



ADOPT-A-PARK/TRAIL LITTER CLEANUP VOLUNTEER CHECKLIST



Group/Individual Name: _____

Supply Pickup Date/Time: _____





Sign Up Link: bit.ly/AAPTSignUp

Or scan QR code with cell phone camera, then click notification.

Password: _____

BEFORE/AFTER

ON-SITE

<input type="checkbox"/> Fill out and sign the Adopt-a-Park/Trail Agreement. Confirm date/time/location of clean-up with the Field Coordinator.	<input type="checkbox"/> SAFETY FIRST! Be aware of your surroundings at all times. If you ever feel in danger, stop what you are doing and seek help immediately.
<input type="checkbox"/> Gather your supplies. Plan ahead with the Field Coordinator if you need to borrow items from Volunteer Tool Room and schedule a pick-up time. Supplies needed/checked out: <ul style="list-style-type: none"> ✓ Work Gloves ✓ Trash Bags ✓ Safety Vests ✓ Disposable Nitrile Gloves (optional) ✓ Litter Grabbers (optional) 	<input type="checkbox"/> Review safety information: <ul style="list-style-type: none"> ✓ Review COVID-19 Protocols ✓ Poison ivy and other poisonous plants when removing debris. Remember, leaves of three let it be. ✓ Review safe lifting techniques. Make sure not to fill your bags to heavy. ✓ Wear a safety vest so that bikers, pedestrians, and vehicles can see you. ✓ Stay at least six feet from the edge of any road. Trails/Roadside: Face oncoming traffic so you can see any vehicles coming.
<input type="checkbox"/> Send reminders to your volunteers. <ul style="list-style-type: none"> ✓ Share the Volunteer Local signup link with all volunteers (listed at top of page) ✓ COVID-19 Return to Play protocols ✓ Location/Parking, Check-in, Restrooms ✓ Safety Information <ul style="list-style-type: none"> ○ Weather ○ Water Bottle ✓ What to Wear <ul style="list-style-type: none"> ○ Long pants ○ Closed-toe shoes/boots 	<input type="checkbox"/> Watch carefully where you put your hands and what you pick up. <ul style="list-style-type: none"> ✓ Review online Meth Lab awareness information and avoid these items. Notify your local Police Non-Emergency Number 283-4811. ✓ Watch out for sharp needles. Please do not pick them up. ✓ Drop a pin on a map and/or text us the location. 
<input type="checkbox"/> Help the City track your support! <ul style="list-style-type: none"> ✓ Complete summary report using link or QR code: bit.ly/2022AAPTSummaryReport <div style="border: 2px solid blue; padding: 10px; margin: 10px 0;">  <p style="text-align: center;">Summary Report: Scan QR code with cell phone camera, then click notification.</p> </div> <ul style="list-style-type: none"> ✓ Email photos of volunteers to parksvolunteer@dmgov.org or share pictures with us on Facebook, Twitter, Instagram. 	<input type="checkbox"/> TRASH BAGS If you can take home full trash bags to your trash can, that's great! In a park, place in a park dumpster or leave it tied and bagged next to a trash can. If you are unable to find one, you may leave it next to a curb, road, trail (if safe to do so) where our staff can get to it with equipment. Please do not block roads or trails and do not place piles of trash bags under powerlines or underneath trees. This will help our staff safely reach them.