

**Barre Town Budget Committee Meeting
Proposed Budget for Fiscal Year 2018 - 2019
March 27, 2018**

Meeting Agenda

1. Call to order - reconvene 6:00 p.m.
2. Consider approving agenda
3. Consider approving meeting minutes of March 6, 20, and 26, 2018.
4. Questions about material covered to date.
5. Public Comment.
6. Discuss budget items members placed on hold.
7. Consider approving Fiscal Year 2018 - 2019 budgets: a) Building Fund, b) cemetery Fund, c) Sewer Fund, d) Sewer Capital Improvement fund, e) Water Fund, f) Equipment Fund, g) Ambulance Fund, h) Highway Fund, and i) General Fund.
8. Recess.

Minutes for March 27, 2018

The reconvened Barre Town Budget Review Committee meeting for the proposed 2018-2019 fiscal year budget was held Monday, March 27, 2018 at the Barre Town Municipal Building, Emergency Operation Center, Lower Websterville, and was warned to begin at 6:00 p.m.

The following members were in attendance: Tom White, Norma Malone, Cedric Sanborn, Kevin Delude, W. John "Jack" Mitchell, Paul White, Bob Nelson, Justin Bolduc, Rolland Tessier. Those not present were: Rob LaClair.

Also in attendance were: Town Manager Carl Rogers, Assistant Town Manager Elaine Wang, Town Clerk-Treasurer Donna J. Kelty, and resident Jeff Blow.

CALL TO ORDER

Chair Malone reconvened the Budget Committee meeting at 6:00 p.m.

APPROVE THE AGENDA

On a motion by Tom White, seconded by Paul White, the Budget Committee approved the agenda as presented. LaClair was not present for the vote.

APPROVE MEETING MINUTES

On a motion by Nelson, seconded by Tessier, the Budget Committee voted to approve the meeting minutes of March 6, 2018 with minor spelling and grammatical changes. LaClair was not present for the vote.

On a motion by Nelson, seconded by Tom White, the Budget Committee voted to approve the meeting minutes of March 20, 2018 with minor spelling and grammatical changes. LaClair was not present for the vote.

On a motion by Tessier, seconded by Tom White, the Budget Committee voted to approve the meeting minutes of March 26, 2018 with minor spelling and grammatical changes. LaClair was not present for the vote.

QUESTIONS AND ANSWERS

Consensus is that the white board items will be taken care of by fund. Those fund budgets requiring no change will be approved first

PUBLIC COMMENT - None

BUDGET COMMITTEE MEETING OF March 27, 2018 continued:

2018-2019 PROPOSED BUDGETS APPROVED.

On a motion by Mitchell, seconded by Bolduc, the Budget Committee voted unanimously to approve the Building Fund proposed 2018-2019 budget in the amount of \$53,150 as presented and revised by this Committee.

On a motion by Nelson, seconded by Tessier, the Budget Committee voted unanimously to approve the Cemetery Fund proposed 2018-2019 budget in the amount of \$ 65,425 as presented and revised by this Committee.

On a motion by Tom White, seconded by Tessier, the Budget Committee voted unanimously to approve the Sewer Fund proposed 2018-2019 budget in the amount of \$936,140 as presented and revised by this Committee.

On a motion by Tom White, seconded by Nelson, the Budget Committee voted unanimously to approve the Sewer Capital Improvement Fund proposed 2018-2019 budget in the amount of \$18,125 as presented and revised by this Committee.

On a motion by Paul White, seconded by Tessier, the Budget Committee voted unanimously to approve the Water Fund proposed 2018-2019 budget in the amount of \$427,765 as presented and revised by this Committee.

There was brief discussion on the audit deficit, how volatile the purchase of water can be year to year and merging the Websterville Fire District into the Town water system.

On a motion by Nelson, seconded by Tessier, the Budget Committee voted unanimously to approve the Equipment Fund proposed 2018-2019 budget in the amount of \$1,386,205 as presented and revised by this Committee.

Discussion focused on including the addition of the rolling jack (\$2,850) for safety reasons and the 2nd mechanic is already in the budget (75% in Equipment and 25% in Highway).

On a motion by Tom White, seconded by Sanborn, the Budget Committee voted unanimously to approve the Ambulance Fund proposed 2018-2019 budget in the amount of \$2,203,570 as presented and revised (additional of \$10,000 for part-time clerical staff) by this Committee.

Discussion centered on a new position to assist the EMS Director. Consensus is to add \$10,000 for a part-time clerical person which will allow time to assess needs in more depth for next fiscal year's budget.

The Highway Fund short list of reductions by consensus was approved decreasing the proposed budget by \$15,739.00. Item include:

Item #	GL#	Explanation	Amount
1.	012-432-210	Increase water operator pay in Water Fund to 60% and delete from Highway. Signing & Lighting- leave money in and reduce summer maintenance	-\$5,231
2.	012-431-960	Estimate for Damages, Judges & Fines	-\$ 250
3.	012-432-270	Estimate for sweeper rental	-\$1,200
4.	012-432-660	Eliminate roundabout landscaping	-\$4,415
5.	012-431-6920	Reduce specific amount for engineering & surveys	-\$1,200
6.	012-432-330	Buy just 3 each size culvert	-\$3,443

BUDGET COMMITTEE MEETING OF March 27, 2018 continued:

On a motion by Mitchell, seconded by Sanborn, the Budget Committee voted unanimously to approve the Highway Fund proposed 2018-2019 budget in the amount of \$3,005,191 as presented and revised (decreased by \$15,739) by this Committee.

The following decisions were made by consensus during the General Fund discussion.

Item #	GL#	Explanation	Amount
1.	011-411-370	Reduce number of budget booklets	-\$ 150
2.	011-412-370	Reduce number of printer town reports	-\$ 650
3.	011-419-492	Remove cost of recycling bulbs	-\$ 100
4.	011-421-320	Remove alco sensor (paid by grant)	-\$ 200
5.	011-421-370	Remove printing of town ID cards	-\$ 190
6.	011-421-530	Add to Travel and Lodging	\$ 390
7.	011-421-682	Add for blood testing	\$ 500
8.	011-422-280	Purchase of Gear Washer	\$ 4,000
9.	011-422-470	Installation of Gear Washer (electrical/plumbing)	\$ 1,000
10.	011-423-480	Remaining balance for portable command center	\$ 500
11.	011-461-951	Aldrich Library (see notes below)	\$ 36,400
12.	011-462-480	Bleacher railings	\$ 5,800
13.	011-463-952	Barre Area Development	-\$ 6,000
Total INCREASE to the budget is			\$ 41,300

Aldrich Library (011-461-951): The following items were noted:

- The past three years the split vote has been approved by the voters.
- The Library has been working diligently to comply with all the requested items of the prior Budget Committee(s).
- The Library does not seem to be interested in a "formula driven" mechanism for funding.
- Concern for destabilizing the Library budget/support.
- No hybrid ballot question - but to fund at a total of \$175,000 (a \$36,400 increase to the line item).

Bleacher railing (011-462-480): Liability concerns knowing there is a deficiency cited by our insurer. Rogers provided options for creating railing using steel (not aluminum). The pros and cons were noted. Current budgeted amount is \$3,200. Consensus is to increase the budget to \$9,000 (\$5,800 increase) and fix as many units as we can (continue researching options). Those units not useable this year can go into storage until they are brought up to "code."

Barre Area Development (011-463-952): Concerns by members for measuring what we get for our dollars and things like the website not being maintained (information dating back to 2014 and 2015). Consensus is to decrease the budget \$6,000 to \$45,000 and explain to BAD why.

On a motion by Nelson, seconded by Tom White, the Budget Committee voted unanimously to approve the General Fund proposed 2018-2019 budget in the amount of \$3,739,556 as presented and revised (increased \$41,300) by this Committee. The budget passes with Bolduc, Tessier, and Mitchell voting no as they are not agreeable to the Library contribution.

ADJOURN

On a motion by Tom White, seconded by Mitchell, the meeting adjourned at 8:07 p.m.

Respectfully submitted:

Donna J. Kelty, Town Clerk-Treasurer

DRAFT