

## BARRE TOWN SELECTBOARD AGENDA

August 23, 2016

1. Call to order 6:30 pm
2. Pledge of Allegiance
3. Consider approving agenda
4. Consider approving August 9, 2016 meeting minutes.
5. Announcements
6. Receive guests (for non-agenda items)
7. Discuss meeting held with school board
8. Consider authorizing Berlin ambulance service contract
9. Consider authorizing signing of six-month ambulance service contract with Orange
10. Consider appointing town representative to the C.V. Solid Waste Management District advisory committee
11. Consider designating group to volunteer at fall bulk trash collection
12. Consider approving weekly accounts payable warrants.
13. Miscellaneous, including fireworks permit for S. Lamberti, Phelps Road.
14. 'Round the table'
15. Executive session-contracts and real estate (action possible)
16. Adjourn.

## BARRE TOWN SELECTBOARD MEETING MINUTES

August 23, 2016

The duly warned regular meeting of the Barre Town Selectboard of August 23, 2016 was scheduled and held at the Barre Town Municipal Building, Selectboard Room, in Lower Websterville at 6:30 p.m.

The following members were in attendance: Rob LaClair, Rolland Tessier, Paul White, Tom White and W. John "Jack" Mitchell.

Others attending were: Town Manager Carl Rogers, Assistant Town Clerk Deborah Lefebvre, and Assistant Town Manger Elaine Wang.

**CALL TO ORDER** - The meeting was called to order at 6:30 p.m.

The **PLEDGE OF ALLEGIANCE** was recited by those present.

### CHANGES TO THE AGENDA

*On a motion by Tessier, seconded by Mitchell, the Selectboard voted to add a Fireworks Permit for Bobbi-Lee Kennett, Richardson Rd for August 27, 2016 under Miscellaneous.*

### MINUTES

*On a motion by Tessier, seconded by Mitchell, the Selectboard voted to approve the Selectboard meeting minutes of August 9, 2016 with the following corrections:*

1. *Page 1 under BARRE TOWN SELECTBOARD MEETING MINUTES; remove the duplicate "2016" from the date.*
2. *To clarify the time in the same section; the meeting was scheduled for 7:15 pm, but not called to order until 7:24 pm.*
3. *Page 2, bottom of the page; correct the beginning of the motion to read:" to accept the portion of Hickory Way from Windy Wood Road through the intersection with Hawthorne Place" on the condition.....*

Selectboard Minutes of August 23, 2016continued:

4. Page 3 in the motion under *DISCUSS GRANITEVILLE DRAINAGE AND PAVING*, line three; "to help correct water problems and bridge the gap between the driveway paving and Graniteville Rd paving."

### ANNOUNCEMENTS

1. Paving will take place after August 23 in several places around town. The streets to be paved are, in approximate order: Hebert Drive, Websterville Rd from the municipal building to Quarry Hill Road, Graniteville Road from Baptist Street to Church Hill Road, Teja Road, Church Street, Mill Street, High Street, Summer Street, Garden Street, Clyde Street, Norris Street, Meadowcrest Rd, and McLaughlin Rd.
2. The Revitalize Trow Hill Playground project is nearly complete! To celebrate the culmination of this community effort, everyone is invited to the Trow Hill Playground Grand Opening Ceremony on Tuesday, August 30, at 6pm. There will be ice cream, bubbles, an exchange for gently used sports equipment for kids (no safety equipment please!), and of course a ribbon cutting. Holding the ribbon is a privilege for kids only!
3. The Barre Town Recreation Commission needs a few good photos, twelve in fact, and they need your help! They are looking for photos you have taken while out enjoying one of our recreation facilities during any season, be it the Town Forest, Rec. Area, picnic shelters, or playgrounds. Submissions are accepted until Friday, September 16, 2016. Winning photos will be featured in a Barre Town Recreation Calendar-if your photo is chosen, you will receive a free calendar and photo credit. For more information on how to participate in the contest, visit the Barre Town homepage, [barretown.org](http://barretown.org). Under timely announcements section, see the Barre Town Recreation photo calendar contest item.
4. Due to the extended period of very dry weather over the summer, and the near term forecast for limited precipitation, the water level and stored reserve in the City's Dix Reservoir dropped significantly. As a precautionary measure, all customers of the Barre City Water System, including those in Barre Town, are urged to reduce water use as much as possible until further notice. Please note that all Barre Town water system and Graniteville Fire District customers use City water to some extent and so are also asked to cooperate. It is anticipated this Conservation Notice will be in effect until September 11 unless otherwise modified.

### GUESTS

Lucas Herring, President of the Barre Partnership and Joshua Jerome, Executive Director of the Barre Partnership were present to talk about the recent Barre Heritage Festival. This was the first year that the partnership took over direct management of the festival; in the past this has been handled by an outside consultant.

By all accounts it was a successful first venture, with no major issues. The largest challenge was to prevent smoking in public areas.

In summary there were: 45+/- volunteers with >150 volunteer hours, \$5,000 in donated Barre City services, over 40 vendors, Two stages with 85 musicians providing about 20 hours of free music, 10 media partners from radio to newspaper to television, 58 parade entries and over 10,000 in attendance.

Planning for 2017 will begin soon. The question was raised as to whether it is a Heritage Festival or a Summer Fest. It was noted that there is less of the Heritage aspect than in past years, and that may be due to the aging of those people whom have helped with that. It is a conversation that needs to be had and to figure out how to continue the Heritage theme if that is the desire.

**Selectboard Minutes of August 23, 2016continued:**

Coming up soon is the Granite City 5K Run/Walk for Veterans on Saturday November 12 at 10am. For more information you can go to the Barre Partnership Facebook page or to the Capstone website.

One of the Partnership's focuses is to think of the Barre area as one community, and focus on assets in the community. There are many assets that can work for both the town and the city. An example is the Millstone Trails Assoc. which draws people from all over to ride the trails and then stay, eat and shop in the local area. Many of the businesses that are supported are in both Barre Town and Barre City. The Certification of the Barre City downtown, which happens by applying to the State every five years, makes grant money available and also provides some tax advantages.

**DISCUSS MEETING HELD WITH SCHOOL BOARD**

**Background:** With the possibility of the Barre Town School District merging with the Barre City and Spaulding High School districts, ownership of the Barre Town Recreation Area was raised. If ownership of the area operated and maintained as the recreation area isn't transferred to the town, it would become property of the new "Barre School District". Pursuant to your discussion a month ago Rob LaClair, Doug Farnham (from Rec. Board) and Carl Rogers attended the school board meeting on August 17. We told the school board that the Selectboard and recreation board supported the idea of the town/municipal government assuming ownership. We showed the board the aerial photo enclosed in your packet. It covers the area subject to the school board, Selectboard, recreation board agreement, plus the Little League field. We explained a subdivision would be needed, which probably would require a survey. Chris Violette provided input that the Town should get an easement on the parking lot driveway. The school board is interested in moving ahead with this and would like to have it completed (which is unlikely) or at least a written agreement before a merger vote in November.

Need: Purchase and sale agreement  
Survey  
Subdivision plan to DRB

The school board seems to be interested in moving forward with this plan regardless of the outcome of the November vote. There will be some costs involved, and a discussion needs to include how those costs will be shared. The Town will take the lead as far as getting things moving. The Little League field has not been a part of the Town's maintenance agreement, but the Rec. Department is interested in taking that over.

The town does not currently own the land where the bike path is, but has a right of way. With this plan the town would take over the area of the bike path from the school to just past the track/soccer field.

There was some discussion about the school's plans to give up doing their own busing. The only involvement the town has with the bus issue is in regards to maintenance and access to the town facility. The question about radios was raised as part of the emergency management plan, and would that need to be looked at as well?

**BERLIN AMBULANCE SERVICE CONTRACT**

**Background:** The Berlin Selectboard accepted our EMS proposal at its meeting on August 1. The enclosed contract is based on the contract used in the past with points in our proposal added in. Also, the former contracts were between the Town of Barre Department of Emergency Medical Services and the Town of Berlin. It has

**Selectboard Minutes of August 23, 2016continued:**

been changed this time; the contract is between the Town of Barre and Town of Berlin.

Points from the proposal can be found in the contract at:

- a. Services #2 - the station location is listed and our caveat about as long as acceptable rent is maintained is added.
- b. Term - three years and Berlin's option for accepting years 4 and 5 is included.
- c. Contract Subsidy #2- per capita rates listed per proposal and years 4 and 5 listed as optional.
- d. Contract Subsidy #5 -reasons the per capita could rise above rates quoted are spelled out as listed in the proposal.

*On a motion by LaClair, seconded by Tessier, the Selectboard voted to authorize the town manager to send the EMS contract to the Town of Berlin for signature and when the signed contract is returned to the Town of Barre, for the town manager to sign it.*

**TOWN OF ORANGE AMBULANCE CONTRACT**

**Background:** According to Selectboard instructions, the Towns of Orange, Topsham and Washington were offered six-month (July 1, 2016-December 31, 2016) billing rate pending Berlin's decision. They were offered a 2.96% rate increase, the same as Berlin. The Orange Selectboard asked for a contract. They signed and returned that contract.

*On a motion by LaClair, seconded by Tessier, the Selectboard voted to authorize the Town Manager to sign the six-month ambulance service contract with the Town of Orange.*

**CVSWMD TOWN REPRESENTATIVE**

**Background:** CVSWMD is currently exploring options to provide future programming to: 1. Meet the needs of member municipalities, 2. Comply with state mandates and 3. To address current and forecasted District infrastructure deficiencies. One of the activities in pursuing CVSWMD's options is to convene a Project Advisory Committee comprised of a Selectboard member, town manager, town administrator, or other representative from each member municipality.

The first meeting is Tuesday August 30 at 5 pm in Montpelier. The Selectboard does not meet on the 30<sup>th</sup>, but meetings could be arranged to not conflict with other evening meetings.

*On a motion by Paul White, seconded by Tessier, the Selectboard voted to appoint Rob LaClair to the CVSWMD's Project Advisory Committee.*

During discussion it was agreed that LaClairs' role would generally be to listen and bring back information for the board to consider as it applies to the town.

**FALL BULK TRASH COLLECTION**

**Background:** Gayle Belcher, Young Adult and New Technology Librarian, and Teen Advisory Committee Coordinator at the Aldrich Public Library, contacted Elaine after hearing about the opportunity to volunteer through Front Porch Forum. Elaine cautioned her that we've had mixed experiences with teen groups and would be hesitant to grant the opportunity to a group younger than high school seniors. Gayle asked the Teen Advisory Committee if they were interested and passed along our caution. Gayle came back with:"They are interested in the opportunity!" I did emphasize work ethic and they explained, "When I work, I work". They're a responsible bunch and the team would include the co-presidents and a couple of the long time members. They will recruit some other teens they know to reach the 8 count and we will go over expectations before arriving. Elaine has asked for their

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ages and whether Gayle herself will be there. It appears that Gayle is not committed to being there herself.

The general concern for having an adult there was to supervise and stop any horse play that can lead to safety concerns.

*On a motion by LaClair, seconded by Tessier, the Selectboard voted to designate the Aldrich Library Teen Advisory Group to volunteer at Fall Bulk Trash Collection, and provide 8 participants including at least 2 adults.*

**WEEKLY ACCOUNTS PAYABLE WARRANT**

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted to approve the Accounts Payable warrant for the weeks August 16 and August 23, 2016.*

**MISCELLANEOUS**

*On a motion by Mitchell, seconded by Tessier, the Selectboard voted to approve a fireworks permit for Scott Lamberti, 118 Phelps Road to be held September 4, 2016.*

*On a motion by Tessier, seconded by Mitchell, the Selectboard voted to approve a fireworks permit for Bobbi-Lee Kennett, 166 Richardson Road on August 27, 2016.*

**ROUND THE TABLE**

Elaine Wang- The Gordon Booth dedication has tentatively been set for Saturday September 17 at 10am. After the conflict with Bulk Trash day was noted, Elaine will get back to the Booth family about scheduling it another time.

Paul White- When going through all the monthly reports in the packets, he feels like there is a lot of useless information in the Police report and that it is much too long.

Carl suggested that he highlight what is helpful and ask the department head when they make their quarterly visit if it can be trimmed down.

Rolland Tessier- He would like to shout out to the Local Police Department with regard to the extra effort being made in the area due to the recent pharmacy robberies.

Rob LaClair- He questioned what he thought to be a large number of non transport calls in the EMS monthly report. Carl again suggested that would be a good question to ask Chris Lamonda when he visits next.

Jack Mitchell- He has been thinking a lot about the number of police officers killed recently and some of them from small towns not unlike ours. He is not sure if there is anything we can do or should do, but feels the board should let the police department know that they have their full support. He's not sure what format that would be, and it is probably a discussion for another time. The Chair said he will send something to the Chief of Police to share the concern and support of the board.

Tom White- He would like to thank all the town employees and towns' people who have reached out to him after the recent loss of his father.

**EXECUTIVE SESSION**

*On a motion by Mitchell, seconded by Tessier, the Selectboard found that premature general knowledge would put the Town at a disadvantage with regard to contracts and real estate.*

*On a motion by Mitchell, seconded by Paul White, the Selectboard voted to go into executive session for contracts/real estate at 8:04pm.*

*On a motion by Mitchell, seconded by LaClair, the Selectboard voted to come out of executive session at 9:32pm.*

**ACTIONS**

*On a motion by Tessier, seconded by Mitchell, the Selectboard voted to authorize the Town Manager to sign the Assessor's contract with Joseph Levesque.*

**Selectboard Minutes of August 23, 2016continued:**

*On a motion by LaClair, seconded by Paul White, the Selectboard voted to accept \$200 and furnishings from Emily Lajeunesse as final payment for rent due on the 22 Wilson St. building. Tom White and Rolland Tessier voted no.*

*On a motion by LaClair, seconded by Mitchell, the Selectboard voted to authorize the Town Manager to sign the 22 Wilson St. tenancy contract with Susan Uthmann.*

**ADJOURN**

*On a motion by Mitchell, seconded by Tessier, the Selectboard voted to adjourn at 9:34 p.m.*

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*Deborah Lefebvre -Assistant Town Clerk*

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*Selectboard Chair*

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**Barre Town Selectboard**