

BARRE TOWN SELECTBOARD AGENDA
September 20, 2016

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving September 13, 2016 meeting minutes.
5. Announcements.
6. Receive guests (for non-agenda items).
7. Department head (engineer, public works) quarterly visits
8. Public hearing for traffic ordinance (speed limits and stop signs).
9. Presentation of Old Quarry Hill Road (T.H. #52) survey.
10. Consider approving Interlocal Agreement and Plan of Merger with Websterville Fire Dist. #3.
11. Consider approving Websterville Fire District #3 Special Assessment Plan.
12. Consider approving warning for Special Town Meeting on November 8, 2016.
13. Consider awarding contract for roofing the DPW maintenance shop.
14. Consider awarding contract for painting road lines and other markings.
15. Consider approving extension of spring, 2016 road crack-sealing contract.
16. Consider approving weekly accounts payable warrants.
17. Miscellaneous if any.
18. Round the table"
19. Executive session if needed.
20. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
September 20, 2016

The duly warned meeting of the Barre Town Selectboard of September 20, 2016 was scheduled and held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:30 p.m.

The following members were in attendance: Rob LaClair, W. John "Jack" Mitchell (arrived at 6:35 p.m.), Rolland Tessier, Tom White, and Paul White .

Others attending were: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Assistant Town Manger Elaine Wang, Chauncey Liese, Rob Townsend, Roger Cyr, Betty Cyr, Jeff Blow, Steve Rubalcaba, Dave Dickinson, Kevin Cyr, and Times Argus reporter Eric Blaisdell.

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

The **PLEDGE OF ALLEGIANCE** was recited by those present.

CHANGES TO THE AGENDA

On a motion by Tessier, seconded by Paul White, the Selectboard voted to approve the agenda with the following amendments:

- A. Item 19 - add executive session items for personnel and real estate, and*
- B. Add Item 9A - Discuss the release of the 2015-2016 Town Report.*

MINUTES

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve the Selectboard meeting minutes of August 23, 2016 with the following corrections:

- 1. Page 1, Minutes, delete the date August 23, 2016 and insert September 6, 2016; and*

Selectboard Minutes of September 20, 2016continued:

2. Page 5, 'Round the Table, 3rd paragraph; 1st sentence delete the word barrels and insert the word barriers, and 2nd sentence add the word "installed" after the word barrels.

Mitchell was not present for the vote.

ANNOUNCEMENTS

1. Please note that Barre Town residents are still being asked to conserve water as much as possible until further notice. Try to shorten up those showers!
2. The Aldrich Library in Barre City will be closed from September 22 to October 2, so that the historic hardwood floors can be refinished. During that time, the York Branch of the library (on Mill Street, East Barre) will host the Library's most heavily borrowed materials and be open for extended hours, Monday through Friday 10:00 a.m. - 6:00 p.m. and Saturday 10:00 a.m. - 1:00 p.m. Public parking is available near the York Branch, at the fire station across the street at the one side away from the building.
3. The Bridge Street Bridge will be dedicated to one of Barre Town's exemplary citizens, Gordon Booth, who passed away this spring. The Dedication and Appreciation Ceremony to honor him and to thank the key contributors to the project, will be held on Saturday, September 24, 2016, 11:00 a.m. near the bridge. The public is welcome to attend. Details will be posted on Front Porch Forum and the Barre Town website homepage (www.barretown.org).
4. Also on Saturday, September 24th, the Aldrich Library and Barre Town Forest Friends are hosting a Fall Forest Storytime, 2:00 p.m. - 2:45 p.m. Preschoolers through first graders and their parents are invited to meet at the Town Forest parking area kiosk at the 44 Brook Street lot. The event is free and open to the general public. Participants are advised to dress for the weather.
5. Phoenix House is a national nonprofit that provides individualized drug and alcohol addiction treatment. Its South Barre facility on Route 14 is looking for a South Barre resident to serve as a volunteer on its Community Relations Working Group. The working group meets quarterly for 1.5 hours. The volunteer position has no assigned duties or responsibilities except to represent the concerns of South Barre residents. If you are a South Barre resident interested in serving, send a letter to the Selectboard at the Town Office address, PO Box 116, Websterville, VT 05678. For more information, contact the Town Manager's Office at 479-9331.

GUESTS - None

DEPARTMENT HEAD REPORTS

Background: Quarterly the department heads provide information to the Selectboard with regards to what has been happening in their respective departments. Tonight the DPW Superintendent and Town Engineer will be presenting.

DPW Superintendent Richard Tetreault noted the following in his report: the new ten-wheeler is in service (includes the new sanding system and cameras), unanticipated work was completed on a sewer line in Graniteville as a result of a brook shifting and uncovering the line, the new road grinder is working well, Websterville Fire Dist. #3 had a water line leak which has been repaired but the repair has not cured the water pressure issue, crushing will begin tomorrow morning, and the Crescent Lane draining project will begin soon, and finally the roof support system in the maintenance garage is moving along and will be completed soon.

Selectboard Minutes of September 20, 2016continued:

Town Engineer Harry Hinrichsen noted the following in his report: Road paving is a little behind schedule due to mechanical/equipment failure - a listing of remaining roads was stated, the Crescent Lane drainage project was briefly outlined, time has been spent assisting the Recreation Department locating the electrical services to the scoreboard, the department has been assisting the Websterville Fire District with their water problem and pressure issue.

PUBLIC HEARING FOR TRAFFIC ORDINANCE AMENDMENT

Background: Recently the Board accepted a short section of Hickory Way as a Town street. The stop sign and a speed limit needs to be ordained so the Police Officers can write tickets when applicable. An Apple Blossom resident recently called about a speeding concern on his road. The call led the Town to discover that Apple Blossom Road was not included in the speed limit ordinance. Further checking also revealed the stop sign on Crab Apple Lane was not included in the ordinance either. Therefore, this amendment is to incorporate all the changes for the three roads.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted to read by title only "An Ordinance Of The Town Of Barre, Vermont Amending Chapter 7, Section 7-44(b) (Stop Signs) And Section 7-61 (c) (Speed Limits) Of The Barre Town Code Of Ordinances."

On a motion by Tessier, seconded by LaClair, the Selectboard voted to open the Public Hearing at 7:07 p.m.

TSAC Chair Chauncey Liese and member Jeff Blow were present. Mr. Liese stated TSAC does not believe it is necessary to place a stop sign at Crab Apple Lane as it serves so few homes and there have been no incidents.

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to advance "An Ordinance Of The Town Of Barre, Vermont Amending Chapter 7, Section 7-44(b) (Stop Signs) And Section 7-61 (c) (Speed Limits) Of The Barre Town Code Of Ordinances", to remove the stop sign at Crab Apple Lane and advance the amendment to a final reading on Tuesday, September 27, 2016.

OLD QUARRY HILL ROAD SURVEY RESULTS

Background: Prior to the meeting the Selectboard was provided copies of several documents/maps pertaining to the survey work (done by American Consulting, Rob Townsend) for Old Quarry Hill Road. The survey was done at the request of the Selectboard in an attempt to settle an abutter's claim that the road is located further from the house than everyone believes and to address a neighbor dispute.

Mr. Townsend stated his survey results were very comparable to the "Bell survey." It was noted no discontinuance records could be found at the Town to support the lower section in question being thrown up. He noted the various deeds and maps. In the review it was noted that based on the result several utility poles are located in the roadway.

Copies of the survey results will be provided to the property owner. Prior to any disputes being settled between neighbors the Board will need to have the road laid out.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted to authorize American Consulting to finalize the survey, to include filing in the Town Clerk's Office, and to mark out the roadway owned by the Town.

During the motion discussion it was noted that once the road has been marked then the Board will do a site visit to determine how they are to proceed.

2015-2016 TOWN REPORT

Resident Jeff Blow was present. He is asking the Selectboard to consider making a motion to ensure residents have their Town report prior to the March elections.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to direct the Management and Staff to have the 2015-2016 Town Report prepared by March 1, 2017 to before the school voting.

During the motion discussion Mitchell stated it seems there are always issues delaying the printing/release of the report. The Board was informed that if this way made a priority item then other items may have to be moved on the list.

INTERLOCAL AGREEMENT WITH WEBSTERVILLE FIRE DISTRICT #3

Background: The Agreement being discussed is one of the many statutory requirements required for a merger with the Websterville Fire District #3. This particular document allows voters to see the terms and conditions of the merger as well as being part of the Purchase Sale Agreement. The Fire District Attorney, Paul Guiliani, suggested the format and Town Attorney Monte and Manager Rogers drafted the Plan.

Steve Rubalcaba and David Dickinson were present representing the Fire District. Once approved by the Town the Prudential Committee will also need to sign.

On a motion by Mitchell, seconded by Paul White, the Selectboard voted unanimously to adopt the Interlocal Agreement and Plan of Merger with the Websterville Fire District #3 as presented.

WEBSTERVILLE FIRE DISTRICT #3 SPECIAL ASSESSMENT PLAN

Background: As another statute requirement, this document designates a Special Assessment District as the Websterville Fire District #3. The Plan states the customers within the District would pay an assessment/surcharge to pay any debt service not funded by Barre Town's quarterly base rate charge. The amount is not known yet because the large Church Hill Road trunk line project is not bid. The Plan also allows for the possibility of debt from other Fire District projects to be assessed to the Fire District territory. It should be noted that the Plan must be adopted and approved by the voters.

On a motion by LaClair, seconded by Tessier, the Selectboard voted to approve the Websterville Fire District Special Assessment Plan.

SPECIAL TOWN MEETING FOR FIRE DISTRICT MERGER

Background: To continue with merger requirement the Selectboard will need to call a special town meeting. The request is to approve the warning which will have two (2) articles/questions - one for the merger of the Websterville Fire District and Barre Town and one for the Special Assessment Plan. Since all residents of the Town are owners of the Town System (even those not using town water) they must weigh in on the questions.

On a motion by LaClair, seconded by Paul White, the Selectboard voted to approve the warning for a Special Town Meeting to be held on November 8, 2016.

DPW MAINTENANCE SHOP ROOFING CONTRACT

Background: Prior to the meeting the Selectboard received several documents pertaining to the roofing contract. Currently the roof leaks over the office area attached to the DPW shop. The western half of the roof over the shop has some minor leaking. The

Selectboard Minutes of September 20, 2016continued:

roof over the office area and the western half is all one with no breaks. The roof over the eastern half is fine.

Money to re-roof the building (by an undetermined method) was included in the Fiscal Year 14-15 and 15-16 budgets. Trying to determine the best method to re-roof the building led to the roof bracing contract that is currently underway.

The Building Fund account history shows \$33,500 was budgeted in FY 14-15 and \$48,500 in FY 15-16 for a total of \$82,000. The unbudgeted brace work bid was \$39,500 leaving \$42,500 for the roof. The low bid is from Burrell Roofing (Williamstown). Their bid to do just the west half of the building this fall is \$68,164. Using this bid would place the Town at \$25,664 over what had previously been budgeted for roofing.

The Manager is recommending revising the FY 16-17 (current year) which would postpone some items to clear the way for the roofing to stay within budget over a 3-year period. Phase 1 (re-roofing the west half) completion deadline is November 11, 2016.

On a motion by LaClair, seconded by Tessier, the Selectboard voted to approve a revision to the Fiscal Year 16-17 Building Fund budget removing the following items:

<i>Project</i>	<i>Amount</i>
<i>Replace truck garage window</i>	<i>\$ 8,400</i>
<i>Replace propane heaters - DPW shop</i>	<i>\$ 5,000</i>
<i>Municipal Building HVAC study</i>	<i>\$ 3,000</i>
<i>Elect. Lighting upgrade - municipal building</i>	<i>\$ 5,000</i>
<i>Roof - So. Barre Sewer pump station</i>	<i>\$ 2,000</i>
<i>Wilson Cemetery vault door</i>	<i>\$ 2,500</i>
<i>Total</i>	<i>\$25,900</i>

and use \$25,664 of the budget for the shop roof work.

On a motion by LaClair, seconded by Paul White, the Selectboard voted to award the DPW shop roof and installation work, Phase 1 (to be completed this Fall) and Phase 2 (to be completed next summer) to Burrell Roofing in the respective amounts of \$68,164 and \$42,115.

PAINTING ROAD LINES/MARKINGS CONTRACT

Background: This contract is for painting road lines and other markings (crosswalks, stop bars, etc.) on roads paved this summer and fall. Our budgeted amount is \$21,000. Six companies were notified and the Town received one bid from Hi-Way Safety Systems of Rockland, MA.

On a motion by Tessier, seconded by LaClair, the Selectboard voted to award the fall road line painting contract to Hi-Way Safety Systems based on their per unit cost bids estimate to total \$6,738.19

EXTENSION OF 2016 ROAD CRACK-SEALING CONTRACT

Background: Fiscal Year 16-17 budget for road crack-sealing work is \$20,000. Our practice is to try to contract for the work in the late summer, meaning money for a certain fiscal year would be used for a contract in late summer of that year. The spring 2016 contract used FY 15-16 budget money.

Time is getting short to complete this fiscal year 16-17's work this fall. NICOM said it is not too late to get the work done under proper temperature conditions. The company would charge the same price per gallon as they bid in the spring. NICOM was the low bidder. Therefore, the Town Manager is requesting the Selectboard approve extending the spring 2016 contract to expedite the work.

Selectboard Minutes of September 20, 2016continued:

On a motion by LaClair, seconded by Mitchell, the Selectboard voted to approve an extension of the spring 2016 road crack-sealing contract and authorize a new purchase order to NICOM Coatings Corp. based on their per unit bid price of \$11.00 per gallon.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to approve the Accounts Payable warrant for the week of September 20, 2016.

MISCELLANEOUS - None

'ROUND THE TABLE

Tessier noticed the barrels located at the Sterling Hill Road/Route 14 intersection were knocked down. After a brief discussion regarding safety to all, the Manager will check to see if filling the barrels with sand might cure the problem.

LaClair noted the Bulk Trash event this past Saturday was very busy. Rogers informed the Board there were 190 trips - one of the highest. All the volunteers were thanked.

Mitchell confirmed carpooling arrangements for the Bridge Street Bridge ceremony on Saturday.

Chair White stated he was surprised Mitchell did not make note that the pavement situation in front of the municipal building had been corrected.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Tessier, the Selectboard found that premature general knowledge would put the Town at a substantial disadvantage with regard to real estate and personnel.

On a motion by Paul White, seconded by Tessier, the Selectboard voted to go into executive session to discuss real estate and personnel at 8:43 p.m.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to come out of executive session at 9:23 pm.

PERSONNEL ACTION

On a motion by Paul White, seconded by Tessier, the Selectboard voted to approve hiring a temporary 13th full-time ambulance person in anticipation of a pending retirement the first of the year.

ADJOURN

On a motion by LaClair, seconded by Mitchell, the Selectboard voted to adjourn at 9:22 p.m.

Donna J. Kelty, Town Clerk-Treasurer

Selectboard Chair

Barre Town Selectboard