

**MINUTES OF THE PARKS, RECREATION & COMMUNITY FORESTRY COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

February 20, 2019

**Parks, Recreation & Community Forestry Commission
Regular Meeting: 4:00 p.m.**

Council Chambers, Hayden City Hall, 8930 N. Government Way, Hayden, ID 83835

CALL TO ORDER: Vice-Chair Sampsel called the meeting to order at 4:02 p.m.

ROLL CALL OF COMMISSION MEMBERS: Vice-Chair Sampsel, Commissioners Turner, Spendlove, and Stavish were present. Chair Troxel and Commissioner Curtis were absent.

FLAG SALUTE: Vice-Chair Sampsel led the Pledge of Allegiance.

ADDITIONS OR CORRECTIONS TO THE AGENDA: None

1. CONSENT CALENDAR

A. Approval of January 16, 2019 meeting minutes for Parks, Recreation & Community Forestry Commission

Commissioner Spendlove made a motion to approve the minutes of January 16, 2019. Motion was seconded by Commissioner Turner. Motion approved.

2. VISITORS/PUBLIC COMMENTS (5 Minutes Maximum on Non-Agenda Items): None

3. ELECTIONS

A. Election of Chair

Commissioner Spendlove nominated Lisa Troxel to continue as Chair for 2019. Commissioner Turner seconded the nomination. All were in favor of this nomination and a roll call vote was completed.

B. Election of Vice-Chair

Commissioner Spendlove nominated Malea Sampsel to continue as Vice-Chair for 2019. Commissioner Turner seconded the nomination. All were in favor of this nomination and a roll call vote was completed.

4. UNFINISHED BUSINESS

A. Disc Golf Course Sponsorship

Vice-Chair Sampsel said that a good plan is in place and everyone is on board with the installation of the Disc Golf course at Broadmoore Park, just need to pay for it with sponsorships. Commissioner Turner met with the vendor in Spokane and also walked the park. In order to sell the sponsorships, the weather needs to improve. Vice-Chair Sampsel provided examples of what other cities have used for their sponsorships. The members spoke of the different letters and felt that there were good options to move forward with regarding sponsorship. Vice-Chair Sampsel reached out to some of the cities for their feedback. Most have a business sponsoring multiple holes. There will be 5 or 6 holes at Broadmoore Park with the cost of each hole approximately \$900.00. There will be some maintenance costs as well. Vice-Chair Sampsel & Commissioner Turner will create a sample sponsorship packet and will bring to the next meeting to discuss. The commission has to raise \$5K-\$6K to start the installation. Commissioner Turner suggests, and the commissioners agree, to keep it simple and sell each hole for 5 years. A ribbon cutting ceremony will also take place to recognize the sponsors. Alan Soderling, Public Works Director, suggested we have standard signs for sponsors. The commission agreed and will include a copy of the sample in with the sponsorship paperwork. There was discussion as to possibly charging \$1,250 per sponsor which would cover 5 years. This will also provide a buffer for maintenance costs. They will provide Suzie Cano, Recreation & Community Events Director, a sample of the sponsorship information so that she and Alan can have the City Attorney review it. Once that takes place, it will be approved at a City Council meeting, hopefully on April 9th. The commissioners will provide a list of local business prospects at the next meeting to discuss. Vice-Chair Sampsel will contact the company in Spokane and provide them with a timeline of late April to possibly install. She