mayor Brown closed the public comment portion.

RESOLUTIONS

RESOLUTION 2020-42: APPOINT INFORMATION TECHNOLOGY SERVICES AND AWARD OF CONTRACT FOR 2020 PROFESSIONAL SERVICES

WHEREAS, there exists a need for Information Technology Services in the Township of Tabernacle; and

WHEREAS, funds are available for this purpose and a contract shall be award through a fair and open process in accordance with Tabernacle Township local Ordinance 2005-17.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey, that:

SECTION 1. The Mayor and Municipal Clerk are hereby authorized and directed to execute the agreement with: Alex Petras of MyManagedTech for IT Services subject to review of the rate schedules and approval by the Township Committee as to the respective contract.

SECTION 2. As follows:

1. MyManagedTech, whose business address is 139 Gaither Drive, Ste C, Mt. Laurel, NJ 08054 is hereby appointed for TotalCare Managed IT Services the year 2020. Said appointment shall expire upon the Reorganization Meeting of the Township Committee in 2021.
2. A contractual agreement summarizing the services to be performed by MyManagedTech for TotalCare Managed IT Services is hereby approved and execution of the contract is authorized.
3. A copy of the aforementioned contractual agreement shall be filed in the Office of the Municipal Clerk and made available for public inspection.
4. The Business Entity Disclosure Certification shall be placed on file with this resolution.
5. The Municipal Clerk is hereby authorized to publish a “Notice of Award” of said contract in the official newspaper in accordance with the Local Public Contracts Law, within ten (10) days of its passage.
MOTION - Mr. Barton made a motion to adopt Resolution 2020-42, seconded by Mr. Moore. Roll Call: Barton, Brown, Moore, McGinnis, Sunbury  Ayes: 5  Nays: 0  Motion carried.

RESOLUTION 2020-43: AUTHORIZE CANCELLATION of PROPERTY TAXES for PARCEL OWNED by NJ DEPARTMENT of ENVIRONMENTAL PROTECTION

WHEREAS, Block 1402 Lot 25 QFARM has been acquired by the State of New Jersey, Department of Environmental Protection – Green Acres Program on January 2, 2020; and

WHEREAS, such land is exempt from property tax; and

WHEREAS, the Tax Collector has been notified in writing the exemption was effective beginning January 1, 2020.

NOW THEREFORE BE IT RESOLVED the Township Committee of Tabernacle, County of Burlington, State of New Jersey, hereby authorizes the Tax Collector to CANCEL 2020 PROPERTY TAXES on the following parcel of land:

Block 1402, Lot 25 QFARM

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded to the Tax Collector and Assessor.

MOTION - Mr. Sunbury made a motion to adopt Resolution 2020-43, seconded by Ms. McGinnis. Roll Call: Barton, Brown, Moore, McGinnis, Sunbury  Ayes: 5  Nays: 0  Motion carried.

RESOLUTION 2020-44: ADOPTING THE BURLINGTON COUNTY MULTI-JURISDICTIONAL HAZARD MITIGATION PLAN

WHEREAS, the Township of Tabernacle has experienced natural hazards that result in public safety hazards and damage to private and public property; and

WHEREAS, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk; and

WHEREAS, the New Jersey Office of Emergency Management provided federal mitigation funds to support development of the mitigation plan; and

WHEREAS, a Burlington County Multi-Jurisdictional Hazard Mitigation Plan has been developed by the Mitigation Planning Committee; and

WHEREAS, FEMA Region II has approved the Burlington County Multi-Jurisdictional Hazard Mitigation Plan; the purpose of this Plan is to reduce the loss of life and property due to natural disaster; and

WHEREAS, the implementation of the Burlington County Multi-Jurisdictional Hazard Mitigation Plan will protect the health, safety, and welfare of the residents of the Township of Tabernacle as well as reduce potential damage and shorten the disaster recovery period; and

WHEREAS the Burlington County Multi-Jurisdictional Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property, and

WHEREAS the County of Burlington conducted a web-based public survey from March 2019 to December 2019 to introduce the planning concept and to solicit questions and comments; and to present the Plan and request comments, as required by law.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, as follows:

1. The Burlington County Multi-Jurisdictional Hazard Mitigation Plan is hereby adopted as an official plan of the Township of Tabernacle; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.

2. The Township of Tabernacle departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.

3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Committee, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted by October 1 of each year.

MOTION - Ms. McGinnis made a motion to adopt Resolution 2020-44, seconded by Mr. Barton.
Roll Call: Barton, Brown, Moore, McGinnis, Sunbury  Ayes: 5  Nays: 0  Motion carried.

RESOLUTION 2020-45: AUTHORIZE TOWNSHIP ENGINEER TO SOLICIT BIDS FOR 2020 ROAD PROGRAM

WHEREAS, it is the desire of Tabernacle Township to receive sealed proposals for the 2020 Road Program for various Township Roadways and drainage improvements including, but not limited to the following roads in Tabernacle Township:

- Forked Neck Road
- Laurel Road
- Pin Oak Court

WHEREAS, plans and specifications will be prepared by the Township Engineer and sealed proposals will be received by the Municipal Clerk’s Office at 163 Carranza Road, Tabernacle, NJ 08088.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby authorizes the Township Engineer to solicit bids for the 2020 Road Program in Tabernacle Township.

BE IT FURTHER RESOLVED upon advertised notice that sealed proposals are to be delivered or mailed to the Municipal Clerk in Tabernacle Township, where sealed bids will be opened publicly.

MOTION - Mr. Barton made a motion to adopt Resolution 2020-45, seconded by Mr. Sunbury.
Roll Call: Barton, Brown, Moore, McGinnis, Sunbury  Ayes: 5  Nays: 0  Motion carried.

RESOLUTION 2020-46: AUTHORIZE CANCELLATION OF CERTAIN PROPERTY TAXES PURSUANT TO A ONE HUNDRED PERCENT TOTALLY DISABLED VETERAN EXEMPTION

WHEREAS, James E. Donahue, owner and resident of 24 Gate Road (Block 1101, Lot 60) has applied for exemption from property taxes as a 100% Totally Disabled Veteran pursuant to NJSA 54:4-3.30; and

WHEREAS, said application has been received by the Township Assessor; and

WHEREAS, the Assessor has reviewed the application and requisite proofs, and finding them to be in order, recommends approval of the exemption; and

WHEREAS, the exemption commenced January 2, 2020 in accord with certification of 100% disability granted by the Department of Veterans Affairs; and

NOW THEREFORE BE IT RESOLVED by Tabernacle Township Committee that the Tax Collector is hereby authorized to CANCEL THE 2020 PROPERTY TAXES PURSUANT TO TOTALLY DISABLED VETERAN STATUS TO JAMES E. DONAHUE, OWNER AND RESIDENT OF 24 GATE ROAD, TABERNACLE, NJ 08088.

BE IT FURTHER RESOLVED, a certified copy of this resolution shall be forwarded to the Tax Collector and Assessor.

MOTION - Ms. McGinnis made a motion to adopt Resolution 2020-46, seconded by Mr. Sunbury.
Roll Call: Barton, Brown, Moore, McGinnis, Sunbury  Ayes: 5  Nays: 0  Motion carried.

APPROVAL OF BILLS

MOTION - Ms. McGinnis made a motion to approve bills as submitted, seconded by Mr. Barton.
Roll Call: Barton, Brown, Moore, McGinnis, Sunbury  Ayes: 5  Nays: 0  Motion carried.

AUTHORIZING TO CONDUCT AERIAL MOSQUITO CONTROL
MOTION - Mr. Moore made a motion to authorize the conduct of Aerial Mosquito Control, seconded by Mr. Barton. Roll Call: Barton, Brown, Moore, McGinnis, Sunbury  Ayes:  5  Nays:  0  Motion carried.

PUBLIC COMMENT

Mayor Brown opened the meeting to public comment.

Fran Brooks, Moores Meadow Road, spoke about the order of business regarding the meeting agenda; questioned the tasks associated with the position of special counsel and questioned the three-minute rule for making public comments.

Stuart Brooks, Moores Meadow Road, commented on the order of business regarding public comments listed on the agenda; questions if all members of the Township Committee will have an email address on the Township website and spoke of the liking the three-minute count down display for public comments being very helpful.

Sean Colton, Medford Lakes Road, spoke of issues he is having with the fire chief and fire house staffing concerns with receiving the FEMA Grant.

Being no further comments, Mayor Brown closed the public comment portion.

REPORT OF THE TOWNSHIP ENGINEER

NJDOT Grants – Township is waiting on their authorization for Oak Shade Road Phase 1 paving. The grant was received last year.

REPORT OF THE EMERGENCY MANAGEMENT

None.

REPORT OF THE TOWNSHIP ADMINISTRATOR

Mr. Cramer reported on Town Hall office improvements renovations. The cubicles were installed for Deputy Court Administrator, Land Development Board Secretary and Office Clerk. Appreciation was extended to Construction Official Thomas Boyd and Public Works men for building the upstairs meeting chamber.

REPORT OF THE TOWNSHIP SOLICITOR

Solicitor Lange reported on draft modification to the ordinance for senior housing pursuant to comments made by a resident request. Township Committee will receive a draft and plan to have discussion at next workshop. Mayor Brown asked for the draft to be disseminated to the Township Committee.

REPORT OF THE TOWNSHIP COMMITTEES

Committeeman Sunbury thanked the Township Solicitor for following up on the senior housing ordinance.

Deputy Mayor Barton reported he will be on vacation February 1st through 11th and will be available by phone.

Committeewoman McGinnis reported her vacation time will be February 1st through 7th, 2020.

Mayor Brown addressed Ms. Brooks questions. The purpose of hiring special counsel is for matters related to Open Public Meetings Records Act and OPMA. Opra requires that government records be publicly accessible, unless on what is specifically exempt. One requires government meetings to be conducted in the open grace extent possible, consistent with the public interest and without invading individual privacy. Mr. Burns will work collaboratively with the Municipal Clerk and Administrator to not only maintain and increase transparency, through the continued compliance with OPRA and OPMA; also, to confirm that all exclusions and exemptions contemplated in OPMA and in OPRA, the attended executive orders and case laws are followed. Mr. Burns will work closely with Township Officials to provide another level of review which will ensure that OPRA and OPMA matters are
handled appropriately consistently, and expeditiously; while also safeguarding individual privacy and public interest.

Mayor Brown advised Ms. Brooks’ the order of business placement on the agenda was not an oversight; the Township has the ability to move any item on the agenda. Public comment was listed before reports, so that a response can be provided during that time; the Township will not go back and forth. There are changes being made to Town Hall, as reported by Mr. Cramer, to make Town Hall more user friendly. The subcommittee is continuously working with the fire company.

ADJOURNMENT

MOTION - Mr. Moore a motion to adjourn, seconded by Ms. McGinnis and unanimously carried. The meeting was adjourned at 7:55 p.m.

Respectfully submitted,

La Shawn R. Barber, RMC/CMR
Municipal Clerk
Secretary to the Municipal Corporation

Approved: 04/27/2020