

TOWN OF BARRE
BOARD OF CIVIL AUTHORITY MEETING
May 5, 2021

AGENDA

1. Call to order 6:00 p.m.
2. Roll call
3. Consider approving/amending the agenda.
4. Consider approving the Abatement/Checklist meeting minutes of February 24, 2021.
5. Additions to checklist. In accordance with VSA Title 17, Chapter 43, Section 2144 (b) the Town Clerk has added applications to the checklist for the period February 25, 2021 through May 4, 2021. A complete list will be provided at the meeting.
6. Deletions to the checklist. The list of deletions to checklist by reason of death, duplicate records, by application/online, and purge request for the period February 25, 2021 through May 4, 2021. A complete list will be provided at the meeting.
7. Due to COVID-19 there will be no JP deliveries for the May 11, 2021 Annual Election and Barre Unified Union School District revote.
8. Discuss resuming in-person meetings. Possible location change?
9. Other Business:
 - A) The next meeting will be June 2, 2021 – Abatement meeting to wrap up fiscal year.
 - B) Quick Update on Tax Grievance hearings.
 - C) Reminder – read materials in your packet on Reapportionment.
 - D) BCA Instruction manual – current? Enclosed is new contact list. Calendar postcards will be prepared once Tax Grievance Hearing dates are confirmed.
 - E) Any other business?
10. Adjourn

MEETING MINUTES

The duly warned meeting of the Barre Town Board of Civil Authority was held via Teams and by phone on Wednesday, May 5, 2021, 6:00 p.m., for the purpose of reviewing the Barre Town Checklist to be used at the Town of Barre Annual Elections and the Barre Unified Union School District Budget Revote to be held on Tuesday, May 11, 2021.

The following members were in attendance: Chair Paul Malone, Donna J. Kelty, Town Clerk-Treasurer, Jeff Blow, William Bugbee, Charles Castle, Jeanne Daniele, J. Guy Isabelle, JP Isabelle, Tom Koch, Norma Malone, W. John “Jack” Mitchell, Ed Paquin, Jay Perkins, Virginia Poplawski, Paul White, R. Lee Walther and Sheila Walther. Those not present: Justin Bolduc, Lori Cohen, and Robert Nelson. Others present include: Assistant Manager Elaine Wang (IT) and Tina Lunt.

CALL TO ORDER - The meeting was called to order at 6:00 p.m.

CHANGES TO THE AGENDA

On a motion by Jeff Blow, seconded by William Bugbee, the Board of Civil Authority voted to approve the Barre Town Checklist Update Meeting Agenda for May 5, 2021 as presented. Those not present for the vote are Justin Bolduc, Lori Cohen, and Robert Nelson.

MINUTE APPROVAL

On a motion by Jeanne Daniele, seconded by Chip Castle, the Board of Civil Authority voted to approve the Barre Town Abatement and Checklist Update Meeting minutes of February 24, 2021 with the minor spelling and grammatical changes presented to the Clerk. Those not present for the vote are Justin Bolduc, Lori Cohen, and Robert Nelson.

CHANGES TO THE CHECKLIST

In accordance with VSA Title 17, Chapter 43, Section 2144 (b) the Town Clerk has added 74 voters to the checklist and made 26 deletions to the checklist for the period August 9, 2018 through May 5, 2021. No action is required by the BCA but the names are being entered into the minutes as a matter of record.

**BOARD OF CIVIL AUTHORITY MEETING OF May 5, 2021 continued:
ADDITIONS TO THE CHECKLIST**

| | | |
|-----------------------|-------------------------|--------------------------|
| Mohammad Anas Ababneh | Gabriel J Aguilar | Nicholas G. Allen |
| Elise C. Atwood | Karen Ann Baker | William James Baker |
| Kent Walter Barcomb | Madeline N. Benoit | Dakota E. Bilodeau |
| Jacob G. Bizzozero | Harold L. Brown | Elizabeth A. Cashman |
| Stephen F. Clark | Kenneth Wade Cole | Nathan C. Conrad |
| Esther Lynn Cowles | Lynn M Doane | Evan Tyler Dudley |
| Katherine A. Duke | Caitlin M. Emerson | Krysta G. Emerson |
| Taylor D. Fitzgerald | Jennifer L. Foley | Kevin J. Foss |
| Lucinda R. Franks | Kent M. Furman | Peter Allen Gauthier |
| Samantha Lynn Gorton | Julia Nicole Gerriero | Shea M. Harding |
| Nicole Harnish | Brian Keith Hartigan | Stephanie Renae Haymaker |
| Ashley E. Henry | Kathryn Annette Hulbert | Jean Claude Isabelle |
| Julia Emily Keene | Penny L. Kellogg | Alexa Mary Kimball |
| Rachel V. Lacombe | Chantal M. Laroche | Benjamin T. Light |
| Carol A. Loomis | Loren Lunt | Alexandria V. Marshall |
| Kiana M. Martin | Sierra L. Masi | Kathryn M. McTaggart |
| Cody R. Morrison | BillieJo Newton | Eva Nunan |
| Iryn Olson | Granville A. Paine Jr. | Teresa J. Paine |
| Tammy R. Pallas | Steven Pate | Zachary W. Pearce |
| Darren W. Peatman | Lisa J. Perreault | Joseph G. Porter III |
| Moriah J Ransom | Nancy J. Ransom | Colvin J. Rice |
| Brianna L. Rich | Lane M. Simon | Daniel Tyler Smith |
| Maurice A. K. Smith | Anthony James Sweeney | Charles A. Trepanier |
| Jason L. Vose | Ryan David Wallace | Bradley Thomas Whalen |
| Catherine F. Whalen | Gianpaolo B. Wible | |

DELETIONS BY REASON OF DEATH, PURGE, DUPLICATION, APPLICATION

| | | |
|----------------------|----------------------|---------------------|
| Dutil, Joyce A., | Hier, Cindy L. | Hier, Jeffrey |
| Deforge, Deborah Ann | Chatot, Charles | Curtis, Robert G. |
| Davis, Delores P. | Day, Basil M. | Flanders, Lee E. |
| Ford, Robert G. | Huoppi, Karl E. | Hutchins, Janet L. |
| Kerr, Susan B. | Knowlton, Richard W. | Macy, Ruth H. |
| Pelkey, Arline T. | Setien, Martin A. | Slater, S. Michael |
| Willett, Michael R. | Brochu, Daniel C. | Chenette, Barbara |
| Hughes, Robin | Paquin, Matthew | Rogers, Danielle D. |
| Friedrichs, Thomas M | | |

JP DELIVERIES CANCELED

Due to COVID-19 the delivery of early ballots by the Justice of the Peace has been canceled. Hospitals, nursing homes, etc., are not allowing entry to facilities unless a relative.

Discussion focused on door-to-door campaigning during the Pandemic. It was noted the rules did not disallow this option, provided individuals followed COVID protocol (masking, social distancing, etc.).

RESUMING IN-PERSON MEETINGS

Current regulations are allowing for in-person meetings for Boards/Commissions. However, the Board of Abatement is a 22 member Board and the Selectboard meeting room is not adequate to conduct an in-person meeting at this time.

Consensus is the Board wants to meet in-person for the June meeting. Currently, the School, will not allow use of their gym for anything but elections. The Town Clerk-Treasurer has a call into the Canadian Club to see about use of the facility. The DPW garage and Maintenance Facility (Adams building) are not adequate for the meeting. The backup plan is to perhaps hold the meeting at the Fire Station.

Everyone is aware of the guidelines changing almost daily. Due to advertising requirements a decision must be made soon for the June meeting. Board consensus is to allow the Town Clerk-Treasurer to make the determination for the meeting place on conferring with the other venues.

OTHER BUSINESS

The next meeting will be a Board of Abatement meeting and review of the Tax Grievance Hearing Code of Conduct.

BOARD OF CIVIL AUTHORITY MEETING OF May 5, 2021 continued:

The Town Clerk-Treasurer informed the Board the Assessor has stated the town-wide reappraisal will be finished on time and grievances should commence as normal.

Reapportionment: The Town Clerk-Treasurer recently attended an informal session regarding the statewide reapportionment process. Board members were provided a copy of the presentation materials for review. The goal is to acquaint those not familiar with the process.

Board member Tom Koch noted he is on the Statewide Apportionment Board. He stated House Bill 338 was signed which adjust the dates as outlined in the presentation notes. The BCA will have an opportunity, but a very small window, to respond to any proposed district changes for Barre Town. Mr. Koch did state the Apportionment Board is not looking favorable to “districts-at-large” such as ours. If the Board decides there will single member districts, then boundary lines will need to be drawn. More information will be forthcoming.

Other Business: Board member Guy Isabelle noted this is the last official meeting for Town Clerk-Treasurer Donna Kelty. He and the other members thanked her for being patient and the service provided to all over the years.

ADJOURN

On a motion by Tom Koch, seconded by William Bugbee, the Board of Civil Authority voted to adjourn at 7:04 p.m. The following were not present for the vote: Justin Bolduc, Lori Cohen, and Robert Nelson.

Respectfully submitted:

Donna J Kelty, CVC, CVT
Town Clerk-Treasurer
Clerk of the BCA