Iowa Code Section 21.4 requires that each Plan and Zoning Commission meeting shall be held at a place reasonably accessible to the public and at a time reasonably convenient to the public, unless for good cause such a place or time is impossible or impracticable. Given Mayor Cownie’s March 17, 2020 Proclamation, as amended, prohibiting indoor gatherings of ten or more persons on public property, and the Governor’s Proclamation, as amended, strongly encouraging vulnerable Iowans to limit participation in gatherings of any size and any purpose during the COVID-19 outbreak and its authorization of electronic meetings, and the City Manager’s decision on January 5, 2021 to delay the opening of City buildings to the public until March 1, 2021 due to the positive trend upward of COVID-19 cases in Polk County and the need to maintain safety, it is impossible and impractical to have physical public access to the meeting location and the meeting will be conducted electronically with electronic public access to the meeting location as set forth below. Meeting minutes will continue to be provided per the City’s normal course of business. You may contact the City Staff at (515) 689-9485 or check the meeting agenda on the City’s website (www.dsm.city). To participate in the electronic meeting, access is available via the internet or telephonically (details below).

If you intend to participate in the virtual ZOOM webinar via internet or by telephone, the City’s Community Development Department requests that you please send an email to Planning@dmgov.org or call (515) 689-9485 at least 24 hours prior to the start of the scheduled meeting, to alert the meeting’s moderator that you intend to address the Plan and Zoning Commission. When sending an email or leaving a voice-mail message, please include your name, address, telephone number and the item number that you wish to speak on, state whether you wish to speak in support or in opposition, and attach or identify any evidence (photos, documents, etc.) that you would like the Plan and Zoning Commission members to review. Participants will be allowed to join the virtual Zoom meeting via internet or by telephone at the scheduled time of the meeting, whether or not such prior notice is given to the Community Development Department.

The Plan and Zoning Commission shall receive written views, comments, objections and arguments from any resident or taxpayer of the City that are received by City Staff in the Community Development Department either by email or by U.S. Mail prior to 4:00 p.m. February 3, 2021 (Community Development Department, Armory Building, 602 Robert D. Ray Drive, Des Moines, IA 50309; Email Planning@dmgov.org).

Join from a PC, Mac, iPad, iPhone or Android device:
Please click this URL to join.
https://dmgov-org.zoom.us/s/88668421323?pwd=QXZzZEdBK2Jka3p3UkgyM0dKemVHZz09

Webinar ID: 886 6842 1323
Passcode: 132950

Or join by phone:
US: +1 312 626 6799 or
+1 720 928 9299 or
833 548 0276 (Toll Free) or
877 853 5257 (Toll Free)

Webinar ID: 886 6842 1323
Passcode: 132950

International numbers available: https://dmgov-org.zoom.us/u/kyueZtLC5

Hearing date is subject to change. Please see https://www.DSM.city/covid19 and scroll down to the “Public Meetings” link under the heading “City of Des Moines Services impact” or call (515) 689-9485 for the most current information public hearings and public meetings.
1. The Plan and Zoning Commission is generally an advisory body to the City Council. The City Council will hold a public hearing and make the final decision on all matters before the Commission other than Site Plans and Subdivision Plats, unless denials or conditional approvals thereof are appealed. Please contact the City Clerk or Community Development Department staff (515) 689-9485 for details on Council hearings.

2. Applicant will be given 10 minutes to present the request. If applicant’s wish to share materials not already submitted with the application, please email them to Planning@dmgov.org so a staff host may be able to share them on the screen when you present.

3. Proponents and then opponents from the public are then allowed to speak in that order, with each speaker allowed a maximum of 5 minutes. Staff has attempted to compile a list of people who would like to speak on each item. Staff will first call on these people and then will open it up to anyone else who wishes to speak. To request to speak during the hearing, please use the “raise hand” function on ZOOM Webinar via internet or dial *9 on your phone. One permission to speak is given, to unmute and mute dial *6 on your phone. You will be required to give your name and address for the record prior to speaking. Also, we ask that you keep your microphones and phones on “mute” unless you’ve been given the chance to address the Commission by the Chair.

4. Applicant is then allowed five (5) minutes for a rebuttal if any opponents spoke.

5. All comments are to be germane to the item under consideration and speakers are to maintain a courteous manner.

6. The hearing will then be closed and the Commission will discuss and vote on the issue.

7. Items listed on the consent portion of the agenda will not be individually discussed and will be considered for approval in accordance with the recommendation in the staff report unless an individual present or member of the Commission requests that the item be removed from the consent agenda and considered separately under the public hearing agenda.

8. The City of Des Moines is pleased to provide accommodations to individuals or groups with disabilities and encourages participation in City government. Please know that typical accommodations may be limited by emergency requirements as issued by the State of Iowa and the City of Des Moines.

Note: There is not a scheduled early session.

6:00 ROLL CALL & APPROVAL OF MINUTES FROM January 21, 2021

CONSENT PUBLIC HEARING ITEMS

1. City initiated request from Phil Wageman (Real Estate Manager) for vacation of a segment of East 38th Street from Hubbell Avenue to East Douglas Ave, to allow it to be assembled with property at 3765 Hubbell Avenue owned by Git-N-Go Convenience Stores, Inc. as part of previous agreement with the owner for acquisition of a part of that property for use in the relocation of East Douglas Avenue project at Hubbell Avenue. (11-2021-1.01)
2. City initiated request from Erin Olson-Douglas (Development Service Director) for vacation of the following scattered segments of public street Right-Of-Way in furtherance of the implementation of the Market District at East Village Large-Scale Development Plan: (11-2021-1.02)

A) Segment of the west side of Southeast 3rd Street between East Vine Street and East Market Street.
B) Southeast 3rd Street from the south side of East Market Street to a point 71.90 feet north.
C) East Market Street from Southeast 3rd Street to Southeast 4th Street.
D) Segment of the west side of Southeast 4th Street between East Market Street and Vacated East Elm Street.
E) Segment of the west side of Southeast 4th Street between Vacated East Elm Street to the south side of Vacated Raccoon Street.
F) Segment of the west side of Southeast 4th Street between Vacated Raccoon Street and East M.L. King Jr. Parkway.
G) Segment of the east side of Southeast 4th Street between East Vine Street and Vacated East Market Street.
H) Segment of the east side of Southeast 4th Street at Vacated East Market Street.
I) Segment of the east side of Southeast 4th Street between Vacated East Market Street and East Elm Street.
J) Segment of the east side of Southeast 4th Street between East Elm Street and East Raccoon Street.
K) Segment of the east side of Southeast 4th Street at Vacated Raccoon Street.
L) Segment of the east side of Southeast 4th Street between Vacated Raccoon Street and East M.L. King Jr. Parkway.
M) Segment of the west side of Southeast 5th Street between East Vine Street and Vacated East Market Street.
N) Segment of the west side of Southeast 5th Street at Vacated East Market Street.
O) Segment of the west side of Southeast 5th Street between Vacated East Market Street and East Elm Street.
P) Segment of the west side of Southeast 5th Street between Vacated East Elm Street and Raccoon Street.
Q) Segment of the west side of Southeast 5th Street at Vacated Raccoon Street.
R) Segment of the west side of Southeast 5th Street between Vacated Raccoon Street and East M.L. King Jr. Parkway.
S) Segment of the east side of Southeast 5th Street between East Vine Street and East Market Street.
T) Segment of East Market Street from Southeast 5th Street to Southeast 6th Street.
3. Request from David Scott (owner) for review and approval of a Public Hearing Site Plan “Family Eye Health” for a Type 2 Design Alternative in accordance with Chapter 135 Sections 135-9.2.4.B and 135-9.3.1.B, for property located at 6002 Southwest 9th Street, to allow a 1,715-square foot addition and a 114-square foot addition to an existing 3,805-square foot Storefront building used for Medical Office use in an “RX1” Mixed Use District, where an on-site parking lot would be constructed within the front yard area along Payton Avenue where on-site parking is only allowed in a rear yard or limited side yard only per Section 135-2.5.3.A.8. (10-2021-7.40)

PUBLIC HEARING ITEMS (for items removed from the Consent Public Hearing Items)

OTHER ITEMS

4. Election of Officers.

5. Committee and Director’s Reports.