Township of Tabernacle

Town Hall
163 Carranza Road
Tabernacle, NJ 08088

TOWNSHIP COMMITTEE MEETING
AGENDA

DECEMBER 16, 2019 - 7:30 PM

Governing Body
Kimberly A. Brown, Deputy Mayor
Stephen V. Lee, IV, Township Committee
Samuel R. Moore, III, Township Committee
Joseph Yates, IV, Township Committee
Joseph W. Barton, Mayor

TOWN HALL ADMINISTRATIVE TEAM

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<tr>
<td>Dante Guzzi Township Engineer</td>
<td>Thomas Boyd Construction Official</td>
<td>Robert Sunbury Emergency Management Coordinator</td>
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<td>Peter C. Lange, Jr. Township Solicitor</td>
<td></td>
<td>La Shawn R. Barber, RMC. CMR Municipal Clerk</td>
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www.townshipoftabernacle-nj.gov
TABERNACLE TOWNSHIP COMMITTEE
TOWN HALL AGENDA
OF DECEMBER 16, 2019

I. CALL TO ORDER - FLAG SALUTE - OPEN PUBLIC MEETINGS ACT STATEMENT

II. ROLL CALL: Deputy Mayor Brown, Committeeman Lee, Committeeman Moore, Committeeman Yates and Mayor Barton

III. PUBLIC COMMENT (Agenda items only)

IV. RESOLUTIONS

2019-126: Authorize budget transfers
2019-128: Authorize Municipal Clerk to close out petty cash fund in the amount of fifty dollars
2019-129: Authorize cancellation of certain property taxes and refund pursuant to a one hundred percent totally disabled veteran exemption
2019-130: Authorize Change Order No.1 for Flyatt Road Drainage Improvements
2019-131: Authorize Change Order No.1 for 2019 Drainage Improvements

V. APPROVAL OF BILLS

VI. APPROVAL OF MINUTES. November 25, 2019 (regular & closed session)

VII. REPORTS

a) Engineer b) Emergency Management c) Administrator
d) Solicitor e) Township Committee

VIII. PUBLIC COMMENT (please state your name & address for the record – 3 minutes)

IX. CLOSED SESSION RESOLUTION CS 10 282019

1. Matters relating to litigation matters (Fran Brooks vs. Tabernacle Township)
2. Matters relating to contract negotiations (RFPs and Professional Services)

Reopen.

X. ADJOURNMENT
RESCHEDULED MEETING NOTICE

PLEASE TAKE NOTICE that Tabernacle Township Committee has rescheduled their meeting of December 23, 2019 meeting to be held on December 16, 2019 at 7:30 p.m. at the Town Hall Municipal Complex, 163 Carranza Road, Tabernacle, NJ 08088.

The purpose of the meeting, to the extent now known, is:

Township Committee will conduct its scheduled agenda business as posted on the official Township website along with any other matters requiring attention. Formal action will be taken.

"Notice of this meeting has been provided in accordance with the Open Public Meetings Act" by:
1. Posting a copy of meeting notice on the bulletin board at the Municipal Complex.
2. Forwarding written notice to each person who has requested copies of the regular meeting schedule.
All of the above posting, filing and mailing have taken place on the 2nd day of December 2019.

La Shawn R. Barber, RMC
Municipal Clerk
www.townshipoftabernacle-nj.gov
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2019-126
RE: BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation; and

WHEREAS, the approval of this resolution to be adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to the appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle that the following transfers be made:

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<tr>
<th>Date</th>
<th>Description</th>
<th>Amount</th>
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<tr>
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<td>9-01-23-215-20A</td>
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<td>9-01-25-252-200</td>
<td>Office of Emerg Mgmt OE</td>
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TOTAL $14,550.00

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<td>9-01-25-253-297</td>
<td>Public Safety - Fire OE</td>
<td>$14,000.00</td>
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TOTAL $14,550.00

BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Chief Financial Officer.

Date: December 16, 2019.

La Shawn R. Barber, RMC
Municipal Clerk

Joseph W. Barton, Mayor

VOTE ON ADOPTION

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CERTIFICATION

I, La Shawn R. Barber, Clerk of the Township of Tabernacle, in the County of Burlington, do hereby certify that the foregoing is a true and correct copy of a resolution duly adopted by the Township Committee at a Regular Meeting held on the 12/16/2019.

IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 12/16/2019.

La Shawn R. Barber, RMC
Municipal Clerk
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2019-127
RESCINDING RESOLUTION 2019-124 AND AUTHORIZE PAYMENT –
LOSAP CONTRIBUTION 2018 - TABERNACLE FIRE COMPANY #1 - $19,017.00

WHEREAS, Resolution 2015-26, adopted by the Township Committee on January 2, 2015, authorized the continuation of a Length of Service Award Program (LOSAP) and authorized Lincoln National Life Insurance Company as the provider for said LOSAP; and

WHEREAS, Resolution 2019-124, as amended was approved which authorized payment for LOSAP contributions to members on the attached list included unqualified participants; and

WHEREAS, after further review and consultation, it was decided to rescind Resolution 2018-124 and authorize 2018 contributions for qualified members who have chosen to participate in the amount of $19,017.00 are due to the provider; and

WHEREAS, the Chief Financial Officer has certified that sufficient funds are available.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle, County of Burlington, State of New Jersey hereby rescind Resolution 2019-124 and authorize payment for LOSAP Contribution 2018 for Tabernacle Fire Company #1 in the amount of $19,017.00.

BE IT FURTHER RESOLVED, the Chief Financial Officer is hereby directed to authorize payment in the amount of $19,017.00 to Lincoln National Life Insurance Company for its contributions to the Township’s Length of Service Award Program.

La Shawn R. Barber, RMC   Joseph W. Barton, Mayor
Municipal Clerk

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IN WITNESS WHEREOF I have hereunto set my hand and affixed the seal of said Township this 12/16/2019.

La Shawn R. Barber, RMC   Municipal Clerk

Verified, Encumbered as to Availability of Funds Paid:
Date: 12/16/2019
Account No.:
PO No.:
By: Rodney Haines, Chief Finance Officer
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2019-127
AUTHORIZE PAYMENT - LOSAP CONTRIBUTION 2018 -
TABERNACLE FIRE COMPANY #1 - $19,017.00

CERTIFICATION OF AVAILABLE FUNDS

I, ____________________________, Chief Financial Officer of Tabernacle Township do hereby certify pursuant to the Rules of the Local Finance Board, that thereafter-available adequate fund for the proposed contract between the Township of Tabernacle and Lincoln Financial, P.O. Box 7864, Fort Wayne, IN 46801-7864.

The money of fund said contract is in the amount of $19,017.00 and upon approval of the contract, the funds shall be charged to the following line item appropriation or account number: ________________.

Date: ____________

__________________________

Signature

CC: Township Solicitor
    Township Auditor
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<td>KEVIN</td>
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**NEW**

Dunckowski  James  $1674.00
Johnsson  Nicole  $1205.00
Johnsson  Thomas  $1674.00
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY  

RESOLUTION 2019-128  
AUTHORIZING THE CLERK’S OFFICE  
TO CLOSE OUT PETTY CASH FUND IN THE AMOUNT OF FIFTY DOLLARS  

WHEREAS, N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Clerk’s Office of the Township of Tabernacle; and  

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services many years ago to continue under the control of the Municipal Clerk; and  

WHEREAS, it is the desire of the Municipal Clerk to receive approval for said fund be closed—out at the end of fiscal year 2019; and  

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, County of Jersey, State of New Jersey as follows:  

1. La Shawn R. Barber, Municipal Clerk, be and is hereby appointed custodian of petty cash and is authorized and permitted close out a Petty Cash Fund in the amount $50.00 pursuant to the provisions of N.J.S.A. 40A: 5-21. Said Petty Cash Fund shall be reopened January 1st – December 31, 2019 and will be used by such office or department to pay claims for small miscellaneous expenses not to exceed $50.00.  

2. La Shawn R. Barber, Municipal Clerk, having custody of the Fund is bonded in an amount not less than $1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.  

3. A certified copy of this Resolution shall be sent to the Township Auditor and Chief Finance Officer.  

Date: December 16, 2019  

______________________________  
Joseph W. Barton, Mayor  

La Shawn R. Barber, RMC/CMR  
Municipal Clerk  

VOTE ON ADOPTION  

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 16th day of December 2019.  

______________________________  
LA SHAWN R. BARBER, RMC/CMR  
MUNICIPAL CLERK
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2019-129
AUTHORIZE CANCELLATION OF CERTAIN PROPERTY TAXES AND REFUND
PURSUANT TO A
ONE HUNDRED PERCENT TOTALLY DISABLED VETERAN EXEMPTION

WHEREAS, Dolsey A. Abadia, owner and resident of 24 Holly Park Drive (Block 707, Lot 18) has applied for exemption from property taxes as a 100% Totally Disabled Veteran pursuant to N.J.S.A. 54:4-3.30; and

WHEREAS, said application has been received by the Township Assessor; and

WHEREAS, the Assessor has reviewed the application and requisite proofs, and finding them to be in order, recommends approval of the exemption; and

WHEREAS, the exemption commenced October 2, 2019 in accord with certification of 100% disability granted by the Department of Veterans Affairs; and

NOW THEREFORE BE IT RESOLVED by Tabernacle Township Committee that the Tax Collector is hereby authorized to CANCEL THE 2019 PROPERTY TAXES PURSUANT TO TOTALLY DISABLED VETERAN STATUS TO DOLSEY A. ABDIA, OWNER AND RESIDENT OF 24 HOLLY PARK DRIVE, TABERNACLE, NJ 08088.

BE IT FURTHER RESOLVED, that the Tax Collector is hereby authorized to refund $1,721.59 to CoreLogic Centralized Refunds, PO Box 9202, Coppell, TX 75019-9760, mortgage servicer for Dolsey A. Abadia, owner and resident of 24 Holly Park Drive, Tabernacle (Block 707, Lot 18). (Calculation: 2019 Full Year Paid = 6,963.71 Refund for 89 days. $6,963.71/360x89=$1,721.59.)

BE IT FURTHER RESOLVED, A certified copy of this resolution shall be forwarded to the Tax Collector and Assessor.

DATE: December 16, 2019

JOSEPH W. BARTON, MAYOR

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK

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LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2019-130
APPROVING CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND SHORE CONNECTION INC. FOR THE 2019 FLYATT ROAD DRAINAGE IMPROVEMENTS PROJECT

WHEREAS, on September 09, 2019, the Township Committee awarded the contract for the 2019 Drainage Improvements in the amount of $85,460.00 to Shore Connection, Inc.; and

WHEREAS, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

WHEREAS, approval by the Mayor and Committee is required for all Change Orders; and

WHEREAS, The Township Administrator and Dante Guzzi Engineering Associates, LLC have recommended that the Mayor and Committee approve Change Order No.1 as described below,

Change Order #1
Description of change in scope of work: Change Order No. 1 consists of the return of the unused construction allowance.

- Amount of Original Contract: $85,460.00
- Total Change Order No. 1 Amount: ($5,000.00)
- Revised Contract Total: $80,460.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 1 to the contract between the Township of Tabernacle and Shore Connection Inc. is hereby authorized by the Township; and

2. The Mayor is hereby authorized and directed to execute Change Order No. 1.

DATE: December 16, 2019

La Shawn R. Barber, RMC
Municipal Clerk

Joseph W. Barton, Mayor

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 16th day of December 2019.

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
CHANGE ORDER NO. 1

CHANGE ORDER NO.1  DATE:  December 3, 2019

OWNER:  Tabernacle Township  CONTRACTOR:  Shore Connection Inc
163 Carranza Road  304 Forge Road, Unit 10
Tabernacle, New Jersey 08088  West Creek, N. J. 08092

PROJECT:  Flyatt Road  Contract NO:  TAB2019-2
Drainage Improvements

Page 1 of 1  DGEA FILE NO:  M-40-061

Change Order No.1 consists of the return of the unused construction allowance.

QUANTITY ADJUSTMENT

Line Item #2 - Construction Allowance
DELETE  1 Lump Sum @ $5,000.00  ($5,000.00)

Total Amount Change Order No. 1  ($5,000.00)

Amount of Original Contract  $85,460.00

Total Amount of Change Order No. 1  ($5,000.00)

Revised Contract Total  $80,460.00

Owner:  Tabernacle Township

By: ___________________________________________  Date:  

Contractor:  Shore Connection Inc

By:  [Signature]  Date:  12/5/19

file: Z:\Active\Projects - Municipal\M40 Tabernacle\M-40-061 Flyatt Road Drainage\CO 1.wpd
December 12, 2019

Mr. Douglas A. Cramer, Township Administrator
Tabernacle Township
163 Carranza Road
Tabernacle, New Jersey 08088

Re: Flyatt Road Drainage Improvements
    Contract TAB2019-2
    Our File No. M-40-061

Dear Mr. Cramer:

Enclosed please find four (4) copies of Current Estimate No. 2 and four (4) copies of Change Order No. 1 for the above referenced project which have been signed by the Contractor, Shore Connection Inc. Our office has reviewed the work for which this request for payment is being made and recommend payment. Upon approval and execution by the Township, please return one (1) copy of Current Estimate No. 2 and one (1) copy of Change Order No. 1 for our files.

Please note the Township should also receive Project Workforce Reports and Certified Payrolls from the Contractor prior to release of payment.

Should you have any questions regarding the enclosed, or require additional information, do not hesitate to contact our office.

Very truly yours,

Dante Guzzi Engineering Associates, L.L.C.

[Signature]

William Buechele
Senior Project Manager

WB/jag
enclosures
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2019-131
APPROVING CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND GIBERSON PLUMBING & EXCAVATING FOR THE 2019 DRAINAGE IMPROVEMENTS PROJECT

WHEREAS, on September 23, 2019, the Township Committee awarded the contract for the 2019 Drainage Improvements in the amount of $213,000.00 to Giberson Plumbing & Excavating; and

WHEREAS, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

WHEREAS, approval by the Mayor and Committee is required for all Change Orders; and

WHEREAS, The Township Administrator and Dante Guzzi Engineering Associates, LLC have recommended that the Mayor and Committee approve Change Order No. 1 as described below;

Change Order #1
Description of change in scope of work: Change Order No. 1 consists quantity adjustments required by actual conditions encountered in the field, the addition of pipe replacement on Old Indian Mills Road and the return of the unused portion of the construction allowance.

- Amount of Original Contract: $213,000.00
- Total Change Order No. 1 Amount: $1,995.00
- Revised Contract Total: $214,995.00

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 1 to the contract between the Township of Tabernacle and Giberson Plumbing & Excavating is hereby authorized by the Township; and
2. The Mayor is hereby authorized and directed to execute Change Order No. 1.

DATE: December 16, 2019

La Shawn R. Barber, RMC  
Municipal Clerk

Joseph W. Barton, Mayor

VOTE ON ADOPTION

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<th>Ayes</th>
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<th>Abstain</th>
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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 16th day of December 2019.

LA SHAWN R. BARBER, RMC  
MUNICIPAL CLERK
CHANGE ORDER NO. 1

DATE: December 13, 2019

OWNER: Tabernacle Township
CONTRACTOR: Giberson Plumbing & Excavating
163 Carranza Road
7 Park Drive
Tabernacle, New Jersey 08088
Shamong, N. J. 08088

PROJECT: 2019 Drainage Improvements
Contract NC: TAB2019-3

Page 1 of 1
DGEA FILE NO: M-40-048

Change Order No. 1 consists of quantity adjustments required by actual conditions encountered in the field, the addition of pipe replacement on Old Indian Mills Road and the return of the unused portion of the construction allowance.

QUANTITY ADJUSTMENTS

Line Item #6 - Supply & Install 15" HDPE Perforated Pipe
DELETE 20 Linear Feet @ $42.00/LF
($840.00)

Line Item #9 - Concrete Curbing
DELETE 75 Linear Feet @ $20.00/LF
($1,500.00)

ADDITION WORK

Line Item X1 - Return of the unused portion of the construction allowance
DELETE 1 Lump Sum @ $2,165.00
($2,165.00)

Line Item X2 - Replacement of failing storm pipe on Old Indian Mills Road
ADD 1 Lump Sum @ $6,500.00
$6,500.00

Total Amount Change Order No. 1
$1,995.00

Amount of Original Contract
$213,000.00

Total Amount of Change Order No. 1
$1,995.00

Revised Contract Total
$214,995.00

Owner: Tabernacle Township

By: ___________________________ Date: ______________

Contractor: Giberson Plumbing & Excavating

By: ___________________________ Date: 12-13-19
December 13, 2019

Mr. Douglas A. Cramer, Township Administrator
Tabernacle Township
163 Carranza Road
Tabernacle, New Jersey 08088

Re: 2019 Drainage Improvements Project
Contract TAB2019-3
Our File No. M-40-048

Dear Mr. Cramer:

Enclosed please find four (4) copies of Current Estimate No. 2 and four (4) copies of Change Order No. 1 for the above referenced project which have been signed by the Contractor, Giberson Plumbing & Excavating. Our office has reviewed the work for which this request for payment is being made and recommend payment. Upon approval and execution by the Township, please return one (1) copy of Current Estimate No. 2 and one (1) copy of Change Order No. 1 for our files.

Please note the Township should also receive Project Workforce Reports and Certified Payrolls from the Contractor prior to release of payment.

Should you have any questions regarding the enclosed, or require additional information, do not hesitate to contact our office.

Very truly yours,

Dante Guzzi Engineering Associates, L.L.C.

[Signature]

William Buechele
Senior Project Manager

WB/jag
enclosures
EXECUTIVE SESSION RESOLUTION
CS 12 162019

WHEREAS, the Open Public Meetings Act, P. L. 1975, Chapter 231 permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, this public body is of the opinion that such circumstances presently exist; and

WHEREAS, the Governing Body wishes to discuss:

1. Litigation matter with respect to Fran Brooks v. Township of Tabernacle (BUR-L-002065-19)
2. Matters Relating to contract negotiations (RFPs and Professional Services)

WHEREAS, minutes will be kept and once the matter involving the confidentiality of the above no longer requires that confidentiality, then the minutes can be made public.

NOW THEREFORE BE IT RESOLVED that the public be excluded from this meeting.

BE IT FURTHER RESOLVED, after executive session we will reopen the meeting in which action may or may not be taken.

Date: December 16, 2019

La Shawn R. Barber, RMC
Municipal Clerk