

**MINUTES OF THE ARTS COMMISSION MEETING
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

May 1, 2019

**Regular Meeting: 3:00 PM
Hayden City Hall Council Chambers
8930 N Government Way, Hayden, ID 83835**

CALL TO ORDER

Chair Susan Engebretson called the meeting to order at 3:21 p.m.

ROLL CALL OF COMMISSIONERS

Vice-Chair JoSann Lien, Commission Member Joyce Holst and Commission Member Elizabeth Farley were present.

1. CONSENT CALENDAR – Action Item

- A. Regular Meeting Minutes March 6, 2019
- B. Approval of Regular Meeting Minutes April 3, 2019

MOTION: JoSann motioned to approve. Elizabeth provided the second.

The motion was passed with a unanimous vote in favor.

2. VISITOR/ COMMENTS (5 Minutes Maximum on Non-Agenda Items)

3. UNFINISHED BUSINESS

A. ACTION ITEM Street Banners

Susan reported that they would like to see pictures that include the lifeguard stand and Hayden Lake.

MOTION: JoSann motioned to have pictures of the beach sent to the group via email and to have Joyce complete a mock up once a picture was agreed upon by the group. Elizabeth provided the second.

The motion was passed with a unanimous vote in favor.

B. ACTION ITEM Easement Request

1. Map of City owned Easements

This item was tabled until a map of city easements and rights-of-way is available.

2. Public Art Call to Artists

Clerk Abbi Sanchez did not have information on previous CaFe calls. Once she has the information she will send it to the commission members.

C. ACTION ITEM 2019 Missoula Children's Theater

1. Stage Rental

Elizabeth reported that she looked at One Church and feels it would work perfectly for the show. All members agreed it was in a great location. Elizabeth will meet with the Pastor of One Church to discuss details and cost.

2. Fundraising Email Letters

Susan brought a copy of the fund raising letter used last year. It needed to be updated and have the tax deduction information included. They also discussed having a small registration fee of \$10.00 per child.

Elizabeth stated that she will make the registration form and Susan will update the fundraiser letter once the IRS tax deduction information is received.

Abbi will get flyers out to the public, private, homeschool, and charter schools. The commission also would like them given to Atla Dance Academy and Children's Village. They would like to send invitations for the performance to the Senior and Assisted Living facilities.

D. ACTION ITEM 5x5 Art Fundraiser Event

1. Finish email list

The Save the Date notice should be sent out by May 5th to those on the email list (including former arts commission members, the art associations and Chamber of Commerce) compiled and those that have expressed interest in the event. The notice should include that the canvasses will be available August 5th and pre-registration with their name and address will begin June 5th.

The commission discussed their desire to have the art displayed on V-Flats made from old doors with the artist's name, medium of the art piece, and name of the piece on the front.

The Commission would like to order 100 canvasses for \$3.00 apiece.

E. ACTION ITEM Utility Box Wraps

1. Public Comment Letter – Public Hearing

Abbi stated that the City Council will hold a public hearing on May 14, 2019 to hear proposed code amendments including a change to allow for utility box wraps. JoSann stated that she would write a letter of support on behalf of the Arts Commission.

2. Template for Wraps

4. REPORTS

A. Staff

B. Commission

JoSann stated that she would like to resign from the commission due to her schedule getting too full. She stated that she will wait until another member is appointed or September 2019. Joyce stated that she needs to resign as well.

5. ADJOURNMENT – Action Item


Abbi Sanchez, City Clerk