

**TOWN OF BARRE  
BOARD OF CIVIL AUTHORITY MEETING  
CHECKLIST UPDATE MEETING  
February 26, 2014**

The duly warned meeting of the Barre Town Board of Civil Authority was held at the Municipal Building, Selectboard meeting room, in Lower Websterville on Thursday, February 26, 2014, 6:30 p.m. for the purpose of updating the Barre Town Checklist for the March 3 and 4, 2014 Annual Barre Town School and Spaulding Union High School Meetings and doing some general housekeeping.

The following members were in attendance: Town Clerk-Treasurer Donna J. Kelty, Jeff Blow, Gordon Booth, Pearl Bugbee, Tracy Delude, J. Guy Isabelle, JP Isabelle, Virginia Poplawski, Robert LaClair, Christopher Violette, Tom White, R. Lee Walther, and Sheila Walther.

**CALL TO ORDER** - Chair Poplawski called the meeting to order at 6:30 p.m.

**CHANGES TO THE CHECKLIST**

In accordance with VSA Title 17, Chapter 43, Section 2144 (b) the Town Clerk has added 91 voters to the checklist for the period August 28, 2013 through February 26, 2014.

Altobelli, Kaitlin M.	Holmsten, Barbara D.	Ross, Timothy M.
Apfel, Karen L.	Houle, Anne D.	Runk, Heather M.
Austin, David A.	Hutchinson, Jennifer M.	Russell, Patricia J.
Babin, Jaime L.	James, Catherine a.	Sayah, Douglas J.
Badeau, Alayna C.	James, Peter R.	Schnitger, Carolyn
Belcher, Jessiemae A.	Kemp, Stacey L.	Schwarz, Jenna A.
Bell, Christine M.	Kolling, Brandy M.	Seigle, Karen V.
Bennett, Janet B.	Kolling, Philip T.	Semprebon, Tanja D.
Biondolillo, Samuel John	Kunkle, Meagan L.	Skiffington, Robin L.
Booth, Kyle N.	Laramie, Jonathan P.	Somers, Christopher J.
Boudreault, Jennifer L.	Leombruno Jr., Joseph J.	Stone, Richard W.
Brooks, Rosanne R.	Letourneau, Alfred H.	Swift, Amanda K.
Burke, Dolores M.	Leu, John J.	Swift, Catherine E.
Burke, Wayne H.	Lissor, Claire E.	Swift, Christopher R.
Burrien, Clifford E.	Lissor, Roger A.	Swift, William R.
Buzzi, James M.	Lussier-Babin, Karin L.	Tessier, Patrick H.
Byam, Jessica J.	Malone, Ryan C.	Thayer-Gosselin, Katheran L.
Chouinard, Karli A.	Mentzer, Dana	Thygesen, Katie M.
Clark, Jennifer G.	Miller, Francine A.	Van Arsdale, Sharon
Cripps, Thomas J.	Miller, Michele M.	Vanvleck, Carolyn W.
Delude, Markella B.	Miller, Rebecca L.	Villa, Katrina M.
Desorda, Kirsten D.	Milne, James R.	Washburn, Tracy A.
Doyon-Joyal, Marie-Michele	Milne, Jean S.	Welch, Monica M.
Drake, Adam S.	Mitchell, Lauren M.	Wheeler, Emily R.
Driscoll, Aidon Kelly	Neddo, Ashely M.	White, Jeffrey P.
Elmore, Zachery N.	Oni, Olufemi A.	White, Joseph N.
Gosselin, Narcis J.	Pahuta, Molly M.	Williams, Eric L.
Graves, Chelsea M.	Paulin, Chelsea E.	Williams, Raymond L.
Grout, Toni M.	Pennoyer, Marie L.	Wood, Stanley A.
Haines, Karen M.	Puig, Oliver F.	
Herbert, James M.	Rogers, Lorraine June	

**BOARD OF CIVIL AUTHORITY MEETING OF February 26, 2014 continued:**

*On a motion by Pearl Bugbee, seconded by JP Isabelle, the Board of Civil Authority voted unanimously to delete the following 70 names due to death, duplicate records, by applicant, and purge request.*

Bailey, Adam J.	Foley, Tiana D.	Pape, Philip E.
Baker, Brianna L.	Gavin, Lawrence	Perreault, Joanne M.
Bancroft, Penny A.	Gove, Eleanor B.	Perreault, Michael A.
Beudet, Gilles	Graves, Therese M.	Perry, Mark T.
Bell, Kelley F.	Greene, Shavon B.	Peyerl, Godfrey M.
Belville, Walter T.	Griffith, Robert I.	Pizzo, John J.
Boisvert, Ronald G.	Haines, Karen M.	Pizzo, Lynda M.
Bonacrosi, Mario A.	Jensen, Patricia	Plastridge, Martha D.
Booth, Madeline	Kawecki, Tina	Poulin, Mark F.
Bronstein, Jonah M.	Kelty Jr., Stephen E.	Putney, Donna Lee
Carbonnell, F. Antonio	Labbee, Jessica J.	Raycraft, Michael A.
Carpenter, Michael D.	Lacroix, Jeannine L.	Renault, Sharon f.
Cayia, Lawrence F.	Larose, Linda L.	Riby-Williams, Emmanuel O.
Chaloux, William G.	LaValley, Terry M.	Robinson, Aaron D.
Colby, Frederick Reardon	Lindner, Ann W.	Rose, Rachel E.
Corrow, Tyler R.	Locarno, Francis L.	Royer, Gisele R.
Corti, Wilma M.	Locke, Janet M.	Slora, James R.
Couture, Aaron E.	Lowery, Rosemary A.	Wells, David E.
Danielson, Carl P.	Maurais, Darell E.	Wheeler, Bradley A.
Demell, Kelly J.	McQuaide, Robert A.	Wilkin, John R.
Dillworth, Jennifer L.	Monahan, Meghan S.	Williams, Christine d.
Edson, Sue Ann	Moreau, Heather C.	York Jr., Harold A.
Ferris, Maurice G.	Morris, Michaela M.	
Floyd, Linda D.	Mountford III, Donald W.	

**REVISION TO TAX GRIEVANCE HEARING CODE OF CONDUCT**

Prior to the meeting BCA members were presented revisions to the Tax Grievance Code of Conduct Policy. Minor changes included changing the word Listers to Assessor, and increasing the oral presentation time from 3 minutes to 10 minutes. Most of the time was spent discussion Ex-parte Communications. The intent is to clarify the Inspection Committee's right to discuss the appeal for the purpose of writing their report and to contact the appellant to set up the site inspection date and time.

*On a motion by JP Isabelle, seconded by Tracy Delude, the Board of Civil Authority voted unanimously to adopt the Tax Grievance Hearing Code of Conduct policy with the amendments discussed during the meeting.*

**APPOINT JPs TO CARRY SICK BALLOTS**

By consensus of those present Chris Violette and Guy Isabelle were appointed to carry sick ballots on March 4, 2014 and Lee Walther and William Bugbee as alternates.

**OTHER BUSINESS**

A). During the last Board of Abatement meeting there was discussion as to whether or not an individual giving testimony should be required to take an oath. The Town Clerk checked with the Secretary of State's office and the VLCT. Both entities stated that while it does not require individuals appearing before the BCA at an abatement meeting to take an oath it would be good practice to do so.

**BOARD OF CIVIL AUTHORITY MEETING OF February 26, 2014 continued:**

Discussion followed on perhaps having a Code of Conduct for Abatement Meetings (just as we currently do for Tax Grievance hearings). JP Isabelle and Lee Walther will work on preparing a draft policy for later review.

B). The Election calendar is as follows: School Election March 4, 2014; Town Caucus on March 17, 2014, May 7 at 6:00 p.m. a checklist update meeting followed by the Open Town Meeting; and the Barre Town Annual Elections on May 13, 2014.

C) The Clerk informed the BCA there is legislation to change the Primary Election date from the last Tuesday in August to the first Tuesday. There is a good chance if the bill passes that it will become effective in August 2014. This presents a problem as the Town Clerk will be out of state at that time. Town Charter states that in the absence of the Town Clerk the BCA will elect one of its members to be the Presiding Officer. This would mean additional, quick training for the member selected.

**ADJOURN**

*On a motion by Rob LaClair, seconded by JP Isabelle, the Board of Civil Authority voted unanimously to adjourn at 7:34 p.m.*

The minutes as taken by Town Clerk-Treasurer, Donna J. Kelty