TOWNSHIP OF TABERNACLE

RESOLUTION 2021-52

AUTHORIZING REGISTRARS OF MEDFORD LAKES
AND SHAMONG TO SERVE AS DEPUTY REGISTRARS

WHEREAS, in light of the COVID-19 pandemic, on March 17, 2020, the State Registrar issued a memorandum to ensure that registrar activities, particularly with respect to marriage license applications and issuance; and

WHEREAS, the State Registrar recommends a cooperative arrangement with another municipality or municipalities to deputize a registrar from the other office to act on behalf of the municipality during an emergency. In the event an office is closed or an employee in one of the municipalities becomes ill, the deputized registrars can receive a marriage application and issue the license on behalf of the other; and

WHEREAS, the Township Administration has communicated with Medford Lakes and Shamong Administrations, and both are agreeable to mutually designate deputy registrars; and

WHEREAS, the Township Committee desires to formally effectuate these deputy registrar designations.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey that the Registrars of Medford Lakes and Shamong are hereby designated as Deputy Registrars for Tabernacle Township.

BE IT FURTHER RESOLVED that the Township Committee of the Township of Tabernacle hereby permits the Registrar of Tabernacle to serve as a Deputy Registrar for Medford Lakes and Shamong, if so designated by the governing bodies of those municipalities.

I certify that the foregoing Resolution was duly adopted at a regular meeting of the Township Committee of the Township of Shamong held on the 22nd day of March 2021.

ELAINE B. KENNEDY, RMC/CMC/CMR
Municipal Clerk/Registrar
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2021-53  
AUTHORIZE TOWNSHIP ENGINEER TO PREPARE PLANS AND  
SPECIFICATION AND SOLICIT BIDS FOR THE 2021 DRAINAGE PROGRAM

WHEREAS, it is the desire of Tabernacle Township to receive sealed proposals for 2021 Drainage Program; and

WHEREAS, plans and specifications will be prepared by the Township Engineer including, but not limited to, the following roads:

Pricketts Mill Road  
Eldorado Drive  
Hawkin Road  
North Drive

and;

WHEREAS, sealed proposals will be received by the Municipal Clerk’s Office at 163 Carranza Road, Tabernacle, NJ 08088.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby authorizes the Township Engineer to prepare plans and specifications and solicit bids for the 2021 Drainage Program in Tabernacle Township.

BE IT FURTHER RESOLVED upon advertised notice that sealed proposals are to be delivered or mailed to the Municipal Clerk in Tabernacle Township, where sealed bids will be opened publicly.

Date: March 22, 2021

Elaine B. Kennedy, RMC/CMC  
Municipal Clerk

Kimberly A. Brown, Mayor

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 22nd day of March 2021.

Elaine B. Kennedy, RMC/CMC  
Municipal Clerk
RESOLUTION 2021-54
APPROVING CHANGE ORDER NO. 1 TO A CONTRACT BETWEEN THE TOWNSHIP OF TABERNACLE AND ARAWAK PAVING CO. INC. FOR THE OAK SHADE ROAD PHASE I

WHEREAS, on June 15, 2020, the Township Committee awarded the contract for the 2020 Oak Shade Road Phase I in the amount of $290,800.00 to Arawak Paving Co.; and

WHEREAS, Change Orders are regulated by Local Finance Board regulation N.J.A.C. 5:34-4; and

WHEREAS, approval by the Mayor and Committee is required for all Change Orders; and

WHEREAS, The Township Administrator and Dante Guzzi Engineering Associates, LLC have recommended that the Mayor and Committee approve Change Order No.1 as described below;

Change Order #1
Description of change in scope of work:
- Amount of Original Contract: $290,800.00
- Total Change Order No. 1 Amount: $(9,434.38)
- Revised Contract Total: $281,365.62

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Committee of the Township of Tabernacle in the County of Burlington as follows:

1. Change Order No. 1 to the contract between the Township of Tabernacle and Arawak Paving Co., Inc. is hereby authorized by the Township; and
2. The Mayor is hereby authorized and directed to execute Change Order No. 1.

DATE: March 22, 2021

Elaine B. Kennedy, RMC/CMC
Municipal Clerk

Kimberly A. Brown, Mayor

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 22nd day of March 22, 2021.

ELAINE B. KENNEDY, RMC/CMC
MUNICIPAL CLERK
RESOLUTION 2021-55
AUTHORIZE THE APPOINTMENT OF TAX ASSESSOR SECRETARY

WHEREAS, there exists a need for the appointment of a Tax Assessor Secretary in the Township of Tabernacle to assist the Tax Assessor with statutory duties; and

WHEREAS, Natalie Lewis is qualified and experienced to fill this position in order to continue to conduct the day-to-day operations; and

WHEREAS, the Township Administrator and Tax Assessor have selected Natalie Lewis on the basis of her qualifications and experience in local government; and

WHEREAS, funds are available for payment of her salary in the 2020 Tabernacle Township Salary Resolution.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, County of Burlington, State of New Jersey, hereby appoint Natalie Lewis to the part-time position of Tax Assessor Secretary working approximately four (4) hours per week outside of her regular business hours.

DATE: March 22, 2021

KIMBERLY A. BROWN, MAYOR

ELaine B. Kennedy, RMC/CMC
MUNICIPAL CLERk

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 22nd day of March 2021.

ELAINE B. KENNEDY, RMC/CMC
MUNICIPAL CLERK
RESOLUTION 2021 - 56
AUTHORIZING PARTICIPATION IN THE BURLINGTON COUNTY MUNICIPAL
JOINT INSURANCE FUND 2021 SAFETY INCENTIVE PROGRAM

WHEREAS, the 2021 Safety Incentive Program provides members of the BURLINGTON
COUNTY MUNICIPAL JOINT INSURANCE FUND with a blueprint for success with their
safety programs for health and wellness initiatives that play a role in safe work practices,
employee morale, and claims management; and

WHEREAS, the key to an effective safety program starts with Management and the Safety
Committee to provide management commitment, controlling hazards, continuing education,
communication, coaching and claims management; and

WHEREAS, it is the desire of Tabernacle Township to make full use of all the services provided
by the MEL and JIF, including instructor-led and online training through the MEL Safety
Institute, Safety Bulletins, Toolbox Topics, Regional Training Topics and Law Enforcement
Resources to name a few.

NOW, THEREFORE, BE IT RESOLVED, by the Township of Tabernacle, County of
Burlington, State of New Jersey hereby authorize its participation in the Burlington County
Municipal Joint Insurance Fund 2021 Safety Incentive Program.

Date: March 22, 2021

Attest:

Elaine B. Kennedy, RMC/CMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of
Tabernacle at a meeting held on the 22nd day of March 2021.

ELAINE B. KENNEDY, RMC/CMC
MUNICIPAL CLERK
RESOLUTION 2021-57
APPOINTING ROBERT C. SUNBURY AS THE OFFICE OF EMERGENCY MANAGEMENT COORDINATOR / JIF SAFETY COORDINATOR

WHEREAS, the Township requires the appointment of an Office of Emergency Management Coordinator; and

WHEREAS, the Tabernacle Township Mayor has recommended Robert C. Sunbury be appointed as the OEM Coordinator/Safety Coordinator; and

WHEREAS, the position of Municipal Emergency Management Coordinator is based on provisions of public laws and directives which carry the force of law, including New Jersey Statutes Annotated (N.J.S.A.) Appendix A:9-33 et seq. (Chapter 251 P.L. 1942, as amended by Chapter 438, P.L. 1953); and

WHEREAS, Robert C. Sunbury satisfies all of the requirements, certifications and licensing requirements specified under Directive #102 of the State of New Jersey Office of Emergency Management; and

WHEREAS, the Township of Tabernacle of is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies; and

WHEREAS, the Township of Tabernacle recommends the appointment of Robert C. Sunbury to serve as JIF Safety Coordinator in accordance with the FUND requirements.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington and State of New Jersey this 22nd day of March 2021, as follows:


2. Robert C. Sunbury is hereby appointed as the JIF Safety Coordinator for the Township of Tabernacle for a concurrent term.

3. The base salary is eight thousand seven hundred fifty-six dollars and 80 cents ($8,756.80) per year in accordance with the Township's Salary Ordinance.

4. The appointment is effective on April 30, 2021.
5. A certified copy of this Resolution shall be forwarded to the Burlington County Emergency Management Offices, Burlington County Municipal JIF and Robert C. Sunbury upon adoption.

Elaine B. Kennedy, RMC/CMC/CMR  
MUNICIPAL CLERK

Kimberly A. Brown, MAYOR

*************

I, Elaine B. Kennedy, Clerk of Tabernacle Township, hereby certify that the forgoing is a true copy of a Resolution duly adopted by the Governing Body of the Township of Tabernacle, County of Burlington, and State of New Jersey, at a regular public meeting held on the 22nd day of March, 2021.

Elaine B. Kennedy, RMC/CMC/CMR  
Township Clerk
RESOLUTION 2021-58

APPROVING ACCEPTANCE OF FEDERAL FUNDS AND PARTICIPATION IN THE FEDERAL GRANT PROGRAM ADMINISTERED BY THE STATE OF NJ, DEPARTMENT OF LAW & PUBLIC SAFETY

WHEREAS, the Office of Emergency Management, Township of Tabernacle, New Jersey has applied for the FY 21 Emergency Management Performance Grant (EMPG) Program, Emergency Management Agency Assistance (EMMA) – FY21-EMPG-EMAA-0335 for the subaward period July 1, 2021 - June 30, 2022; and

WHEREAS, the total amount of the project / Federal Award is $10,000.00; and

WHEREAS, the funds will be used for emergency management purposes as required under the contract; and

WHEREAS, the Office of Emergency Management is an agency of the Township and is both authorized to accept and does accept this Subaward.

NOW, THEREFORE BE IT RESOLVED, that the Township of Tabernacle, County of Burlington State of New Jersey hereby accepts the grant funds for the purpose described in the application, which is to provide Federal funds to states to assist state, local, territorial, and tribal governments in preparing for all hazards, as authorized by Section 662 of the Post-Katrina Emergency Management Reform Act, as amended (6 U.S.C. § 762) and the Robert T. Stafford Disaster Relief and Emergency Assistance Act, as amended (42 U.S.C. §§ 5121 et seq.). Title VI of the Stafford Act authorizes DHS/FEMA to make grants for the purpose of providing a system of emergency preparedness for the protection of life and property in the United States from all hazards and to vest responsibility for emergency preparedness jointly in the Federal Government, states, and their political subdivisions. These funds will be used to enhance Tabernacle Township’s Emergency Management Program and that these funds will be used for Emergency Management purposes.

Date: March 22, 2021

KIMBERLY A. BROWN, MAYOR

ELAINE B. KENNEDY, RMC
MUNICIPAL CLERK
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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 22nd day of March, 2021

Elaine B. Kennedy, RMC/CMC/CMR
Municipal Clerk
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2021-59
RECOGNIZING MEMBERSHIP OF TABERNACLE FIRE COMPANY

WHEREAS, the Township desires to recognize members to the Tabernacle Fire Company (TFC) #1; and

WHEREAS, the members of the TFC may change throughout the year, and this recognition is intended to include all those members that have received training and qualify throughout the year.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey that the attached list of volunteers is hereby recognized to the Township of Tabernacle for a one-year ending December 31, 2021 or until further action in 2021 occurs.

BE IT FURTHER RESOLVED that this list may be updated from time to time and the formal members of the TFC shall be made available to the Township Clerk upon request. The Township Committee intends to cover all qualified members of the TFC, whether named or as they become qualified during the year.

BE IT FURTHER RESOLVED, that it is the intent of the Township of Tabernacle to:

1) Include the TFC as an additional insured under the Township’s general liability coverage for claims occurring within the Township.

2) Provide workers compensation coverage to the TFC volunteers if injured during an authorized activity.

DATE: March 22, 2021

ELAINE B. KENNEDY, RMC/CMC  KIMBERLY A. BROWN, MAYOR
MUNICIPAL CLERK

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Elaine B. Kennedy, RMC/CMC
Municipal Clerk
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TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY  

RESOLUTION 2021-60  
RESIGNATION OF JOHN G. MCGINNIS AS CLASS I MEMBER OF THE  
LAND DEVELOPMENT BOARD  

WHEREAS, John G. McGinnis was appointed as the Class I member of the Land Development Board on January 4, 2021; and  

WHEREAS, Mr. McGinnis has tendered his resignation effective March 5, 2021.  

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, in the County of Burlington, State of New Jersey that the Township Committee does accept the resignation of John G. McGinnis.  

BE IT FURTHER RESOLVED the Township does hereby thank Mr. McGinnis for his service.  

DATE: MARCH 22, 2021  

KIMBERLY A. BROWN, MAYOR  

ELAINE B. KENNEDY, RMC/CMC  
MUNICIPAL CLERK  

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Elaine B. Kennedy, RMC/CMC  
Municipal Clerk
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY  

RESOLUTION 2021-61  
AUTHORIZE TOWNSHIP ENGINEER TO PREPARE PLANS AND  
SPECIFICATION AND SOLICIT BIDS FOR THE COMMUNITY  
DEVELOPMENT BLOCK GRANT PROJECTS  

WHEREAS, it is the desire of Tabernacle Township to receive sealed bids for the Community Development Block Grant (CDBG) projects for replacement of handicap chair lift in town hall and provide renovations of bathrooms for ADA compliance in Town Hall Municipal Building; and  

WHEREAS, plans and specifications will be prepared by the Township Engineer for said CDBG projects; and  

WHEREAS, sealed proposals will be received by the Municipal Clerk’s Office at 163 Carranza Road, Tabernacle, NJ 08088.  

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby authorizes the Township Engineer to prepare plans and specifications and solicit bids for the CDBG projects for replacement of the wheelchair lift and renovations of bathrooms for ADA compliance in Town Hall Municipal Building.  

BE IT FURTHER RESOLVED upon advertised notice that sealed proposals are to be delivered or mailed to the Municipal Clerk in Tabernacle Township, where sealed bids will be opened publicly.  

Date: March 22, 2021  

Elaine B. Kennedy, RMC/CMC  
Municipal Clerk  

Kimberly A. Brown, Mayor  

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Elaine B. Kennedy, RMC/CMC  
Municipal Clerk