

**TABERNACLE TOWNSHIP COMMITTEE
EXECUTIVE SESSION MEETING MINUTES OF FEBRUARY 22, 2021**

COMMITTEE

Kimberly A. Brown, Mayor	Present
Joseph W. Barton, Committeeman	Present
Nancy K. McGinnis, Committeewoman	Present
Samuel R. Moore, III, Deputy Mayor	Present
Robert C. Sunbury, Jr., Committeeman	Present

ADMINISTRATIVE TEAM

Elaine B. Kennedy, RMC/CMC, Municipal Clerk	Present
Douglas A. Cramer, CPWM, Administrator	Present
William Burns, Township Attorney	Present

EXECUTIVE SESSION DISCUSSION

Mr. Burns discussed OPMA (NJSA 40:10-4-13), also known as the Sunshine Lawn. All meetings are public meetings with certain exceptions. E-mails to and from each other should be sent "FOR INFORMATIONAL PURPOSES ONLY." Individual committee members cannot contact other committee members concerning business matters. Mr. Moore asked if they have information they want to give to the committee, should they send it to the Clerk, to which Mr. Burns responded that yes to the Clerk or Administrator and say on the e-mail "DO NOT REPLY."

Ms. McGinnis asked about executive sessions. Mr. Burns explained it is confidential until the minutes are approved and released.

Mr. Burns explained that in Title 40 and 40A it explains the forms of governing. Tabernacle is a Township Committee form of government. Everyone is elected at large. The Mayor is the chair and has the right to set the agenda. Any new business can be brought up by the Committee during their report. Agenda items are action items. If someone makes a motion and there is no second, it cannot be discussed. The Mayor along with the Administrator and Clerk sets the agenda items.

Ms. McGinnis asked to discuss selling items. Mr. Burns explained that during her report at a regular meeting, she can bring it up.

Mr. Burns advised the Committee if anyone has questions to give it to the Clerk.

Respectfully submitted,

Elaine B. Kennedy, RMC/CMC
Municipal Clerk