

## LAKE TOWNSHIP GENERAL APPROPRIATIONS ACT

A resolution to establish a general appropriations act for Lake Township, to define the powers and duties of the Lake Township officers in relation to the administration of the budget; and to provide remedies for refusal or neglect to comply with the requirements of this resolution.

The Board of Trustees of Lake Township resolves:

**Section 1 - Title:** This resolution shall be known as the Lake Township General Appropriations Act.

**Section 2 - Chief Administrative Officer:** The Supervisor shall be the Chief Administrative Officer and shall perform the duties of the Chief Administrative Officer enumerated in this act.

**Section 3 - Fiscal Officer:** The Clerk shall be the Fiscal Officer and shall perform the duties of the Fiscal Officer enumerated in this act.

**Section 4 - Public Hearings on the Budget:** Pursuant to MCLA 141.412; MCLA 141.413, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on March 12, 1999, and a public hearing on the proposed budget was held on March 25, 1999.

**Section 5 - Estimated Revenues:** Estimated township general fund revenues for fiscal year 1999 - 2000, including an allocated millage of 1.30307 mills and various miscellaneous revenues shall total see attached budget.

**Section 6 - Millage Levy:** The Lake Township Board shall cause to be levied and collected the general property tax on all real and personal property within the township upon the current tax roll an amount equal to 1.30307 mills as set forth by the Tax Allocation Board.

**Section 7 - Estimated Expenditures:** Estimated township general fund expenditures for fiscal year 1999-2000 for the various township activities are as follows:

See attached budget

**Section 8 - Adoption of Budget by Reference:** The general fund budget of Lake Township is hereby adopted by reference, with revenues and activity expenditures as indicated in Sections 5 and 7 of this act.

**Section 9 - Appropriation not a Mandate to Spend:** Appropriations will be deemed maximum authorizations to incur expenditures. The fiscal officer shall exercise supervision and control to ensure that expenditures are within appropriations, and shall not issue any town order for expenditures that exceed appropriations.

**Section 10 - Limit on Obligations and Payments:** No obligation shall be incurred against, and no payment shall be made from any appropriation account unless there is a sufficient unencumbered balance in the appropriation and sufficient funds are or will be available to meet the obligation.

Section 11 - Budget Monitoring: Whenever it appears to the Chief Administrative Officer or the Township Board that the actual and probable revenues in any fund will be less than the estimated revenues upon which appropriations from such fund were based, and when it appears that expenditures shall exceed an appropriation, the Chief Administrative Officer shall present to the township board recommendations to prevent expenditures from exceeding available revenues or appropriations for the current fiscal year. Such recommendations shall include proposals for reducing appropriations, increasing revenues, or both.

Section 12 - Violations of This Act: Any obligation incurred or payment authorized in violation of this resolution shall be void and shall subject any responsible official(s) or employee(s) to disciplinary action as outlined in P.A. 621 (1978) and the Lake Township personnel manual.

Section 13 - Board Adoption:

Motion made by Olson, seconded by Duddles.

Aye: Brown, Olson, and Duddles.

Nay: None.

Absent: DelBello and Krafve.

The Supervisor declared the motion carried and the resolution duly adopted on the 25th day of March, 1999.

  
\_\_\_\_\_  
Bonnie J. Brown, Township Clerk

GENERAL FUND DISBURSEMENTS  
1999-2000

	1997-98 Actual	1998-99 Budget	1999-2000 Budget
Township Board	8969.37	8000.00	10500.00
Supervisor			
Wages	6315.00	8500.00	8750.00
Expenses	898.66	1000.00	1000.00
Elections	1312.88	3250.00	2000.00
Assessor	29366.19	34000.00	36000.00
Legal	10239.85	12000.00	9000.00
Clerk			
Wages	9265.00	10000.00	10250.00
Deputy	75.00	500.00	500.00
Expenses	1275.96	2500.00	2500.00
Board of Review	1355.60	2500.00	2500.00
Treasurer			
Wages	9625.00	10000.00	10250.00
Deputy	155.00	500.00	500.00
Expenses	4866.23	4500.00	4500.00
Building and Grounds	2433.45	3000.00	3000.00
Cemetery	3267.53	3500.00	3500.00
Conservation Activities	3039.75	3500.00	5000.00
Other Functions (Admin)	11983.07	13500.00	9000.00
Ordinance Enforcement	4008.27	4000.00	4000.00
Fire Department	163149.37	7500.00	14000.00
Planning Commission	3885.91	3000.00	-0-
Streets and Roads	5074.29	30000.00	60000.00
Street Lights	6489.69	7500.00	7500.00
Recreation	1231.58	1500.00	2200.00
Building Fund		5000.00	5000.00
Contingency Fund		<u>10000.00</u>	<u>10000.00</u>
Totals	<u>288282.65</u>	<u>189250.00</u>	<u>221450.00</u>

## GENERAL FUND

RECEIPTS

	1997-98 Actual	1998-99 Budget	1999-2000 Budget
Property tax	86659.00	81000.00	86000.00
Permits - Licenses	3080.00	500.00	500.00
State Share Revenue	127767.00	126000.00	127000.00
Other Receipts	967.00	1000.00	1000.00
Interest and Rents	4434.00	1000.00	1500.00
Totals	<u>222907.00</u>	<u>209500.00</u>	<u>216000.00</u>
Beginning Balance	146269.00	120000.00	150000.00
Tfr from Bldg Fund	30584.00		
Receipts	222907.00	209500.00	216000.00
Disbursements	<u>288283.00</u>	<u>189250.00</u>	<u>221450.00</u>
Balance End of Year	<u>111477.00</u>	<u>140250.00</u>	<u>144550.00</u>

FIRE FUND

Beginning Balance		15000.00	31500.00
Receipts		28000.00	34000.00
Interest		100.00	200.00
Disbursements		<u>28000.00</u>	<u>32000.00</u>
Balance End of Year		<u>15100.00</u>	<u>33700.00</u>

BUILDING FUND

Beginning Balance		1050.00	31000.00
Receipts		5000.00	5000.00
Interest		100.00	100.00
Disbursements		<u>-0-</u>	<u>-0-</u>
Balance End of Year		<u>6150.00</u>	<u>36100.00</u>

SEWER #2

Beginning Balance	83976.00	38000.00	30600.00
Receipts	9598.00	8000.00	8800.00
Interest	2977.00	1500.00	200.00
Disbursements	<u>56130.00</u>	<u>22500.00</u>	<u>35000.00</u>
Ending Balance	40421.00	25000.00	4600.00

SEWER #3

Beginning Balance	217404.00	210400.00	204773.00
Receipts	36391.00	35000.00	30000.00
Interest	14391.00	5000.00	5000.00
Disbursements	<u>49675.00</u>	<u>48000.00</u>	<u>47943.00</u>
Ending Balance	218511.00	202400.00	191830.00

SEWER #4

Beginning Balance	915804.00	850000.00	962190.00
Receipts	332369.00	300000.00	290000.00
Interest	37513.00	7500.00	25000.00
Disbursements	<u>338928.00</u>	<u>325675.79</u>	<u>325768.00</u>
Ending Balance	946758.00	831824.21	951422.00