

**MINUTES OF THE ARTS COMMISSION MEETING  
FOR THE CITY OF HAYDEN, KOOTENAI COUNTY, IDAHO**

**March 6, 2019**

**Regular Meeting: 3:00 PM  
Hayden City Hall Council Chambers  
8930 N Government Way, Hayden, ID 83835**

**CALL TO ORDER**

Chair Susan Engebretson called the meeting to order at 3:04 p.m.

**ROLL CALL OF COMMISSIONERS**

Vice-Chair JoSann Lien and Commission Members Elizabeth Farley and Joyce Holst were present.

**1. CONSENT CALENDAR – Action Item**

A. Regular Meeting Minutes February 6, 2019

MOTION: JoSann motioned to approve the minutes as presented. Elizabeth provided the second.

The motion passed with a unanimous vote in favor.

**2. VISITOR/ COMMENTS (5 Minutes Maximum on Non-Agenda Items)**

**3. UNFINISHED BUSINESS**

A. ACTION ITEM Street Banners Design

Discussion regarding the final cost of the banners, current size, and a spring and summer design occurred. After further discussion, the consensus of the commission was to ask the Hayden Urban Renewal Agency for 124 banners at \$125 each with an option to split the cost over two years and purchase the Spring banners this year and Summer banners next year.

B. ACTION ITEM 2019 Missoula Children's Theater

1. Program Contract Recommendation to Council

MOTION: JoSann motioned to recommend Council approve the 2019 Missoula Children's Theatre contract. Elizabeth provided the second.

ROLL CALL VOTE:

Joyce	Yes
Susan	Yes
Elizabeth	Yes
JoSann	Yes

Discussion ensued regarding the budget for this year's program. They would like see funds allocated for marketing and advertising, a stipend for the piano player, housing for the directors (one room for each of the two directors), residency cost, venue cost, and concession cost.

Commission Members requested Clerk Abbi Sanchez to research whether or not donations made to the City for the Missoula Children's Theatre program are tax deductible. They would also like to have the program budget, information, and action plan sent to them via google docs so that everyone can work with them and make any necessary changes.

C. **ACTION ITEM 5x5 Art Fundraiser Event**

1. **Feedback from Synopsis**

The event has been well received by the artist community that has received the synopsis.

2. **Next Steps**

After discussion the canvas size, mediums allowed, and logistics, the commission determined the following information:

**Canvas size:** 5"x5" to be provided by Hayden Arts Commission

**Medium:** All ok as long as it fits on the canvas

**Venue:** In order of preference – 1. Radicci 2. Hospice 3. Mad Bomber Brewing 4. Sargents 5. Centennial Distributing

**Display Options:** V-Flats (doors hinged together)

**Date:** 1. October 25 or 2. October 5

Susan will connect with venues to find one that will work for this event. Habitat for Humanity Restore may have doors we could hinge together.

Artists can apply at city hall and receive a canvas.

4. **NEW BUSINESS**

A. **ACTION ITEM Hayden Art Gallery**

1. **Featured Artist Application**

Debbie Hughbanks submitted an application to be the second quarter featured artist. After reviewing her application and work samples, the commission decided to move forward with her application.

MOTION: JoSann motioned to approve Debbie Hughbanks as the Hayden Art Gallery featured artist for the second quarter of 2019. Joyce provided the second.

The motion passed with a unanimous vote in favor.

The commission asked for the artist contact list be sent to them via google docs.

The commission discussed the desire to start the utility box wrap project. They would like to start with the box at the intersection of Hayden Avenue and Government Way in front of the Hayden Lake Elementary School building. Joyce will contact the sign/wrap company and Abbi will bring in photos of the school for the commission to review and choose from for the wrap.

5. **REPORTS**

A. **Staff**

1. **Easement Request for Art Pad at NW Corner of Hayden and Government –  
March 11, 2019 HURA Agenda**

Abbi reported that the Hayden Urban Renewal Agency has on their agenda for March 12, 2019 at 3:00 p.m. for the Arts Commission to request an art easement on their property located at the northwest corner of Hayden Avenue and Government Way, as well as funding for new street banners.

The commission expressed interest in holding a rock painting event during Hayden Days this year on Saturday, July 27, 2019 from 3:00 – 5:00 p.m.