TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

Tabernacle Town Hall Building
163 New Road
Tabernacle, NJ 08088

TOWNSHIP COMMITTEE MEETING
AGENDA

DECEMBER 14, 2020 - 7:30 PM

Governing Body
Joseph W. Barton, Deputy Mayor
Nancy K. McGinnis, Township Committee
Samuel R. Moore, III, Township Committee
Robert C. Sunbury, Township Committee
Kimberly A. Brown, Mayor

TOWN HALL ADMINISTRATIVE TEAM

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<td>Dante Guzzi Township Engineer</td>
<td>Thomas Boyd Construction Official</td>
<td>Robert Sunbury Emergency Management Coordinator</td>
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<td>Peter C. Lange, Jr. Township Solicitor</td>
<td>Douglas Stuart Environmental Consultant</td>
<td>William Burns, Esq. Special Counsel</td>
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www.townshipoftabernacle-nj.gov

DRAFT AGENDAS ARE SUBJECT TO CHANGE
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

TOWNSHIP OFFERS (3) THREE PLATFORMS TO PARTICIPATE IN MEETING
--- PRE-REGISTRATION IS REQUIRED---
https://attendee.gotowebinar.com/register/1696070764695411981

All participants will be set in "LISTEN ONLY." Instructions for Using GotoWebinar Meeting.

OPTION 1 – AUDIO: 1. Always use the Registration link provided on the Tabernacle Township Homepage website to Register to attend the meeting. You will then receive an email with a link to join the meeting via computer, the GotoWebinar Android app or the GotoWebinar IOS app.

OPTION 2 – TELEPHONE: If you want to participate by Phone you should still connect to the meeting on your computer to view documents and information shared on the screen. You will be asked if you want to use the computer’s audio/microphone or a telephone. If you choose the telephone option you will be given a audio Pin. Call the phone number on your email, enter the meeting ID and then your Audio PIN when prompted followed by the # sign. When asked for Public Comment you can use the key sequence of *6 to unmute and mute your phone.

OPTION 3 – MASK UP / SOCIAL DISTANCE WITH MUNICIPAL CLERK AT TOWN HALL, 163 Carranza Road, Tabernacle, NJ 08088 (No registration required)

After registering, you will receive a confirmation email containing information about joining the webinar.

INVITE YOUR ATTENDEES

Registration URL

https://attendee.gotowebinar.com/register/1696070764695411981

Webinar ID

241-968-539
I. CALL TO ORDER - FLAG SALUTE - OPEN PUBLIC MEETINGS ACT STATEMENT

II. ROLL CALL: Mr. Barton, Ms. McGinnis, Mr. Moore, Mr. Sunbury and Mayor Brown

III. PUBLIC COMMENT (Agenda items only)

IV. PUBLIC HEARING

Notice of Intent to Award Contract Under a Cooperative Purchasing Agreement for a telescopic arial platform lift (Versalift Sourcewell) Comment.

V. RESOLUTIONS

RESOLUTION 2020-107: AUTHORIZING THE AWARD OF CONTRACT TO VERSALIFT SOURCEWELL UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT

RESOLUTION 2020-108: AUTHORIZING BUDGET TRANSFERS

RESOLUTION 2020-109: AUTHORIZE MUNICIPAL CLERK TO CLOSE OUT PETTY CASH FUND IN THE AMOUNT OF FIFTY DOLLARS

RESOLUTION 2020-110: AUTHORIZE CANCELLATION OF CERTAIN PROPERTY TAXES PURSUANT TO A ONE HUNDRED PERCENT TOTALLY DISABLED VETERAN EXEMPTION

RESOLUTION 2020-111: AUTHORIZE ENGINEER TO PREPARE PLANS AND SPECIFICATION TO SOLICIT BIDS FOR OAKSHADE ROAD REPAVING (PHASE 2)

RESOLUTION 2020-112: AUTHORIZE ENGINEER TO PREPARE PLANS AND SPECIFICATION TO SOLICIT BIDS FOR CARRANZA ROAD (PHASE 2)

RESOLUTION 2020-113: AUTHORIZE THE ACCEPTANCE OF RETIREMENT FOR THE STATUTORY POSTION OF THE MUNICIPAL CLERK

RESOLUTION 2020-114: AUTHORIZE THE ADMINISTRATOR TO ADVERTISE FOR THE STATUTORY POSITION OF MUNICIPAL CLERK AND REGISTRAR OF VITAL STATISTICS
VI. APPROVAL OF BILLS

VII. APPROVAL OF MINUTES
   a) October 26, 2020 (regular session)
   b) November 23, 2020 (regular session)

VIII. PUBLIC COMMENT

IX. REPORTS
   a) Sub-committee Report – Fire Chief (status)
   b) Engineer
   c) Administrator
   d) Township Solicitor
   e) Township Committee

X. ADJOURNMENT
RESOLUTION 2020-107
A RESOLUTION AWARDING CONTRACT TO VERSALIFT SOURCEWELL UNDER A NATIONAL COOPERATIVE PURCHASING AGREEMENT

WHEREAS, the Tabernacle Township Committee located in the County of Burlington and State of New Jersey, is charged with the responsibility of maintaining roadway safety, Township landscaping and removal of debris from within the Township of Tabernacle; and

WHEREAS, in order to fulfill its mandated responsibility as set forth above, the Township Administrator finds and determines the need to purchase an insulated 40ft. articulating, telescopic aerial platform lift, 45 ft. working height Versalift as specified under the Sourcewell quote number N-22011 from VERSALIFT East, 2706 Brodhead Road, Bethlehem, PA 18020; and

WHEREAS, the Township Committee is authorized to use what is commonly known as an alternative method of procurement (National Cooperative) pursuant to N.J.S.A. 52:34-6.2(B)(3); and

WHEREAS, Sourcewell, formerly National Joint Powers Alliance (NJPA), is a public corporation or agency serving as a municipal contracting agency for government and education agencies, serving member agencies under the legislative authority established and granted by Minnesota Statute 123A.21; and

WHEREAS, the Township Committee, by Resolution 2020-105 dated November 23, 2020 authorized participation in a National Cooperative Purchasing Agreement, and entered into a contract to effectuate same; and

WHEREAS, the Notice of Intent was published to utilize the Sourcewell process and provided a time period for public comment and a public hearing on same; and

WHEREAS, the Township Committee has received information and pricing on a VERSALIFT SST-40-EIH; and

WHEREAS, the Township Administrator conducted a cost analysis and established that entering into an alternate procurement method through Sourcewell would be the most effective contractual solution for the purchase of the needed an insulated 40ft. articulating, telescopic aerial platform lift, 45 ft. working height Versalift; and

WHEREAS, the Township Administrator received from VERSALIFT EAST, 2706 Brodhead Road, Bethlehem, PA 18020 all supplemental documentation which establishes compliance with the laws of the State of New Jersey for entities to award a contract by a public entity under the quote sheet #Q-7727A from VERSALIFT.

NOW, THEREFORE, BE IT RESOLVED, by the Tabernacle Township Committee, that, pursuant to said statute, the Township enter into Contract #012418-TIM to purchase said equipment for: $69,633.00; and

BE IT FURTHER RESOLVED, that the Mayor be authorized to enter into a contract on behalf of the Township Committee and the Municipal Clerk be authorized to attest thereto; and

BE IT FURTHER RESOLVED, that the Township CFO shall certify that sufficient funds are available for said procurement; and
BE IT FURTHER RESOLVED, that the contract entered into be available, upon review and approval of the Township Solicitor, at the Township office during normal business hours; and

BE IT FURTHER RESOLVED, that the within Resolution shall be effective immediately upon passage.

Dated: DECEMBER 14, 2020

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 14th day of December 2020.

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
RESOLUTION 2020-108
BUDGET TRANSFERS

WHEREAS, N.J.S.A. 40A:4-58 provides for appropriation transfers during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefore and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation; and

WHEREAS, the approval of this resolution to be adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to the appropriations deemed to be insufficient.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle that the following transfers be made:

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BE IT FURTHER RESOLVED that a certified copy of this resolution is forwarded to the Chief Financial Officer.

Date: December 14, 2020

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

VOTE ON ADOPTION

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 14th day of December, 2020.

La Shawn R. Barber, RMC
Municipal Clerk
TOWNSHIP OF TABERNACLE  
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020-109  
AUTHORIZING THE CLERK’S OFFICE  
TO CLOSE OUT PETTY CASH FUND IN THE AMOUNT OF FIFTY DOLLARS

WHEREAS, N.J.S.A. 40A: 5-21 authorizes the establishment of a Petty Cash Fund for the Clerk's Office of the Township of Tabernacle; and

WHEREAS, said Petty Cash Fund received approval from the Director of Local Government Services many years ago to continue under the control of the Municipal Clerk; and

WHEREAS, it is the desire of the Municipal Clerk to receive approval for said fund be closed—out at the end of fiscal year 2020; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of Tabernacle, County of Jersey, State of New Jersey as follows:

1. La Shawn R. Barber, Municipal Clerk, be and is hereby appointed custodian of petty cash and is authorized and permitted close out a Petty Cash Fund in the amount $50.00 pursuant to the provisions of N.J.S.A. 40A: 5-21. Said Petty Cash Fund shall be reopened January 1st – December 31, 2021 and will be used by such office or department to pay claims for small miscellaneous expenses not to exceed $50.00.

2. La Shawn R. Barber, Municipal Clerk, having custody of the Fund is bonded in an amount not less than $1,000.00 and will maintain said Fund in accordance with the laws and regulations governing its operation.

3. A certified copy of this Resolution shall be sent to the Township Auditor and Chief Finance Officer.

Date: December 14, 2020

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Kimberly A. Brown, Mayor

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La Shawn R. Barber, RMC/CMR  
Municipal Clerk

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La Shawn R. Barber, RMC/CMR  
MUNICIPAL CLERK
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020-110
AUTHORIZE CANCELLATION OF CERTAIN PROPERTY TAXES
PURSUANT TO A
ONE HUNDRED PERCENT TOTALLY DISABLED VETERAN EXEMPTION

WHEREAS, Daniel R. Swain, owner and resident of 14 Moore Road West (Block 307, Lot 12) has applied for exemption from property taxes as a 100% Totally Disabled Veteran pursuant to NJSA 54:4-3.30; and

WHEREAS, said application has been received by the Township Assessor; and

WHEREAS, the Assessor has reviewed the application and requisite proofs, and finding them to be in order, recommends approval of the exemption; and

WHEREAS, the exemption commenced October 28, 2020 in accord with certification of 100% disability granted by the Department of Veterans Affairs; and

NOW THEREFORE BE IT RESOLVED by Tabernacle Township Committee that the Tax Collector is hereby authorized to cancel 2020 Final/2021 Preliminary Property Taxes and refund $1,089.14, the amount of overpayment of the prorated 2020 taxes, pursuant to Totally Disabled Veteran status, to CoreLogic Centralized Refunds, PO Box 9202, Coppell, TX 75019-9760, mortgage servicer, on behalf of Daniel R. Swain, owner and resident of 14 Moore Road West, Tabernacle, NJ 08088.

BE IT FURTHER RESOLVED, A certified copy of this resolution shall be forwarded to the Tax Collector and Assessor.

DATE: December 14, 2020

KIMBERLY A. BROWN, MAYOR

LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK

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LA SHAWN R. BARBER, RMC
MUNICIPAL CLERK
RESOLUTION 2020-111
AUTHORIZED TOWNSHIP ENGINEER TO PREPARE PLANS AND SPECIFICATION TO SOLICIT BIDS FOR OAKSHADE ROAD REPAVING (PHASE 2)

WHEREAS, it is the desire of Tabernacle Township to receive sealed proposals for Oakshade Road Repaving (Phase 2) project.

WHEREAS, plans and specifications will be prepared by the Township Engineer and sealed proposals will be received by the Municipal Clerk’s Office at 163 Carranza Road, Tabernacle, NJ 08088.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby authorizes the Township Engineer to prepare plans and specifications to solicit bids for Oakshade Road Repaving (Phase 2) project in Tabernacle Township.

BE IT FURTHER RESOLVED upon advertised notice that sealed proposals are to be delivered or mailed to the Municipal Clerk in Tabernacle Township, where sealed bids will be opened publicly.

Date: December 14, 2020

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

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La Shawn R. Barber, RMC
Municipal Clerk
RESOLUTION 2020-112
AUTHORIZE TOWNSHIP ENGINEER TO PREPARE PLANS AND SPECIFICATION TO SOLICIT BIDS FOR CARRANZA ROAD (PHASE 2)

WHEREAS, it is the desire of Tabernacle Township to receive sealed proposals for Carranza Road (Phase 2) project.

WHEREAS, plans and specifications will be prepared by the Township Engineer and sealed proposals will be received by the Municipal Clerk’s Office at 163 Carranza Road, Tabernacle, NJ 08088.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of Tabernacle Township, in the County of Burlington, State of New Jersey, hereby authorizes the Township Engineer to prepare plans and specifications to solicit bids for Carranza Road (Phase 2) project in Tabernacle Township.

BE IT FURTHER RESOLVED upon advertised notice that sealed proposals are to be delivered or mailed to the Municipal Clerk in Tabernacle Township, where sealed bids will be opened publicly.

Date: December 14, 2020

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

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La Shawn R. Barber, RMC
Municipal Clerk
TOWNSHIP OF TABERNACLE
BURLINGTON COUNTY, NEW JERSEY

RESOLUTION 2020-113
AUTHORIZE THE ACCEPTANCE OF RETIREMENT
FOR THE STATUTORY POSTION OF THE MUNICIPAL CLERK
LA SHAWN RUFFIN BARBER

WHEREAS, La Shawn Ruffin Barber has been serving Tabernacle Township since 1995; and

WHEREAS, La Shawn Ruffin Barber has submitted her retirement effective February 1, 2021; and

WHEREAS, the Township Committee of the Township of Tabernacle does hereby regretfully accept the retirement of La Shawn Ruffin Barber as Registered Municipal Clerk, Improvement Search Officer, and Certified Registrar of Vital Statistics; and

WHEREAS, the Township of Tabernacle Committee, Staff, Professionals and residents appreciate La Shawn Ruffin Barber’s years serving Tabernacle Township in the most professional and friendly way.

NOW THEREFORE BE IT RESOLVED, that the Township Committee wishes La Shawn R. Barber all the best life has to offer in her next adventure as she turns the page on the next chapter of her life.

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I, La Shawn R. Barber, do hereby certify this to be a true copy of a resolution duly adopted by the Township Committee of the Township of Tabernacle, at a regular meeting held on December 14, 2020.

Date: December 14, 2020

La Shawn R. Barber, RMC
Municipal Clerk

Kimberly A. Brown, Mayor

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La Shawn R. Barber, RMC  Kimberly A. Brown, Mayor
Municipal Clerk
RESOLUTION 2020-114
AUTHORIZE ADMINISTRATOR TO ADVERTISE FOR THE STATUTORY POSITION OF REGISTERED MUNICIPAL CLERK AND REGISTRAR OF VITAL STATISTICS

WHEREAS, La Shawn Ruffin Barber has advised the Township Committee of her retirement as the Registered Municipal Clerk, Improvement Search Officer, and Registrar of Vital Statistics beginning February 1, 2021; and
WHEREAS, there is a need to fulfill these positions with a Registered Municipal Clerk.
NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of Tabernacle, County of Burlington, does hereby authorize the Township Administrator to advertise for these positions as soon as possible.

Date: December 14, 2020

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Kimberly A. Brown, Mayor

La Shawn R. Barber, RMC/CMR
Municipal Clerk

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I hereby certify that the foregoing is a true copy of a Resolution adopted by the Township Committee of the Township of Tabernacle at a meeting held on the 14th day of December 2020.

LA SHAWN R. BARBER, RMC/CMR
MUNICIPAL CLERK