



Clean Water Program  
WRF, Building 96  
3000 Vandalia Rd.  
Des Moines, IA 50317

## STORMWATER BEST MANAGEMENT PRACTICES REBATE APPLICATION

### Application Instructions

- Complete the application. **All fields are required unless noted otherwise.**
- Submit completed application with itemized estimate and description of the project
  - Email to: stormwater@dmgov.org
  - Mail To: Clean Water Program, WRF Building 96, 3000 Vandalia Rd, Des Moines, IA 50317-1346.
- City will review submitted application and issue a pre-approval letter for qualified work
- After work is completed, additional documentation must be submitted, including the following
  - Itemized invoices, including proof of payment.
  - Photos of the completed project.
  - **A completed W-9 Federal tax form (available From the IRS at <https://www.irs.gov/forms-pubs/about-form-w-9>), which may be mailed to the above address or submitted electronically to [www.dsm.city/w9submit](http://www.dsm.city/w9submit). Do not email the W-9 Federal Tax Form.**
- City will process rebate payment after receiving all necessary information and verifying status of Des Moines Water Works Account
- Access to your property may be required for City staff to review and inspect completed projects.
- For questions about this program or application process, please contact the Clean Water Program office at 515-323-8165.

### Applicant/ Property Owner

First Name:

Last Name:

Phone:

Email Address:

Des Moines Water Works Account No.:

### Project Location

Address:

City: Des Moines State: IA Zip:

### Mailing Address (if different from Project Location)

Address:

City:

State:

Zip:

### Proposed Stormwater Best Management Practice (BMP)

- ☐ Bioretention cell      ☐ Rain Barrel      ☐ Other (describe):  
☐ Rain Garden      ☐ Streambank Stabilization  
☐ Permeable Pavement      ☐ Soil Quality Restoration

\* BMPs shall meet design criteria in the Iowa Storm Water Management Manual

Estimated Cost of Project: \_\_\_\_\_

Rebate Amount Requested: \_\_\_\_\_

\*Projects are eligible for a rebate of 50% of the total cost of the project, with a maximum rebate amount of \$2,000.00.

### Please verify the following:

- ☐ **Yes** ☐ **No** Have you previously received a rebate under this program? Previous funding amount: \_\_\_\_\_  
☐ **Yes** ☐ **No** Are other City funded sources being used for this BMP? Additional funding source: \_\_\_\_\_  
☐ I have attached the plan, project description, schedule, and cost estimate requested above  
☐ I have read and understand the Program Terms and Conditions (see page 2)  
☐ I understand that in order to ensure the eligibility for rebate, this application must be submitted to the City for pre-approval of qualifying work prior to commencing work.

**I hereby certify that the information provided herein is true and accurate, and I understand that any rebate payment from this program may be subject to income tax.**

Signature of Applicant

Date



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## STORMWATER BEST MANAGEMENT PRACTICES REBATE PROGRAM TERMS & CONDITIONS

The Stormwater Best Management Practices program will provide a rebate to property owners that install stormwater best management practices that help to enhance the water quality of the stormwater runoff and/or decrease the amount of stormwater runoff that enters the stormwater drainage system.

With this program, the City will make a rebate reimbursement for 50% of the cost, up to \$2,000, to the property owners who meet the requirements of the program as listed in the key elements below. Reimbursement for approved work will be by direct payment to the property owner.

The work must have been performed and completed between the dates of January 1, 2017 and June 30, 2023 to be eligible for the rebate program.

### Qualifying Work Eligible for Funding

- Bio-retention cells
- Rain gardens
- Permeable pavement
- Rain barrels
- Streambank stabilization
- Soil quality restoration
- Other similar practices approved by the director

### Terms for Eligibility for Reimbursement Rebate:

- Stormwater best management practices (BMP) shall meet design criteria in the Iowa Storm Water Management Manual or other applicable design guidance approved by the director
- Stormwater BMPs required for subdivisions and new developments are not eligible for rebate
- Stormwater BMPs for which the property owner seeks reimbursement from other sources of city funding are not eligible for rebate
- Must be one of the improvements listed as qualifying work above
- Work cannot proceed until the application has been pre-approved by City
- Applications must be received by June 1, 2023
- After work is completed and by no later than August 31, 2023, additional documentation will be required including receipts or itemized contractor's invoice, proof of payment, project photos, and W-9 federal tax form. W-9 may be submitted electronically at [www.dsm.city/w9submit](http://www.dsm.city/w9submit) or mailed to the Clean Water Program address in the Application Instructions.
- Rebate will be for 50% of the reasonable total cost of materials and labor up to \$2,000
- The account for the stormwater management fee charges on the property must be current at the time of application
- A property that has received the maximum rebate amount is not eligible for additional rebates under this program, regardless of a change in ownership or use, until at least 10 years have passed since issuance of the prior rebate