



**City of Riverton**  
**Special Council Meeting**  
**Tuesday, June 14, 2022 at 5:30 pm**  
Riverton City Hall Council Chambers  
816 N Federal Blvd.  
Riverton, WY 82501

- 1) Call to order.
- 2) Pledge of Allegiance.
- 3) Invocation.
- 4) Roll call: Ward I: Kyle Larson, Dean Peranteaux  
Ward II: Karla Borders, Kristy K. Salisbury  
Ward III: Mike Bailey, Lindsey Cox
- 5) Declaration of quorum.
- 6) Approval of the Agenda.
- 7) Public Hearing & Consideration of Resolution No. 1449: Adoption of Fiscal Year 2022-2023 Budget.
- 8) Adjourn.

# CITY COUNCIL ACTION MEMO

**TO:** His Honor the Mayor and Members of the City Council  
**FROM:** Anthony Tolstedt, City Administrator  
**DATE:** June 10, 2022  
**SUBJECT:** Resolution No. 1449 – FY 2023 Budget

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**Recommendation:** That Council approve Resolution No. 1449 as presented.

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**Background:**

Pursuant to Wyoming State Law and the requirements of the City of Riverton, the FY 2023 annual budget is hereby proposed for Council consideration and recommended for approval as presented. The necessary public notifications have been advertised pursuant to State Statute.

**Discussion:**

Development of the FY 2023 City of Riverton Annual Budget began in March. Since that time, multiple meetings and extensive analysis have led to a proposed budget that totals \$30,403,009 for FY 2023. Of this \$13,564,696 is from capital expenditures, The General fund accounts for 29% of the total FY 2023 budget with the remaining 71% derived from the other City funds. City funds recommendations are as follows:

General: \$8,880,885  
Water: \$3,134,565  
Wastewater: \$3,170,420  
Sanitation: \$3,021,160  
Airport: \$6,886,677  
911 Fund: \$30,000  
Economic Development: \$902,500  
1% Fund: \$2,900,000  
Air Service: \$1,325,000  
Senior Endowment: \$83,000  
Riverton Rendezvous: \$66,000  
Rendezvous Games: \$2,802

Debt Service accounts for \$479,010 of the proposed budget. It is included in the respective fund totals.

Additional details are contained within the Administrator's transmittal letter as provided.

**Alternatives:**

Council may make modifications to the document via the usual method.

**Budget Impact:**

Passage of the FY 2023 City of Riverton Annual Budget carries no immediate costs beyond

normal publication requirements. The budget itself will serve as the operating and capital budget for the City of Riverton from July 1, 2022 to June 30, 2023. As such, all expenditures will conform to the adopted budget.

**Council Goals:**

Resolution No. 1449 supports Council Goal #7 *Maintain Financial Stability*. The steps taken and modifications contained within the budget are meant to serve the goal of a sustainable budget.

**RESOLUTION NO. 1449**

**A RESOLUTION PROVIDING FOR THE 2022-2023 BUDGET FOR THE CITY OF RIVERTON FOR THE FISCAL YEAR BEGINNING THE FIRST DAY OF JULY 2022 AND ENDING THE THIRTIETH DAY OF JUNE 2023, INCLUSIVE.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF RIVERTON, WYOMING:

The following sums of money are hereby appropriated for the objects and purposes mentioned and specified and which are deemed necessary to defray expenses and liabilities of the City of Riverton, Wyoming, for the fiscal year beginning the first day of July 2022, and ending the thirtieth day of June 2023: Provided further that the General Tax Levy of 5 mills be made on all taxable property

| SUMMARY OF BUDGET          |                                    |                   |                             |                        |                              |                    |                         |                        |
|----------------------------|------------------------------------|-------------------|-----------------------------|------------------------|------------------------------|--------------------|-------------------------|------------------------|
| Fund                       | Begin. Equity Available For Budget | Estimated Revenue | Available For Appropriation | Required Appropriation | Capital Outlay Appropriation | Transfers**        | Internal Fund Transfers | Budgeted Ending Equity |
| General Fund               | 7,287,353                          | 8,880,885         | 16,168,238                  | 7,321,080              | 1,559,805                    | (1,112,008)        | (298,695)               | 5,876,650              |
| Airport MRG Transfer       | 2,158                              |                   | 2,158                       |                        |                              |                    |                         | 2,158                  |
| Economic Development Fund  | 985,642                            | 902,500           | 1,888,142                   |                        | 902,500                      |                    | 24,000                  | 1,009,642              |
| 1% Fund                    | 3,349,752                          | 2,900,000         | 6,249,752                   |                        | 2,900,000                    | (865,000)          |                         | 2,484,752              |
| 911 Fund                   | 37,130                             | 30,000            | 67,130                      | 30,000                 |                              |                    |                         | 37,130                 |
| Sr Citizens Endowment Fund | 967,132                            | 83,000            | 1,050,132                   | 83,000                 |                              | (80,000)           |                         | 887,132                |
| Water Fund                 | 1,849,019                          | 3,134,565         | 4,983,584                   | 2,790,076              | 344,489                      | (319,065)          |                         | 1,529,954              |
| Sewer Fund                 | 2,387,979                          | 3,170,420         | 5,558,399                   | 2,204,431              | 965,989                      | (694,420)          |                         | 1,693,559              |
| Sanitation Fund            | 2,409,444                          | 3,021,160         | 5,430,604                   | 2,371,247              | 649,913                      | (675,160)          |                         | 1,734,284              |
| Airport Fund               | (3,567,759)                        | 6,886,677         | 3,318,918                   | 644,677                | 6,242,000                    | (237,777)          | 80,473                  | (3,725,063)            |
| Airline MRG                | 862,192                            | 1,325,000         | 2,187,192                   | 1,325,000              |                              | (30,000)           | 194,222                 | 1,026,414              |
| Riverton Rendezvous        | 66,922                             | 66,000            | 132,922                     | 66,000                 |                              |                    |                         | 66,922                 |
| Rendezvous Games           | 2,802                              | 2,802             | 5,604                       | 2,802                  |                              | (2,802)            |                         | 0                      |
| <b>TOTAL ALL FUNDS</b>     | <b>16,639,765</b>                  | <b>30,403,009</b> | <b>47,042,774</b>           | <b>16,838,313</b>      | <b>13,564,696</b>            | <b>(4,016,232)</b> | <b>0</b>                | <b>12,623,533</b>      |

\*\*Items listed in the Transfers line item are funds transferred from cash or cash reserves.

**GENERAL FUND**

|                               |                  |
|-------------------------------|------------------|
| Mayor/Council                 | 119,414          |
| Community Services            | 270,500          |
| City Administrator            | 213,801          |
| Administrative Services       | 518,354          |
| Information Technology        | 356,797          |
| Community Development         | 408,773          |
| Public Works                  | 125,153          |
| Streets & Alleys              | 822,804          |
| Fleet Maintenance Operations  | 291,546          |
| Parks                         | 544,692          |
| Municipal court               | 414,214          |
| Law Enforcement               | 3,488,028        |
| Victim Witness Coordinator    | 259,875          |
| Fire                          | 7,650            |
| Health/Welfare-Weed & Pest    | 113,342          |
| Other General-Airport Subsidy | 0                |
| Facility Maintenance          | 487,938          |
| Debt Service                  | 85,850           |
| Operating Transfers Out       | -1,207,651       |
| Capital Outlay                | <u>1,559,805</u> |

**TOTAL GENERAL FUND APPROPRIATIONS**

8,880,885

**ECONOMIC DEVELOPMENT FUND**

|                |                |
|----------------|----------------|
| Capital Outlay | <u>902,500</u> |
|----------------|----------------|

**TOTAL ECONOMIC DEVELOPMENT FUND APPROPRIATIONS**

902,500

**1% FUND**

|                |                  |
|----------------|------------------|
| Capital Outlay | <u>2,900,000</u> |
|----------------|------------------|

**TOTAL 1%FUND APPROPRIATIONS**

2,900,000

**911 FUND**

|                |               |
|----------------|---------------|
| 911 Operations | <u>30,000</u> |
|----------------|---------------|

**TOTAL 911 FUND APPROPRIATIONS**

30,000

**WATER FUND**

|                      |                |
|----------------------|----------------|
| Distribution         | 395,340        |
| Water Production     | 1,208,707      |
| Water Administration | 767,976        |
| Customer Service     | 120,384        |
| Debt Service         | 297,669        |
| Capital Outlay       | <u>344,489</u> |

**TOTAL WATER FUND APPROPRIATIONS**

3,134,565

**WASTEWATER**

|                           |                |
|---------------------------|----------------|
| Wastewater Collection     | 377,491        |
| Wastewater Treatment      | 913,246        |
| Wastewater Administration | 727,907        |
| Customer Service          | 120,387        |
| Debt Service              | 65,400         |
| Capital Outlay            | <u>965,989</u> |

**TOTAL SEWER FUND APPROPRIATIONS**

3,170,420

**SANITATION FUND**

|                           |                |
|---------------------------|----------------|
| Operations                | 1,235,633      |
| Sanitation Administration | 662,487        |
| Tub Grinder Operation     | 268,336        |
| Curbside Recycle          | 85,169         |
| Customer Service          | 119,622        |
| Debt Service              | 0              |
| Capital Outlay            | <u>649,913</u> |

**TOTAL SANITATION FUND APPROPRIATIONS**

3,021,160

**AIRPORT FUND**

|                   |                  |
|-------------------|------------------|
| Operations        | 581,086          |
| Terminal Building | 28,000           |
| Debt Service      | 30,091           |
| DCI Building      | 5,500            |
| Capital Outlay    | <u>6,242,000</u> |

**TOTAL AIRPORT FUND APPROPRIATIONS**

6,886,677

|  |                         |
|--|-------------------------|
| <b>AIRLINE MINIMUM REVENUE GUARANTEE</b>                               |                         |
| Airline MRG Program  | <u>1,325,000</u>        |
| TOTAL AIRLINE MINIMUM REVENUE GUARANTEE                                | <u><u>1,325,000</u></u> |
| <b>SENIOR CITIZENS &amp; COMMUNITY CENTER ENDOWMENT FUND</b>           |                         |
| Operations   | <u>83,000</u>           |
| TOTAL SENIOR CITIZENS & COMMUNITY CENTER ENDOWMENT FUND APPROPRIATIONS | <u><u>83,000</u></u>    |

|  |                      |
|--|----------------------|
| <b>RENDEZVOUS FUND</b>                         |                      |
| General  | <u>66,000</u>        |
| TOTAL RENDEZVOUS COMMITTEE FUND APPROPRIATIONS | <u><u>66,000</u></u> |
| <b>RENDEZVOUS GAMES</b>                        |                      |
| Operations                                     | <u>2,802</u>         |
| TOTAL RENDEZVOUS GAMES FUND APPROPRIATIONS     | <u><u>2,802</u></u>  |

PASSED, APPROVED, AND ADOPTED: Tuesday, June 14, 2022

CITY OF RIVERTON, WYOMING

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Richard P. Gard, Mayor

ATTEST:

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Kristin S. Watson, City Clerk