

BARRE TOWN SELECTBOARD AGENDA
September 6, 2016

1. Call to order 6:30 p.m.
2. Pledge of Allegiance
3. Consider approving agenda.
4. Consider approving August 23, 2016 meeting minutes.
5. Announcements.
6. Receive guests (for non-agenda items).
7. Discuss renewing Earth Waste's lease for the Wilson Recycling Depot and Earth Waste's request to add a trash compactor.
8. Report of C.V. Solid Waste Management District's Project Advisory Committee meeting.
9. Consider awarding contracts: a) winter sidewalk maintenance; b) gravel crushing; c) bulk trash roll-offs.
10. Consider adopting Resolution No. 5-16 regarding lease financing for ambulance and stretchers.
11. Consider approving and authorizing signing of other finance documents for ambulance and stretchers.
12. Consider introduction (first reading) of an ordinance for stop signs and speed limits.
13. Consider approving and signing Request for Reimbursement for State Town Highway Emergency Relief grant.
14. Consider designating delegate for VLCT annual business meeting.
15. Consider approving Barre City residents' use of lawn waste site for leaf disposal.
16. Consider approving weekly accounts payable warrants.
17. Miscellaneous:
 - a) Catering permit for Cornerstone Burger Co.
18. "Round the table"
19. Executive session if needed.
20. Adjourn.

BARRE TOWN SELECTBOARD MINUTES
September 6, 2016

The duly warned meeting of the Barre Town Selectboard of September 6, 2016 was scheduled and held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:30 p.m.

The following members were in attendance: Rob LaClair, W. John "Jack" Mitchell, Rolland Tessier, and Tom White. Paul White was absent.

Others attending were: Town Manager Carl Rogers, Town Clerk-Treasurer Donna J. Kelty, Assistant Town Manger Elaine Wang, Kevin Elnicki, Sherri Birkheimer, and Times Argus reporter Eric Blaisdell.

CALL TO ORDER - The meeting was called to order at 6:30 p.m.

The **PLEDGE OF ALLEGIANCE** was recited by those present.

CHANGES TO THE AGENDA

On a motion by Tessier, seconded by LaClair, the Selectboard voted to approve the agenda with the following amendments:

- A. Item 17 - delete as this item is an approved Barre City permit.*
- Paul White was not present for the vote.*

MINUTES

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve the Selectboard meeting minutes of August 23, 2016. Paul White was not present for the vote.

ANNOUNCEMENTS

1. The August Barre Town newsletter has been mailed. If you would prefer to receive it by email, call the Town Manager's Office at 479-9331.
2. Paving is underway around town. Next up are, in approximate order, finishing up Websterville Road from the Municipal Building to Quarry Hill Road, Teja Road, Church Street, Mill Street, High Street, Summer Street, Garden Street, Clyde Street, Norris Street, Meadowcrest Road, and McLaughlin Road.
3. The Barre Town Fall Bulk Trash Collection is September 17th at the Barre Town Public Works Yard. Check the website or the August Newsletter for more on what's accepted and not accepted, as well as the fees. Board member Mitchell also made a call for volunteers - asking individuals who are interested to call the Town Manager's office at 479-9331 or him at 476-7073. Manager Rogers reminded residents the Town can no longer dispose of "clean" lumber such as 2 x 4's or 2 x 6's. However, you can bring the clean lumber to the event and it will be placed outside the gate - free for the taking. Small pieces could be used for things such as bonfires, campfires, or kindling.
4. Submissions for the Barre Town Recreation Photo Calendar contest will be accepted until Friday, September 16, 2016. For more information on the contest, see the August Newsletter, or visit the Barre Town homepage (www.barretown.org), under timely announcements section.
5. Please note that Barre Town residents are still being asked to conserve water as much as possible until further notice due to low water levels in the water system. Some tips for conserving water indoors are to not leave the water running when brushing your teeth or washing items in sinks, fixing any leaky faucets and toilets, and machine washing only full loads of laundry and dishes. Some tips for conserving water outdoors are watering early in the day and cleaning driveways with a broom rather than a hose.
6. Phoenix House is a national nonprofit that provides individualized drug and alcohol addiction treatment. Its South Barre facility on Route 14 is looking for a South Barre resident to serve as a volunteer on its Community Relations Working Group. The working group meets quarterly for 1.5 hours. The volunteer position has no assigned duties or responsibilities except to represent the concerns of South Barre residents. If you are a South Barre resident interested in serving, send a letter to the Selectboard at the Town Office address, PO Box 116, Websterville, VT 05678. For more information, contact the Town Manager's Office at 479-9331.
7. Chair White informed the viewing audience there were two (2) action items after the cameras stopped rolling at the August 30, 2016 meeting. The first was to approve the Assessor's contract with Joseph Levesque and the second was a resolution to the rent agreement for the 22 Wilson Street building.

GUESTS - None

EARTH WASTE - LEASE DISCUSSION AND REQUEST FOR COMPACTOR

Background: Earth Waste currently operates the Wilson Depot pursuant to a Lease Agreement and Service Contract. The Agreement states Earth Waste shall not install any compactor without the written consent of the Town and is set to expire on October 31st. Earth Waste sent a written request asking for the Town's consent to install a trash compactor. Board members were provided with photos of the Brandon facility compactor.

With only 2 months from the agreement/contract expiration the Manager is inquiring if the Board wants to consider the renewal before considering the compactor question. Several topics for possible discussion were provided to the Board prior to the meeting.

Earth Waste representative Kevin Elnicki was present. He would like to see a 4 to 5 year lease to recoup his cost should the Board approve the installation of a compactor (cost around \$40,000). The compactor would sit on an existing concrete slab and power would be extended from the gate to the pad. Mr. Elnicki noted the equipment does have a cover and would not require any type of "roof" protecting it from the wet weather, thus reducing odors. With a compactor the number of truck trips would be reduced from 2 to 1 a week. The unit has a self-contained system in the event of a hydraulic fluid leak.

Other items of discussion included the Depot not accepting electronics (market is there but must go through the State program and they do not always accept or pay in a timely manner), surcharges/tipping fees, Act 148 - in particular composting, possibility of Earth Waste purchasing the existing lot which is subject to an Act 250 permit (will need to check to see if an amendment is needed), and the Town no longer wanting to accept the Depot's waste oil due to contaminants.

The Manager will work on a new lease agreement to incorporate some changes such as the term, and rent (no annual rent in exchange for services of some type). The purchase of the lot is a future discussion item due to the Manger's priority list.

REPORT FROM CVSWMD PROJECT ADVISORY COMMITTEE

Background: Selectboard member LaClair attended a Central Vermont Solid Waste Management District (CVSWMD) Project Advisory Committee Meeting on August 30, 2016 and is reporting to the Board.

Mr. LaClair stated the CVSWMD is looking for feedback from the members on the immediate needs. Topics discussed were public awareness and education, complying with Act 148 - especially composting, Towns need to be proactive like Barre Town (the lawn waste site and bulk trash collections), and a great deal of time was spent discussing household hazardous waste collections (frequency and location of collections and the process).

Assistant Manager Wang will work on doing the outreach to obtain information from Barre Town residents regarding immediate needs.

AWARD VARIOUS CONTRACTS

Background: Contracts to be awarded are winter sidewalk maintenance, gravel crushing and bulk trash roll-offs for the Fall Bulk Trash Collection.

- A.) Winter Sidewalk: This contract is for removing snow and spreading de-icer, as needed, on sidewalks in East Barre, Hill Street, Lower Websterville, Lower Graniteville, and South Barre. The bid is on a flat fee per month basis (November 1st - April 15th). The contractor will be obligated to come out and maintain the sidewalks when called by DPW.

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Notice for bidding was published in the Times Argus 5 times and the World twice. There has only been one contractor in all the years the Town has been doing winter sidewalk maintenance.

This year the only bid received was from Jerf's Lawncare. The amount is the same as the two year contract that just ended and is the same amount in the budget. He does very good work and has submitted his proof of insurance, including workers comp., with his bid.

On a motion by Tessier, seconded by LaClair, the Selectboard voted unanimously to award the 3-year winter sidewalk maintenance contract to Jerf's Lawncare for the monthly amount of \$2,854.39 for 5 ½ months. Paul White was not present for the vote.

- B.) Gravel Crushing: The contract is for crushing approximately 7,790 cubic yards (finished product) of our gravel with some waste granite mixed in. Specs were sent to four (4) companies and two (2) bids were received. McCullough Crushing was \$3.69 per cubic yard and J.A. McDonald's bid was \$3.95 per cubic yard. The Manger provided the Board with the past two years of pricing.

On a motion by LaClair, seconded by Tessier, the 2016 gravel crushing contract was awarded to McCullough Crushing Inc., at the price of \$3.69 per cubic yard. Paul White was not present for the vote.

- C.) Roll-off containers: The contract will provide for 5 roll-offs in addition to removing and replacing full roll-offs from 9:00 a.m. - 12:30 p.m. on collection day. Bid specs were mailed to Casella and Myers and Myers did not bid. Casella's bid is \$180 per ton. Casella has been awarded the fall contract for the last three years.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to award the fall 2016 bulk trash roll-off container service contract to Casella Waste Management at the price of \$180.00 per ton. Paul White was not present for the vote.

RESOLUTION - FINANCING FOR AMBULANCE AND STRETCHERS

Background: Our current budget plans for the purchase of two (2) ambulances with one being paid through 3-year municipal lease financing. The budget also calls for the purchase of two (2) power stretchers with 5-year financing. Because the finance company agreed to add the stretchers to the ambulance financing, both now have 3 year terms.

In August the Board selected Municipal Leasing Consultants (MLC) of Grand Isle, VT to finance the ambulance purchase. MLC submitted the lowest interest rate (2.07%). After the last meeting the Town received the packet of documents to be completed and signed. A resolution is one option for verifying the governing body's approval and authorization to finance.

On a motion by Mitchell, seconded by LaClair, the Selectboard voted to adopt Resolution 5-16, "A Resolution of the Town of Barre, Vermont Approving Property Schedule No. 5 Dated September 15, 2016 and Adding It To Master Lease Agreement Dated August 15, 2015 Between Municipal Leasing Consultants and The Town of Barre." Paul White was not present for the vote.

During the motion discussion LaClair inquired if the Town could borrow from the Reappraisal Fund and pay back the Fund with interest. Interest rate on the loan could be lower than the 2.07% through financing, but allow the Fund to earn more interest than a bank pays and provide the Equipment Fund with less financing fees - a win-win for the

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Town taxpayers. The Manager and Treasurer concurred there are legal questions to be asked and to also revisit our finance and investment policy to ensure this is allowable.

APPROVE AND SIGN FINANCE DOCUMENTS

Background: The Manager is seeking Board approval for himself, or the Assistant Town Manager, to sign in his absence the various financing documents as well as the Town Treasurer. The Board was provided with a list of the documents.

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to authorize the Town Manager, or in his absence the Assistant Town Manager, to sign all documents needed to complete the financing of the ambulance and stretchers through Municipal Leasing Consultants, and to authorize the Town Clerk-Treasurer to sign the Lessee's Certificate. Paul White was not present for the vote.

FIRST READING - ORDINANCE FOR STOP SIGNS AND SPEED LIMITS

Background: Recently the Board accepted a short section of Hickory Way as a Town street. The stop sign and a speed limit needs to be ordained so the Police Officers can write tickets when applicable. An Apple Blossom resident recently called about a speeding concern on his road. The call led the Town to discover that Apple Blossom Road was not included in the speed limit ordinance. Further checking also revealed the stop sign on Crab Apple Lane was not included in the ordinance either. Therefore, this amendment is to incorporate all the changes for the three roads.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to read by title only "An Ordinance Of The Town Of Barre, Vermont Amending Chapter 7, Section 7-44(b) (Stop Signs) And Section 7-61 (c) (Speed Limits) Of The Barre Town Code Of Ordinances." Paul White was not present for the vote.

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to advance "An Ordinance Of The Town Of Barre, Vermont Amending Chapter 7, Section 7-44(b) (Stop Signs) And Section 7-61 (c) (Speed Limits) Of The Barre Town Code Of Ordinances" to a second reading (public hearing) on Tuesday, September 20, 2016. Paul White was not present for the vote.

**REQUEST FOR REIMBURSEMENT
STATE TOWN HIGHWAY EMERGENCY RELIEF GRANT**

Background: In July 2015 a heavy rain in the Gunner Brook water shed caused two large road culverts (Cummings and Plainfield Brook) to plug, overflow and washout the road and nearby banks. The cost of repairing public infrastructure damage in Washington County did not reach \$1 million so there was no FEMA financial assistance. The State offers relief through its Town Highway Emergency grant. Our repair work at the two culverts was eligible. Total project repairs were \$188,389.86 and the State will reimburse the Town \$169,550.87 upon Selectboard signing the State form TA65.

On a motion by Tessier, seconded by Mitchell, the Selectboard voted to approve and sign the TA65 form for VTrans grant number THE60016-304 regarding the Cummings and Plainfield Brook damages which occurred in July 2015. Paul White was not present for the vote.

DELEGATE FOR ANNUAL VLCT MEETING

Background: The Vermont League of Cities and Towns (VLCT) will be holding its Annual Meeting on Wednesday, October 5, 2016. The major activity of the meeting is approving the VLCT's Municipal Policy, which is its guide for lobbying on behalf of towns and cities. Each member municipality can send one authorized delegate to vote at the meeting.

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Usually the Manager represents the Town. Chris Violette has also served as a delegate when the Manager was not available.

On a motion by Tessier, seconded by LaClair, the Selectboard voted to designate Elaine Wang as Barre Town's voting delegate at the 2016 VLCT Annual Meeting. Paul White was not present for the vote.

BARRE CITY'S USE OF LAWN WASTE SITE FOR LEAF DISPOSAL

Background: The Manager informed the Board that off and on over the past 10 years, but consistently over the last 3 or so years, Barre City has requested permission for City residents to use the Town's lawn waste site for leaf disposal. (Also in the spring for spring lawn clean-up.) The Board has been approving these requests. City residents have been allowed to use the site at times we have it open for Town residents. The City has been charged 50% of our labor and equipment expenses for the days their residents can use the site. The limited use has not caused any problems for the Town.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve Barre City residents' use of the lawn waste site on Saturdays, Sundays, Wednesdays, and Thursdays, from October 15, 2016 to October 29, 2016, during the times the site is typically open, and to charge the City of Barre 50% of the Town's labor and equipment cost. Paul White was not present for the vote.

WEEKLY ACCOUNTS PAYABLE WARRANT

On a motion by Tessier, seconded by LaClair, the Selectboard voted to approve the Accounts Payable warrant for the weeks of August 30, 2016 and September 6, 2016. Paul White was not present for the vote.

MISCELLANEOUS - None

'ROUND THE TABLE

The Town Clerk, on behalf of the BCA Chair Paul Malone, inquired on the status of obtaining a definition for the word "taxpayer" when used throughout the Town Ordinances. Rogers stated it is on work list but since there was no abatement meeting scheduled until January 2017 work has not begun.

Assistant Manager Wang gave the Board a brief update on the South Barre, Bridge Street Bridge dedication ceremony. It will be held on Saturday, September 24, 2016, 11:00 a.m. More information is forthcoming.

Tessier inquired on the status of the Cyr survey. Wang informed the Board an email had been sent last Friday making the same inquiry. No response has been received. She will follow-up.

LaClair inquired on the status of completing the Town Report. The Manager stated there are just a couple of articles left to write. However, priority must be the Websterville Fire District Water System vote which requires documents to be in place by the end of the month when the Board will sign the warning for a Special Town Meeting in November.

Mitchell commended Whitcomb Paving for the excellent job on the Websterville and Graniteville Roads.

Mitchell also noted that he would like to see the dip on Websterville Road (in the hollow) be fixed soon. Rogers noted he will add the site to a list of other areas which need

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attention. There will be savings this year on paving costs. He would like the savings to be used to address some of the problem areas on his list.

EXECUTIVE SESSION

On a motion by Mitchell, seconded by Tessier, the Selectboard found that premature general knowledge would put the Town at a substantial disadvantage with regard to real estate and personnel. Paul White was not present for the vote.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to go into executive session to discuss real estate and personnel at 8:03 p.m. Paul White was not present for the vote.

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to come out of executive session at 8:55 pm. Paul White was not present for the vote.

ADJOURN

On a motion by Mitchell, seconded by Tessier, the Selectboard voted to adjourn at 8:55 p.m. Paul White was not present for the vote.

Donna J. Kelty, Town Clerk- Treasurer

Selectboard Chair

Barre Town Selectboard

