

TOWN OF BARRE
BOARD OF CIVIL AUTHORITY MEETING
August 5, 2020

AGENDA

Call in: 802-861-2663 Participant Code 489078#

1. Call to order
Immediately following the Tax Grievance Hearing.
2. Considering approving/amending the agenda
3. In accordance with VSA Title 17, Chapter 43, Section 2144 (b) the Town Clerk has added applications to the checklist for the period May 28,2020 through July 30, 2020.
4. Deletions to the checklist by reasons of death, duplicate records, application, purge request, State of Vermont notification for the period May 28, 2020 through July 30, 2020.
5. Due to COVID-19 there will be no JP Deliveries for August 11, 2020.
6. Provide information on setup/layout for the upcoming August 11, 2020 Election Polling Place – Barre Town School Gym.
7. Other Business:
 - A) Processing early ballots: Special Orders from State allowing for the processing of early ballots, during normal business hours, 30 days prior to elections (August and November). The Clerk would like the blessing of the BCA to do this and ask for volunteers to do the daily processing. Dates for August ballot processing are 6th, 7th, and 10th in the am.
 - B) Any other business.
8. Adjourn.

MEETING MINUTES

The duly warned meeting of the Barre Town Board of Civil Authority was advertised to be held at the Municipal Building, Selectboard meeting room, in Lower Websterville on Wednesday, August 5, 2020, immediately following the Tax Grievance Hearing, for the purpose of reviewing the Barre Town Checklist to be used at the Vermont State Primary Elections to be held on Tuesday, August 11, 2020.

The following members were in attendance: (In person) Chair Paul Malone, Donna J. Kelty, Town Clerk-Treasurer, Jeff Blow, Tom Koch, Pearl Bugbee, William Bugbee, Jeanne Daniele, Norma Malone, Jay Perkins, Virginia Poplawski, R. Lee Walther, Sheila Walther, and Paul White ; (By Zoom or telephone): Charles Castle, . Guy Isabelle, JP Isabelle, Ed Paquin, and Christopher Violette. Those not present: W. John “Jack” Mitchell, Robert Nelson and Justin Bolduc. Assistant Manager Elaine Wang was present for IT support.

CALL TO ORDER - The meeting was called to order at 6:15 p.m.

AGENDA APPROVAL

On a motion by Jeff Blow, seconded by William Bugbee, the Board of Civil Authority voted to approve the agenda as presented. Those absent for the vote were W. John “Jack” Mitchell, Robert Nelson and Justin Bolduc.

CHANGES TO THE CHECKLIST

In accordance with VSA Title 17, Chapter 43, Section 2144 (b) the Town Clerk has added 85 voters to the checklist and made 59deletions to the checklist for the period May 28, 2020 through July 30, 2020. No action is required by the BCA but the names are being entered into the minutes as a matter of record.

ADDITIONS TO THE CHECKLIST

Barber, Phillip	Bettis, Raymond M.	Blaisdell, Linda S.
Blanchard, Jeffrey	Bone, Jeannie M.	Brkic, Suad
Burns, Kelly Fitzgerald	Burt, Cristina A.	Bussiere, Tessa
Capen, Michael	Cecchini, Richard Victor	Conway, Pamela Norris
Cook, Gregory Marc	Cook, Jessica Grace	Cooley, Charles Peter
Cooley, Megan Callaghan	Copeland, Kurt J.	Cormier, John A.
Corson, Charles Paul	Day, Chandler R.	Deep, David P.
Deep, Judith M.	Dezotell, Tiffany Jane	Dickinson, Ryan E.
Douglas, Anastasia	Douglas Jr., David	Dunster, Jeremy
Fandino, Julie t.	Feccia, Jack M.	Figuroa, Dana K.

BOARD OF CIVIL AUTHORITY MEETING OF August 5, 2020 continued:

Flaherty Jr., Matthew Joseph	Fleury, Tyler Stephen	Gable-Chase, Bailey E.
Gale, Steven Roy	Gauthier, Ian T.	Gonyaw, Ashley Marie
Gregoire, Kay E.	Hafter, Elaine	Hebert, Carisa J.
Henderson, Neil	Hicks, Heather J.	Hughes, Robin
Isabelle, Timothy A.	Jarvis III, John W.	Jaynes, Eileen E.
Johnson, Darleen A.	Johnson, Solon O.	Julian, Neil
Lacasse, Dominick A.	Ladd, Catherine M.	Laforest, Jessica R.
Lamson, Elizabeth Grace	Lenentine, Nicole R.	Loati, Tammy A.
Longfellow, Evan T.	Marinelli, Nicholas Steven	May, Ellen
McNamara, Lisa	Navedo, Marissa Nicole	Nolan, Kelsey
Omodeo, Nicholas J.	Orth, Melanie L.	Parent, Evan M.
Pelletier, Jennifer	Poulin, Gerard	Quadros, Damartin
Richardson, Kyle A.	Roberts, Kaile M.	Robertson, Avon D.
Robertson, Mary G.	Sabens, Christopher Sean	Schuster, Julia
Simpkins, Geoffrey	Stacy, Abigail G.	Stacy, Andrew T.
Teixeira, Teresa Marie	Thompson, Carol A.	Thresher, Mitchell E.
Thunberg, Michael Edward	Villa, Katrina	Wetmore, Nicholas A.
Whitcher, Megan Ellen	Whitley, Erika S.	Worsham, Patricia A.
Young, Steven		

DELETIONS BY REASON OF DEATH, PURGE, DUPLICATION, APPLICATION

Attig, Dawna Lee	Bondarenko Roman S.	Bremer, Deborah Laporte
Broggini, Carolyn J.	Broggini, Martin J.	Cameron, Jeffrey S.
Carey, Ian R.	Clark, Barbara J.	Colby, Philip T.
Cox, Christopher	Dagenais, Bernadette M.	Eklund, Judith A.
Ferrer, Kimberly M.	Gillen, Joseph L.	Hamilton, Philip G.
Hasting, Anson J. R.	Hilgendorf, Catherine M.	Huckins, Andrew
Huse, Carl F.	Hutchinson, John C.	Hutchinson, Sandra L.
Jones Jr., Donald B.	Kaltz, Iva L.	Knapp, Kris A.
Lacross, Sylvia A.	Lafleche, Amy	Lafreniere, Lois M.
Laitinen, Donald	Lajeunesse, Joanne Roy	Laroche, Michelyne B.
Leclerc, Kristen R.	Leclerc, Nicolas P.	Lewis, Edward R.
Magnan, Samantha	Mancini, Christopher	Mancini, Rosemary
McCarthy Metcalf, Patricia A.	McHugh, John R	McKnight, Donald f.
Morton, Lizette J.	Mulcahy, Harriet E.	Murray, Noreen C.
Parry III, Arthur J.	Patch, Patricia S.	Paterson, John B.
Peterson, Jean M.	Poirier, Patricia J.	Rinehart, Barbara A.
Robinson, Alethea H.	Sanborn, Mayo	Sawyer, Phyllis G.
Sherman, Ambert	Sherman, Devon C.	Urban, Patricia A.
Webster, Barre W.	Webster, Ernest A.	Whitcomb, Creig M.
Zider, Janice E.		

APPOINT JPs TO CARRY SICK BALLOTS

Due to COVID-19 there will be no JP Deliveries for the August 11, 2020 State Primary Elections.

OVERVIEW OF AUGUST 11, 2020 POLLING PLACE SETUP

The Town Clerk provided information on the changes to the Polling Place setup to include: no temp checks (per ACCD guidelines), masks required, PPE and cleaning supplies, maximum capacity (including workers) in gym is 75, and discussion on not using the bathroom facilities inside the school (concerns with meeting sanitization/cleaning requirements and staffing).

JP Isabelle noted the AOE has provided some guidance for elections being held in school facilities and there may be funds available to compensate for the added cleaning expense. This will be researched.

It was noted discussions for the November election and use of the school gym/facilities will happen sometime in September.

OTHER BUSINESS

The Town Clerk has mailed 2,253 early ballots. Prior to the meeting the BCA members received via email a copy of the SOS First Statewide Elections Directive. The Directive allows the Town Clerk to begin processing early ballots prior to the August 11th deadline. The Town Clerk needs JPs to assist with the process which will take place at the Municipal Building, Selectboard Meeting Room. The days for

BOARD OF CIVIL AUTHORITY MEETING OF August 5, 2020 continued:

processing would be tomorrow August 6th in the afternoon (1:00 p.m. – 4:30 p.m.) and on Friday, August 7th (8:30 a.m. – 4:30 p.m.). The plan is to divide and conquer with shifts. Ginny, Sheila, and Pearl have expressed interest in assisting. Contact Donna ASAP to let her know if you are interested.

On a motion by Tom Koch, seconded by William Bugbee, the Board of Civil Authority voted to support the Town Clerk opening the August 11, 2020 Primary Elections ballots on August 6, 7 and 10, 2020 in accordance with the Secretary of State's First Election Directive dated July 20, 2020. Those absent for the vote were W. John "Jack" Mitchell, Robert Nelson and Justin Bolduc.

Further discussion on opening early ballots for the November election. The Clerk stated if the Directive was still in place for the November election there would be no need for this Board to approve the action. It would be best to see how the process works for August and if there are no major issues or concerns then the plan would be to do the same for November. If there are issues then the BCA could meet and discuss.

Bob Nelson joined the meeting at 6:40 p.m.

ADJOURN

On a motion by Jeff Blow, seconded by William Bugbee, the Board of Civil Authority voted unanimously to adjourn at 6:42 p.m. Those absent for the vote. Those absent for the vote were W. John "Jack" Mitchell, and Justin Bolduc.

Respectfully submitted:

Donna J Kelty, CVC, CVT
Town Clerk-Treasurer
Clerk of the BCA